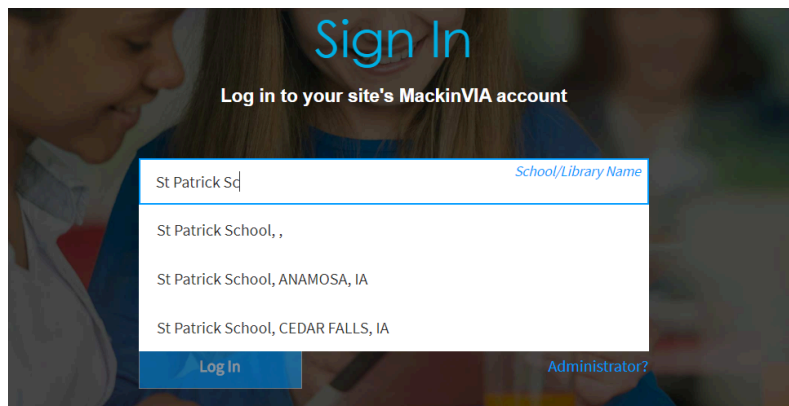


Directions for Direct Login to MackinVia

1. Go to mackinvia.com.
2. Click on School/Library Name and type in St Patrick School, CEDAR FALLS, IA



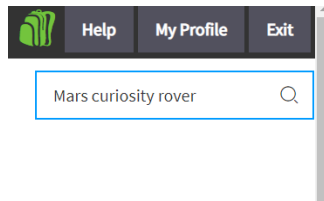
- a. There is no period after the St and Cedar Falls, IA is all caps.
 - b. If you get a drop down menu, you can select the school from the list.
 - c. After the first time, the computer may remember the school name.
3. Type in your User ID.
 - a. It is the first three letters of your first name, then the first three letters of your last name, then the last 2 digits of the year you leave St. Patrick.
 - b. An example would be: User ID:
 4. Type in the password your teacher gave you. (example: stpats2026)



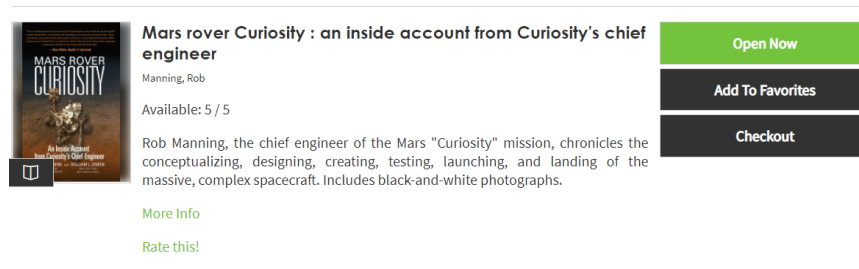
- a. The password is stpats, all lowercase, and the year you leave St. Patrick.
 - b. Your teacher will give it to you.
 - c. Example Password: stpats2026
5. Click on Log In.
 6. You made it to your MackinVia account!
MackinVia has many helpful features. Check out this page to find out about them:
<https://help.mackinvia.com/video/>.

Directions for placing a book into your backpack: *These directions are for additional books you may like to checkout. The assigned book is already in your green backpack. (Your green backpack is located top, right of screen. You can see it in the picture under #1.)*

1. Type in the name of the book in the search window on the top, right side of the screen and push return.



2. When you see the book, hover your cursor over it, click on Checkout to place in your backpack and begin reading.



3. If you see a book you want to read later, you can click on Add to Favorites in the example above, or if you hover over a book on some pages the heart icon appears as shown in the example below. The book will be placed in your backpack for you to read later.

