

## Explanation of the final book review project

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### A. Part one

In this class, you will write a book report for your final project. The steps for this are as follows:

- 1) Choose any book\* related to the theme of “global economy” or “global economic history.” The book may be in any language; however, your written report and presentation must be in English.

\* The book should be from an academic publisher such as Iwanami or university press, e.g. University of Tokyo, Princeton, etc.

- 2) Read the entire book. Take notes on it. Analyze the contents and organize your thoughts about it.
- 3) Summarize the contents and arguments of the book in a written report. You may cite from the text when appropriate. However, you should avoid citations of long passages and only cite short quotations whenever possible. Moreover, in general, you should focus on summarizing the text simply and in your own words.
- 4) After your written summary, write your own thoughts and analysis about the book. This should be kept relatively short to approximately one or two paragraphs, roughly one page double spaced.
- 5) The entire written report should be between 1,000 to 1,500 words in length (English), or approximately four to five pages in length, double-spaced. It should be typed in a Word document and formatted accordingly.

Your written book report is due January 19th. Submit your typed report either via the Moodle submission box.

**B. Part two**

In addition, you will make a short presentation based on your written book report. In the presentation, you should explain to the instructor and your classmates A. about the book you read, B. summarize its contents and arguments, and C. give your thoughts and impressions. The following are the requirements for the oral presentation:

- ❖ Between five to fifteen minutes in length. Save time for questions and answers. If there is time, you may go over the allotted fifteen minutes. However, no shorter than five minutes please.
- ❖ Make a Power Point presentation for the class. Slides should be simple and easy to understand. If possible make use of visuals and graphics, and keep written text to a minimum.

Presentations will be conducted on **January 12th and January 19th**. Furthermore, on January 26th I will give you your corrected written reports back and also provide feedback on your oral presentations.

The written report and presentation together are worth 25% of your final class grade.

If you have any questions or comments please contact me at [aukemajk@gmail.com](mailto:aukemajk@gmail.com) or via Moodle.