



**SCHOOL BOARD
MEETING – October 19,
2020 – 5:30 P.M.**

**CALL MEETING TO
ORDER** - Gartzke called the
meeting to order at 5:30 p.m.

ROLL CALL - Present -
Gartzke, Bernard, Bunton,
Lear, and Propst. Also
present - Villalobos, David,
Howe, Laird, Quill,
Hartlmeier, Potvin, Parish,
Bartelt, Mallow, Wolf,

**PLEDGE OF
ALLEGIANCE** - The
Pledge of Allegiance was
recited by all present.

**AGENDA
VERIFICATION** - Motion
by Bernard/Bunton to verify
the agenda as presented.
Motion approved 5-0.

**CONVENE INTO
EXECUTIVE SESSION,
PURSUANT TO
WISCONSIN STATE
STATUTE 19.85 TO
DISCUSS AND TAKE
POSSIBLE ACTION ON:**
Personnel - 19.85(1)(c)
Investment of Public Funds
- 19.85 (1)(e)
Sale of Land - 19.85(1)(e)

Motion by Bunton/Bernard to
convene into Executive
session at 5:31 p.m. Motion
approved by roll call vote,
5-0.

**RECONVENE INTO
OPEN SESSION** -
Motion by Bernard/Bunton

to reconvene into open
session at 7:00 p.m. Motion
approved 5-0.

PUBLIC COMMENT - No
one addressed the board.

CONSENT AGENDA

Approve of Ms. Rebecca
Potvin as a RMS
Paraprofessional

Approve of Ms. Megan
Mielke as a Food Service
Worker

Approve of Substitute
Compensation Rates

Approve of Policies 162 -
Quorum, 164.2 - Special
Meetings, 172 - Legal
Counsel, 1130 - Conflict of
Interest, 1220 -

Employment of the District
Administrator, 1260 -
Incapacity of the District
Administrator, 2260.02 -
English Language
Proficiency, 2412 -
Homebound Instruction
Program, 2460 - Programs
for Students with

Disabilities, 2460.03 -
Independent Educational
Evaluation, 2700.01 -
School Performance and
Accountability Reports,
3120.04 - Employment of
Substitutes, 3120.10 - Job
Sharing, 3131 - Reduction
in Staff, 3215 - Use of
Tobacco and Nicotine by
Professional Staff, 3230 -
Conflict of Interest, 3231 -
Outside Activities of
Professional Staff, 3362.01 -
Threatening Behavior
toward Staff Members, 4130
- Assignment and Transfer,
4131 - Reduction in Staff,
4215 - Use of Tobacco and

Nicotine by Support Staff,
4230 - Conflict of Interest,
4231 - Outside Activities of
Support Staff, 4362.01 -
Threatening Behavior
toward Staff Members, 5111
- Eligibility of
Resident/Nonresident
Students, 5460 - Graduation
Requirements, 5512 - Use
of Tobacco and Nicotine by
Students, 5630.01 - Use of
Seclusion and Restraint with
Students, 6147 - Debt
Management, 7230 - Gifts,
Grants, and Bequests, 7434
- Use of Tobacco and
Nicotine on School
Premises, 8390 - Animals of
District Property, 8710 -
Insurance, and 8900 - Fraud

Approve of the September
28, 2020 Board Meeting
Minutes

Approve of the September
28, 2020 Executive Session
Minutes

Approve of Accounts
Payable Vouchers 9/15/20 -
10/16/20

Motion by Bunton/Bernard to
approve of the consent
agenda items. Motion
approved 5-0.

REPORTS

Board President - Gartzke
stated in the interest of time
he would forego his report.

Administrator -
**Food Service & Seamless
Summer Program Update** -
Villalobos mentioned that the
district started the Seamless
Summer Program for our
face-to-face and virtual
students. This program has
since been extended from

December 2020 through the duration of the school year.

Orchestra/Band: Handbook/Commitments/Report Cards - Villalobos stated, in speaking with Laird, that the Wisconsin Conservatory of Music is adopting a new set of commitments. Villalobos will bring these for discussion at a future board meeting. The report card and lessons running right now look a little different. Laird and Kastner are currently working on the report card changes.

Reports

Pupil Services Report - The report was attached for board review.

FLES Principal Report - The report was attached for board review.

RMS Principal Report - The report was attached for board review.

DISCUSSION

4K Model Reading Process Presented by Rachel Quill, District Reading Specialist - Villalobos indicated that the district needed to include 4K as part of its reading process in order to stay in compliance with policy updates. Villalobos reached out to Ms Quill and she began to work on it right away. Quill was present to walk the board through the model. Quill attended the DPI webinar on 4K benchmarks and spoke to components such as skills, reading foundation, confident identity as readers and writers, acknowledge growth

they are having, exposure to texts, reading choices, and showing what it means to be a reader and write. Quill also noted healthy learning dispositions, taking risks, immersion literacy, try a lot of new things, familiar ways to do things, virtual learning, creating positive attitudes, starbooks, strategies for texts, create a culture of understanding, expose to comprehension skills, acknowledge if they don't understand things, model my thinking, and provide a variety of experiences. Quill further discussed speaking and listening skills, informal conversations, partnerships, gestures and movements, social skills, role play, using movement, behavior, interaction, letter and word recognition when they are ready, concepts of print, opportunities to practice skills, phonological assessment, hand signals word work, reading interventions, comprehension, and the LLI intervention tool. Gartke asked if all different interventions would be used and then would be tailored to students.

Board Values - Review of New Agenda Document - Villalobos shared notes with David and the new values should be reflected on the agenda.

Coronavirus Information & Updates - Villalobos provided the updated COVID-19 risk status with members. Washington county is depicting a very high percentage of cases. The

district's face covering mandate goes beyond the governor's mandate. The critical threshold varies by area zip code and the critical threshold is not consistent. The district is doing things correctly and our cases have been minimized. There is a concern over FERPA in a neighboring county and so reporting has changed on the county website.

Athletic Update - Villalobos and Shelsta discussed the athletic offerings and also discussed this with the health department. Multiple precautions were instated and must be adhered to or the co-curricular activity will not be allowed to continue. Propst questioned how many school age children have died of Covid and how many have been hospitalized in the Washington/Ozaukee counties. Gartke asked if there would be holiday measures in place for shutting down two weeks before and after Christmas. Villalobos also discussed any travel restrictions, a professional development day being held on December 11th, staff burn out concerns, and teacher planning time. Bunton commented that HUHS has a teacher planning day every Friday. Villalobos said the district is trying to coordinate with the high school and/or other Hartford Area Schools when possible. Bunton asked about specific metrics and when we should move to virtual. Villalobos stated the health department did not specify, but did say that if the district burden level was very high they

would work with us. Bunton asked why certain information is on the county website and very clearly stated what to do, but are now wavering. Villalobos will ask them about this.

Policies 167.3 - Public Comment at Board Meetings, 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, 7440.03 - Small Unmanned Aircraft Systems, 8395 - Student Mental Health Services, 8450.01 - Personal Protective Equipment during Pandemic/Epidemic Events, AG2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities - First Reading - Villalobos discussed all listed policies and the proposed changes with Board members. Board members discussed the public comment time limit at board meetings.

Fund 41 - Howe updated all present on Fund 41 rules of use for capital improvements and the estimated levy for the 20/21 school year.

2020-21 Budget Update - Howe explained how spending additional money increases the shared cost and drives down state aid. The State aid was certified on October 15th and Howe compared the state aid budget estimate to the certified amount.

Family First Coronavirus Act (FFCRA)/Emergency Paid Sick Leave - Howe shared the benefits given to

employees that qualify for this type of leave under the Act. Howe also shared that the district has the option to get refunded for the 6.2% employer portion of FICA for the EPSL amount paid. Bunton noted the district also has to pay a substitute for this type of leave.

Gartzke suggested that the board meet prior to the annual meeting to discuss the 20/21 budget. Board members agreed upon an October 22nd meeting at 5:30 p.m. Gartzke asked what avenues the district should take to publish the change in the tax levy. Villalobos will talk to Jim Healy at the Village of Richfield, the district will hold one or two community sessions during the day, and newsletters will contain the information. Bunton was less concerned about the emails to parents, but rather what will appear on social media. Gartzke said the district will be as transparent as possible.

FUTURE AGENDA ITEMS:

Payment and reimbursement rates for per diem meals, lodging, and mileage

Approval of Policies 167.3, 2266, 7440.03, 8395, 8450.01

ADJOURN - Motion by Lear/Bernard to adjourn at 8:19 p.m. Motion approved 5-0.

Respectfully Submitted,

Hope David