



New Patient information Form

Name.....

Date of Birth.....

Address.....

Mobile.....

Medicare Number..... ..Patient reference number.....

Expiry.....

Credit/Debit Card details

Name on Card.....

Card Number.....Expiry..... CCV.....

HCC number.....

DVA number.....

Work cover number.....

Email Address:.....

FEES:

Private Psychotherapy 1 hour **\$154.00**

DVA gap fee **\$25.60**

Mental Health Care Plan referral Gap fee for Health Care Card Holders, students and low income earners **\$37.75**

Mental Health Care Plan referral Gap fee Non Health Care Card Holders **\$66.75**

Mission Assist individuals and Families to achieve and lead better quality lives

Vision Healthy Individual and Family Functioning

Efficacy Guarantee of quality service and client centred intervention

Core Values Provide access to therapeutical interventions for all Australians with focus on transparency and respect

AB counselling services needs to collect information about you for the primary purpose of providing a quality service to you . In order to thoroughly assess, diagnose and provide therapy, we need to collect some personal information from you. If you do not provide this information; we may be unable to treat you. This information will also be used for:

- a. The administrative purpose of running the practice;
- b. Billing either directly or through an insurer or compensation agency;
- c. Use within the practice if discussing or passing your case to another practitioner within the practice for your ongoing management;
- d. Disclosure of information to your doctors, other health professionals or to teachers to facilitate communication and best possible care for you; and
- e. In the case of insurance or compensation claim it may be necessary to disclose and/or collect information that concerns your return to work to an insurer or your employer.

We do not disclose your personal information to overseas recipients.

AB counselling services has a Privacy Policy that is available on request and is available in the waiting area. That policy provides guidelines on the collection, use, disclosure and security of your information. The Privacy Policy contains information on how you may request access to, and correction of, your personal information and how you may complain about a breach of your privacy and how we will deal with such a complaint.

To ensure the process of quality treatment provision, information about your assessment results and progress may be given to relevant other service providers, who are involved in your management. These may include your doctor, teachers, specialists, insurers, solicitors or employers.

I, have read the above information and understand the reasons for the collection of my personal information and the ways in which the information may be used and disclosed and I agree to that use and disclosure.

I understand that it is my choice as to what information I provide and that withholding or falsifying information might act against the best interests of my assessment and therapy progress.

I am aware that I can access my personal and treatment information on request and if necessary, correct information that I believe to be inaccurate.

I understand that if, in exceptional circumstances, access is denied for legitimate purposes, that the reasons for this and possible remedies will be made available to me.

I have been provided with or have been given an opportunity to obtain a copy of AB Counselling services privacy policy.

I understand that if I do not attend a session without 24 hr notice for an appointment times AB counselling services policy is that a half payment is taken as payment. (All attempts will be made to ensure appropriate times are made available to clients).

Signed.....

Date.....