

My School Bucks

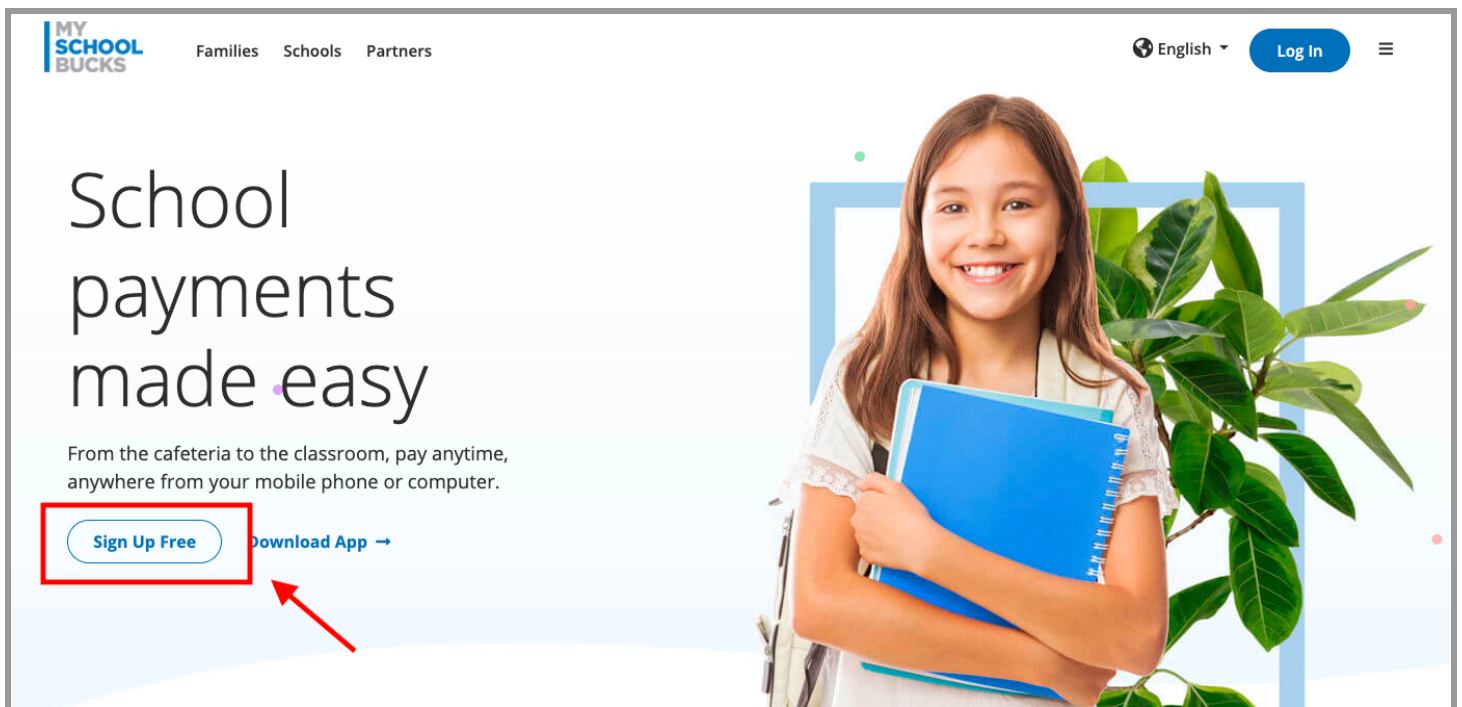
Create a My School Bucks Account

What is the purpose of this tutorial?

This tutorial is for parents to view how to set up a My School Bucks account and purchase items for Lakeside Middle School. My School Bucks is Lakeside's new online store where parents can purchase PE clothes, student planners, dance tickets, donate to their students' school, and more.

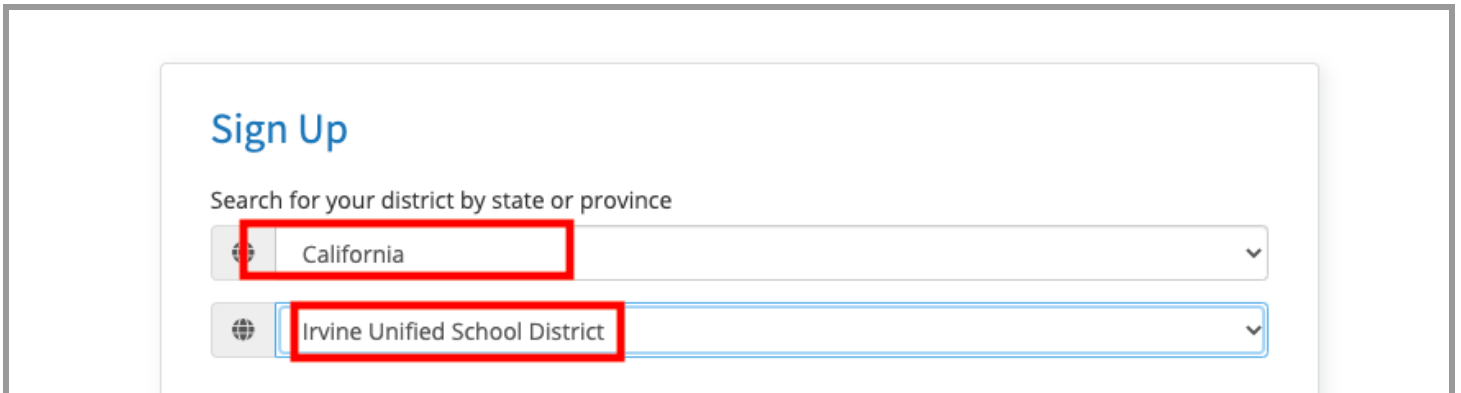
Step 1: MySchoolBucks.com

Set up a free My School Bucks account. Go to myschoolbucks.com. Click on "Sign Up Free".

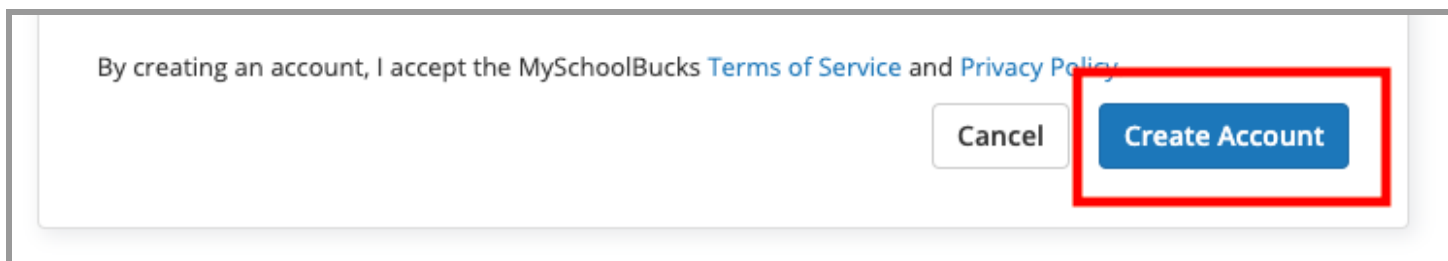


Step 2: Create Account

Parents select "California" and "Irvine Unified School District" from drop down menus. Fill in remaining profile information to create your personal account.



Once account information has been completed, select "Create Account".



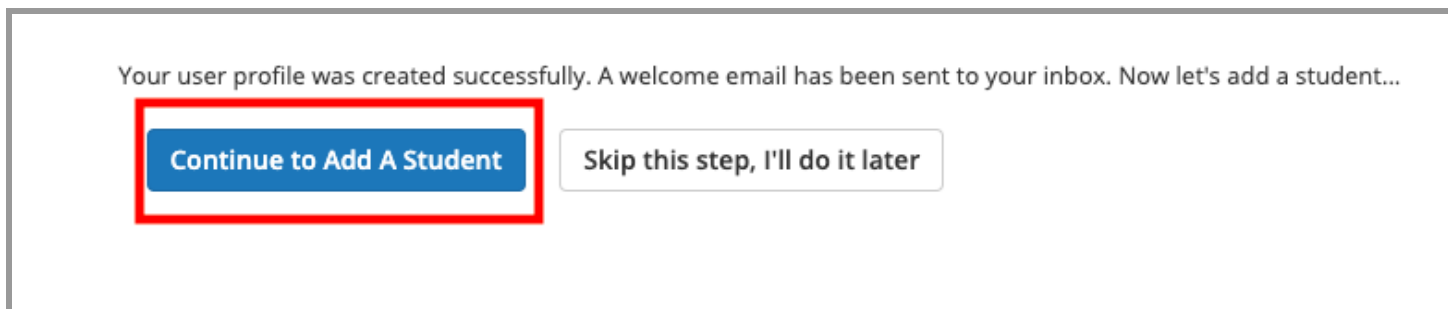
By creating an account, I accept the MySchoolBucks [Terms of Service](#) and [Privacy Policy](#)

[Cancel](#) [Create Account](#)

This screenshot shows the final step of account creation. At the top, there is a statement: "By creating an account, I accept the MySchoolBucks Terms of Service and Privacy Policy". Below this statement are two buttons: "Cancel" and "Create Account". The "Create Account" button is highlighted with a red rectangular border.

Step 3: Add Student

After parents have created their account, select "Continue to Add A Student".

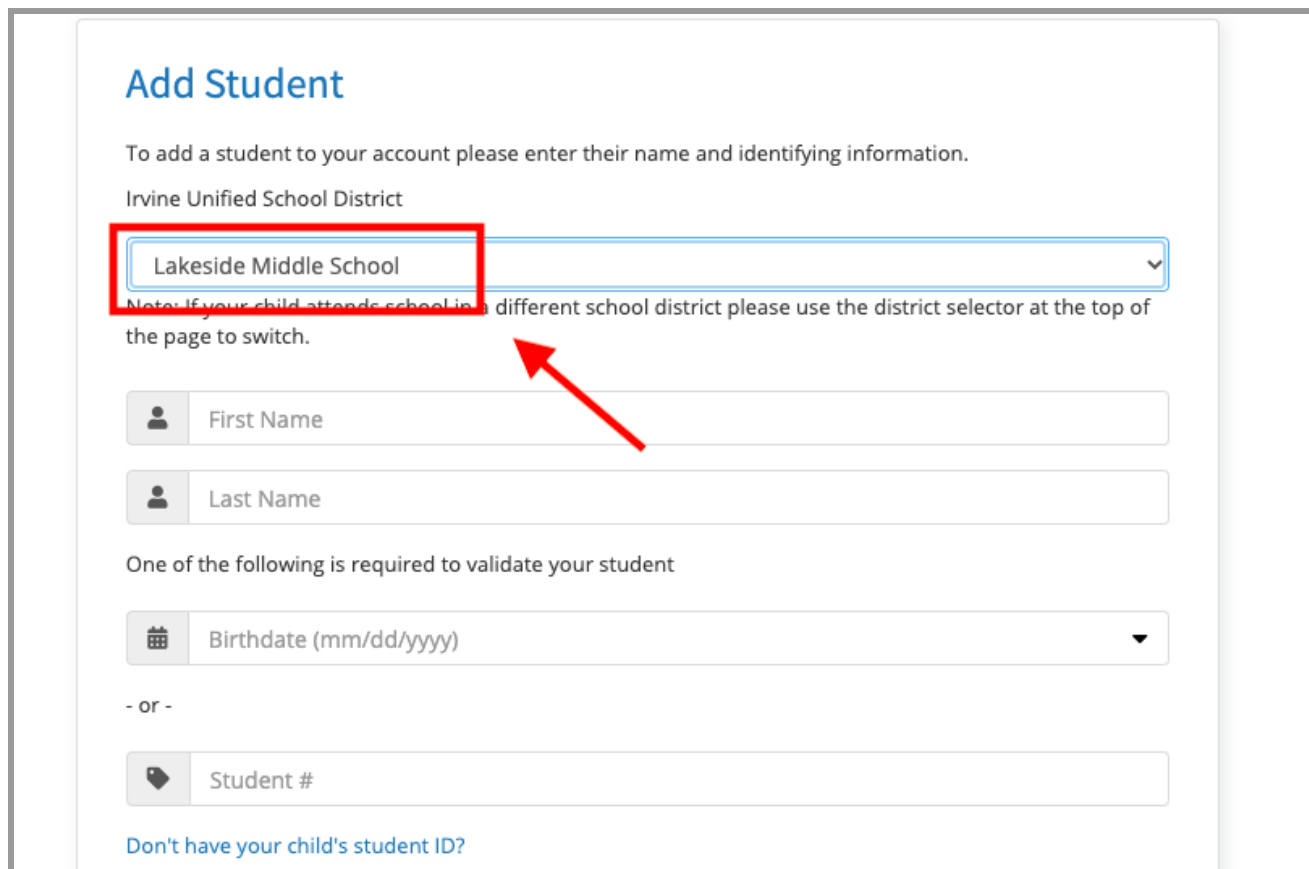


Your user profile was created successfully. A welcome email has been sent to your inbox. Now let's add a student...

[Continue to Add A Student](#) [Skip this step, I'll do it later](#)

This screenshot shows a confirmation message: "Your user profile was created successfully. A welcome email has been sent to your inbox. Now let's add a student...". Below the message are two buttons: "Continue to Add A Student" and "Skip this step, I'll do it later". The "Continue to Add A Student" button is highlighted with a red rectangular border.

Select "Lakeside Middle School" from the drop down menu. Search for your student with their first and last name and either their birthday or 9-digit student ID number.



Add Student

To add a student to your account please enter their name and identifying information.

Irvine Unified School District

[Lakeside Middle School](#)

Note: If your child attends school in a different school district please use the district selector at the top of the page to switch.

First Name

Last Name

One of the following is required to validate your student

Birthdate (mm/dd/yyyy)

- or -

Student #

[Don't have your child's student ID?](#)

This screenshot shows the "Add Student" form. At the top, it says "Add Student" in bold. Below that is a instruction: "To add a student to your account please enter their name and identifying information." The form is for the "Irvine Unified School District". There is a dropdown menu for the school district, and "Lakeside Middle School" is selected and highlighted with a red rectangular border. Below the dropdown is a note: "Note: If your child attends school in a different school district please use the district selector at the top of the page to switch." There are two input fields for the student's name: "First Name" and "Last Name". Below these is a section titled "One of the following is required to validate your student". There are two options: "Birthdate (mm/dd/yyyy)" and "Student #". There is a red arrow pointing from the note to the "Student #" field. At the bottom, there is a link: "Don't have your child's student ID?".

Confirm you have selected the correct student. Then click “Add Student”

Add Student

School: **Lakeside Middle School**

First Name:

Last Name:

Grade: **8**

Step 4: Browse Lakeside Online Store

Once an account has been created and student(s) have been added, click on “Browse All Items” to view the student store

MY SCHOOL BUCKS

Irvine Unified School Di...

Home

School Store

Help

English

9²

HOME > SCHOOL STORE

Welcome to the Irvine Unified School District School Store

MySchoolBucks School Store gives you convenient, 24/7 access to pay for school related items. See what's new in the school store today. Click the BROWSE ALL ITEMS button to get started. It's easy!

Browse All Items

Click on “View Details” when you find an item you want to purchase.

Filter by school

☐

Lakeside Middle School

Filter by category

☐

Extended Day PE

☐

Football Tickets

☐

Sea of Donors

☐

Summer School

☐

Tests



Advisement Donation (\$5.00)

View Details



Alternate Contribution

View Details



Art/Ceramic Program (Suggested ...)

View Details



IUSD Chromebook Insurance

View Details



IUSD Math Bridge Summer Dona...

View Details



Lakeside Student Planner Donati...

View Details

Step 6: Purchase Items

Select your items, sizes, quantities, and amounts. Click “Add to Basket”.



Advisement Donation (\$5.00)

Amount to Pay

Cancel

▶ Buy Now

▶ Add To Basket

Availability Available

This is a suggested donations for Lakeside’s upcoming school year. You may donate any amount you wish, and donations are not required.

When all your items have been added to your basket, click on your cart in the upper right hand corner.



Complete the payment information and click “Continue” in the lower right corner to purchase. e-Checks and credit cards are accepted.

Choose a payment method: ?


e-Check


Credit Card

 Bank Routing #
Only U.S. bank accounts are accepted

 Address Line 1
Address Line 2 (Optional)

☒ Checking Account #

 City

☒ Confirm Checking Account #

 Select State/Province

 Name on Account

 ZIP Code

☐ Make this my primary billing account

Subtotal\$5.00

Sales Tax\$0.00

Program Fee\$0.00

Total\$5.00

Continue

This document was created for Lakeside Middle School.

Author: laurenfeng@iusd.org 9/10/20

For technical assistance, please email helpdesk@iusd.org



**IRVINE UNIFIED
SCHOOL DISTRICT**

5050 Barranca Parkway
Irvine, CA 92604