Davit Jintcharadze

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A versatile professional with a track record in project management, operations, data analytics, research, coaching, hiring, and events management. My unique blend of analytical acumen, refined communication, and meticulous attention to detail has positioned me to thrive in both operations management and scientific research. Notable achievements include being honored as the "Most Innovative Employee" out of 400+ peers in 2023 and securing a $23,000 Effective Altruism Infrastructure Grant in 2022 to advance high-impact careers in Georgia. Possessing adept decision-making abilities, I combine speed with precision, underpinned by exemplary time-management capabilities.

Skills & Languages

Operations management, project management, weighted-factor modeling, problem-solving, attention to detail, commercial awareness, research, creativity, sales, negotiations, coaching, psychotherapy, event planning, data analysis (Python, MATLAB, SQL pandas), and budgeting. Fluent in English, Russian, Georgian, and Italian. Intermediate knowledge of Spanish.

Professional Experience

The Unjournal, London, UK.
Operations Manager, December 2023 - present.
- Creating database management systems using Coda and Airtable to facilitate evaluations of impactful research.
- Developing recruitment strategies for PhD students, researchers, and academics to join The Unjournal.
- Managing 501(c)(3) incorporation process and legal requirements of nonprofit registration of the organization.
- Improving project management systems in Clickup, Asana, and Coda.
- Developing fundraising & grant strategies for The Unjournal's expansion into new projects.

Leaf, London, UK.
Operations Lead, May 2023 – September 2023.
- Managing residential programs for exceptionally altruistic students across the UK's top 250 schools.
- Delivering digital communication strategy for AI Safety fundamentals and career development programs.
- Analysing participant surveys and semi-structured interviews for the purpose of designing new programs.
- Developing project management processes for event planning, budgeting, and outreach strategy.
- Designing safety protocols, with a track record of successfully containing a COVID outbreak among 73 students.

Effective Altruism Georgia, Remote.
Founding Director, November 2022 – November 2023 (part-time).
- Founded a local chapter of an international movement focused on using evidence-based methods to prioritize some of the world's most pressing problems and attract new talent to work on them.
- Coached exceptionally altruistic and intelligent Georgians on early career planning and impact acceleration.

proSapient, London, UK.
Sales Associate, August 2022 – May 2023.
- Recognized as one of the top 5% of the sales drivers in the company of 400 people.
- Managed client relationships with international clients in Western & Northern Europe.
- Recognized as the most innovative employee for integrating qualitative and quantitative revenue data in sales reports.
- Collaborated with an account manager with data visualization and data analysis for quarterly reports in Excel.

Objects & Knowledge Lab at NYU, Abu Dhabi, UAE
Researcher, January 2022 – January 2023.
- Headed independent research on the effect of politicians' appearance on their electoral success.
- Published a paper in a peer-reviewed journal, titled "Predicting Election Outcome: Effects of Masculinity vs Femininity on Competence Judgments of Politician Faces" in 2023.

Research Assistant, September 2020 – January 2022.
- Analyzed large behavioral datasets in R, Excel, and MATLAB.
- Achieved a 35%-time reduction in data analysis and pre-cleaning processes.

Education

- **MOE, Association of Coaching-Certified Executive Coaching Program**, September 2023 – November 2023.
- **Cambridge Spark Data Analytics Bootcamp,** August 2023 – November 2023.
  Awarded full funding by the UK government to participate in the bootcamp. Learning analysis in Python using pandas libraries. Performing pre-cleaning, data analysis, and visualization on large datasets.
- **University of Cambridge, MA,** May 2023 – present (part-time).
  Pursuing an MA in Psychotherapeutic Counselling focused on young people, focusing on integrative-relational therapy.
- **New York University, BA**, 2018 – 2022.
  BA in Psychology, Brain, and Cognitive Science. Received a full scholarship of $360,000 at NYU's international program.