# MONTANA HOLIDAY INC.

# ANNUAL GENERAL MEETING at 5pm SATURDAY 19th MARCH 2022

at RSL Club Wagga Wagga in the Bowls meeting Room or by ZOOM

# **AGENDA**

**Present** 

**Apologies** 

**Proxies** 

**Confirmation of Minutes of previous Meeting** 

# **Business Arising from Minutes**

- Games room Upgrade
- Professional Risk assessment of Facility replacement of fire extinguishers annually
- Appropriate secure archive area -report on computer software.
- Purchase of a stainless-steel BBQ unit

#### Correspondence

# **Financial Report**

- Presentation of Financial statements and Audit Report
- NSW Business Grant
- Outstanding subscriptions
- Update on change to XERO financial management system.
- Accommodation rates
- Annual subscription rate

# **Appointment of Auditor**

#### **Property Officer's Report**

- Working Bee
- Review of Caretakers role & responsibility
- Other matters

### Risk Management

- COVID19 safe policy
- Light in stairwell in Senior
- Any other matters

# **Booking Officer's Report**

- New web-based accommodation booking system.
- Other matters

# **Legal Report**

# **President's Report**

# **General Business**

- Ski Weekends
- Any other matters without notice

# **Election of Office Bearers**

- Nominations for executive committee members (7).
- Elections if required.
- Election of Public Officer

Close