



MINUTES

EXECUTIVE BOARD MEETING

Cuyamaca College

Tues. April 26, 2022

9:00a – 11:00a

Location: Zoom

(<https://cccconfer.zoom.us/j/97087671307>)

Attendees: Cuyamaca Classified Senate

Guest(s): Francisco Gonzalez, Julianna Barnes, Jessica Robinson, Bri Hays, Christianne Penunuri, Tammi Marshall, Jodi Reed, Alexis Brown

Meeting Called to Order: 9:00am

Meeting Adjourned: 10:54am

Agenda Item

1) **CALL TO ORDER**

- a) Roll call: *Anmar, Dalea, Debi, Katie, Jamie, Taylor, Veronica; Rocky and Natalija were absent*
- b) Additions/deletions/revisions to the agenda: *None*
- c) Approval of March 22 meeting minutes ([link](#)): *Motion: Dalea / Second: Anmar*

2) **ACTION ITEMS**

- a) Endorse FSPC's ranked list ([link](#)): *M/S: Debi, Jamie; motion passes*
- b) Endorse CTC's ranked list ([link](#)): *M/S: Jamie, Veronica; motion passes*
- c) Endorse ROC's ranked list ([link](#)): *M/S: Jamie, Anmar; motion passes*
- d) Endorse FHPC's ranked list ([link](#)): *M/S: Jamie, Anmar; motion passes*
- e) Endorse CHPC's ranked list ([link](#)): *M/S: Jamie, Veronica; motion passes*
- f) Endorse updated AP/BP 2005: Student Success, Equity and Access Through Anti-Racism ([link](#)): *M/S: Jamie, Taylor; motion passes*

3) **COMMUNICATIONS/DISCUSSION ITEMS:**

- a) Facilities and Sustainability Planning Committee (FSPC) 2021-2022 Rankings ([link](#)) (Francisco)
Francisco reviewed the two ranked items on the FSPC list, which included converting H-136 into useable office space by closing off two doors to a classroom and adding a new door from the hallway. This would cost about \$25,000 if we use an external contractor; alternatively, FMO might be able to do this at a lower cost. The Automotive department submitted a request for changes in K-102, a tool room; these changes are estimated to cost \$100,000. President's Cabinet will decide which projects will be funded after reviewing the budget to see what funding is available. Classified Senate approved this list by consensus.
- b) ROC list ([link](#))
Classified Senate recommended linking to the actual request that was submitted in the

ranked list, similar to what FSPC and FHPC does. Classified Senate approved this list by consensus.

- c) Facilities Master Plan (President Barnes, Jessica, Bri, Francisco, Christianne)
The Facilities Master Plan (FMP) Task Force has active participation from students, faculty, and Classified, including Dalea. Guiding principles for the FMP include nurturing a sense of belonging and being culturally responsive, agile, and connected. President Barnes and other members of the FMP Task Force (Jessica, Bri, Francisco, and Christianne) presented a preliminary draft that is being vetted across governance groups now. There are ongoing/existing needs from the past that were not previously addressed because funding was not available (e.g., Athletics and Exercise Science projects and Child Development projects). We will need voters to support a bond before we can fund certain projects. The draft FMP is grounded in data, including our environmental scan, internal data, input from Fall 2021 and Spring 2022 Strategic Planning workshops, focus groups, and the Educational Engagement Index survey that Gensler administered to students and employees.
The FMP will focus on facilitating connections and a sense of belonging across camps, mental wellness, a hybrid future for both students and employees, larger group workspaces instead of individual spaces, as well as safety, representation (especially inside the classroom), childcare, and services for students. Students want to access the Child Development Center (CDC), the Library, the DSPS High Tech Center, and Bookstore in person. The new FMP includes potential student housing, ensuring walkability, signage/wayfinding, welcoming and elevated signage to increase awareness of our campus, roadways to be more effective but separating cars from walkways, having 1- and 2-mile walking paths, areas to stop and sit with cultural artifacts that honor diversity and the Kumeyaay land. The new plan involves opening up Cuyamaca Way East by the CDC, moving the CDC parking lot for safety, and adding parking throughout campus. Major projects include CDC, Athletics, Library, Warehouse/FMO updates; technology upgrades; and beautifying/upgrading our college because we are not eligible to add new buildings because our enrollment is down. We are conducting a feasibility study for a bond on the November 2022 ballot, but there are some small things we could do without a bond. Gensler and the FMP Task Force will facilitate a forum about the FMP on May 3rd. There were no questions about the draft FMP from Classified Senate. We appreciate that these proposed changes will help make parts of the campus more connected.
- d) AP/BP 2005: Student Success, Equity and Access Through Anti-Racism ([link](#)) (Katie)
Classified Senate approved AP/BP 2005 by consensus.
- e) 2022-2028 Strategic Goals and Strategies ([link](#)) (Tammi and Bri)
Tammi and Bri brought this to Classified Senate as an information item. IEC and IESE gathered information during the Fall 2021 and Spring 2022 Strategic Planning workshops to develop draft goals and identify strategies to help Cuyamaca College achieve those goals. The goals are measurable, meaningful, and data informed; these are also focused on the student experience and align with the Completion by Design framework (connection with the college to completion/transfer/employment). These goals align with the proposed goals from Grossmont College and District Services. The strategies listed are high-level, multi-year strategies; yearly activities will support these high-level strategies. IEC and IESE will administer a survey to the entire campus community soon to endorse these and identify how members of the campus community see themselves supporting each of these strategies to identify activities for the first year. Participatory governance groups will identify goals aligned with the proposed strategic goals to help with accountability to ensure we follow through with these. Tammi and Bri noted they want to make sure Classified see themselves represented in the Strategic Plan. Classified Senate will vote to endorse this during our next meeting on May 24th.

- f) College Technology Committee's ranked list ([link](#)) (Jodi)
CTC received some repeat requests that were purchased with HEERF, and some other requests were not needed because they will be addressed through our five-year technology replacement plan. CTC has been receiving fewer requests over the years.
- g) Return to campus: Classified Community Care taskforce (Katie, Debi, Anmar)
- h) Chancellor and Classified Senate Award (Katie)
- i) Search and interview committee appointments (Katie)
 - CC Art Instructor: Gini Gomez
 - CC Student Services Specialist - Counseling: Cathy Fritz and Sara Allen
 - CC Senior Maintenance Worker - HVACR: Violeta Casillas and James Neal
 - CC Custodian - Brittney Budde
 - CC Health and Safety Specialist: Rieko Suto
 - DS Director of Risk Management: Jamie Adams (CC); Dan Lopez (GC)
 - DS HR Coordinator - Labor Relations: Rafael Ayala (CC)
 - DS Senior Buyer: Johnny Dollar (DS), Brittney Budde (CC)
 - DS CAPS Supervisor: Cheyenne Castellanos (DS), Vani Melei (DS), Brittney Budde (CC)
 - CC General Counselor: Hiam Abdulahad
 - CC Career Center Supervisor: Vicki VanStone
 - CC Articulation Officer: Raul Enciso volunteered; need additional volunteer by 4/29
 - Upcoming: Master Class Scheduler, Athletics Counselor
- j) Committee and council updates (all)
 - Cuyamaca College Council (Katie and Rocky)
 - Institutional Effectiveness Council (Katie)
 - Minor updates to AP 3050 ([link](#)); replaced "civility" with "mutual respect" and added language about consequences for violation; Classified Senate reviewed via email on April 11th
 - Student Success and Equity Council (Katie)
 - Resource and Operations Committee (Anmar)
 - *Classified Senate approved ROC's ranked list by consensus*
 - Program Review Steering Committee (Taylor)
 - Facilities & Sustainability Planning Committee (Katie)
 - *Classified Senate approved FSPC's ranked list by consensus*
 - Faculty Hiring Priorities Committee (Katie)
 - *Classified Senate approved FHPC's ranked list by consensus*
 - Classified Hiring Priorities Committee (Jamie)
 - *Classified Senate approved CHPC's ranked list by consensus*
 - Teaching and Learning Committee (Veronica)
 - Outcomes and Assessment Committee (Dalea)
 - Student Success Leadership Team
 - Online Teaching and Learning Committee
 - College Technology Committee (Classified reps vacant)
 - College Technology Committee's ranked list ([link](#)); Classified Senate will vote to endorse
- k) Classified annual fundraiser through GCCCD Foundation ([link](#)) (Katie and Veronica)
 - *\$151 raised as of April 26th; goal of \$500*
- l) Classified Professionals Week (CSEW+CPD) Planning Team (Katie and Natalija)
 - *May 16-20*
 - *Theme: The Brilliance in Resilience*
 - *Google Site with schedule of events ([link](#))*

- 132 GCCCD Classified professionals registered as of April 26

4) PARKING LOT/TABLED ITEMS:

- a) Classified 9+1 ([example from Mission College](#)) (Katie)
- b) Vacant Classified positions (Natalija)
- c) New Classified employees at Cuyamaca College (Katie)
- d) Classified Leadership Institute (CLI) in June (Katie)
- e) Cuyamaca's Classified Senate Governing Board report for May (Katie)

Reference Materials:

March 22nd meeting minutes ([link](#))

FSPC ranked list ([link](#))

CTC ranked list ([link](#))

ROC ranked list ([link](#))

FHPC's ranked list ([link](#))

CHPC's ranked list ([link](#))

AP/BP 2005 ([link](#))

Cuyamaca Classified Senate Fundraiser ([link](#))

Next Meeting: May 24th, 9:00-11:00am