

THE SOCIETY FOR CREATIVE ANACHRONISM (NZ), INC.
PROPOSED EVENT FORM
BARONY OF SOUTHRON GAARD



Event Date: _____

Event Name: _____ Event Type: _____

Site opens: _____ Hall opens: _____ Site Closes: _____

Alcohol restrictions : Site is wet / dry / discreetly damp Other site restrictions: _____

Event Site Address: _____

City/ District: _____ State/Country: _____

Event site Directions: _____

Steward (SCA Name): _____

Steward (Mundane Name): _____

Address: _____

City/ District: _____ State/Country: _____

Phone/ Mobile: _____ Email: _____

Event Fees: _____

NOTE: Please remember your event budget needs to contribute \$1 per adult (18+) for the Kingdom Travel Fund, but *not* via a separate ticket levy. You should also collect \$2 Event membership fee from non-members 18 or over. Stewards are encouraged, but not required, to offer half-price tickets for children 12 and under, and free admission for children under 5 where applicable.

FOR EVENT APPROVAL THIS FORM NEEDS TO BE ACCOMPANIED BY A PROPOSED EVENT BUDGET FORM

Bookings Required: Yes/No Booking Deadline: _____

Booking Contact (SCA Name): _____

Booking Contact (Mundane name): _____

City/ District: _____ State/Country: _____

Phone/ Mobile: _____ Email: _____

Other Details (Advertisement, Inspection Times, Directions, etc. to appear in Pegasus.)

Steward's Membership No. _____ Steward's Signature: _____

Seneschal's Signature: _____ Reeve's Signature: _____

Detail send to Pegasus -Date: _____ Detail send to FTT -Date: _____

Use this form to submit information for the Coming Events section in *Pegasus*. If your event is purely local and has no official business (awards, office changeovers, courts etc) please note that it is not necessary for it to appear in *Pegasus* provided it has appeared in a local newsletter. (It will still be considered an SCA event for the purposes of insurance.) **No event will be published without the signature and membership number of the event steward and the signature of the group's Seneschal.** The chronicler may edit the 'Other Details', depending on space availability. Additional advertising space can be purchased as per the listed rates inside the disclaimer section in *Pegasus*. Crown events are entitled to 3 free one-page advertisements. **PLEASE PRINT CLEARLY.**