

POSITION DESCRIPTION PRIMARY MUSIC TEACHER

Title	Primary Music Teacher
General Responsibilities of all College Employees	<p>Staff at Glasshouse Christian College are expected to:</p> <ul style="list-style-type: none"> • Support and advance the mission of the College, <i>“To provide quality Christian education,”</i> and uphold its core values of Godliness, Respect, Excellence, Attitude, and Teachability. • Model Christian character and good moral behaviour, demonstrating the ethos of the College in word and action. • Participate actively in the spiritual life of the College, including prayer, devotions, and contributing to the pastoral care of students and colleagues. • Communicate and interact with students, parents, staff, and the wider community in a manner that reflects a Christ-centred example. • Share their personal faith journey when appropriate and promote the College’s vision, mission, and values to the broader community. • Recognise how their role contributes to the wider ministry of Christian education at the College.
Brief Role Statement	The Primary Music Teacher will work with the Primary Performing Arts Teaching Assistant, The Instrumental Music Coordinator and the Head of Arts to teach music lessons in keeping with the Australian Curriculum and leading the Primary Extra and Co curricular program.
Position Overview	<ul style="list-style-type: none"> a. Teachers at Glasshouse Christian College have a responsibility to nurture the children in their care, establish relationships with them and inspire them to learn and grow in their Christian faith. Supporting students to experience learning in a way that meets their needs and supports them to become independent learners who develop a love of learning is central to the teachers’ role. b. Teachers will be passionate and innovative and will demonstrate a strong commitment to supporting students and building strong relationships. They will be committed to ongoing professional learning to ensure their practice remains current and enables them to meet the needs of 21st Century learners. Classrooms will be student-centered and will foster a love of learning and inquiry to support students to develop the capabilities they need to thrive and contribute to the world in which they live. c. The purpose of the role of Primary Teacher at Glasshouse Christian College falls into several categories as outlined below;

	<ul style="list-style-type: none"> i. plan and deliver learning experiences for students interpreted from the set curriculum ii. strive to assist with the broader teaching and learning goals of Glasshouse Christian College iii. be a strong and positive contributor to the year level teaching team iv. be a Christian role model for students v. foster positive relationships with parents and students vi. perform administrative tasks accurately and well vii. seek opportunities for self-development viii. perform playground duties and other duties associated with ensuring the safety of students
Directly Supervised by:	Head of Primary
Accountable to:	Principal
Key Responsibilities	<p>1. Plan and deliver learning experiences for students interpreted from the set curriculum</p> <p>The teacher will;</p> <ul style="list-style-type: none"> a. create unit plans based on the curriculum and in keeping with the academic policies of the College b. design, document, implement and evaluate contemporary, innovative and informed curriculum programs; creating a learning environment that encourages students to be problem solvers, decision makers and lifelong learners who are contributing members of society. The Teacher will demonstrate a commitment to the pastoral care and personal development of all students; c. seek to provide authentic learning experiences that are relevant to contexts beyond the classroom d. deliver well-prepared lessons that engage student interest and demonstrate clear learning intentions e. know their subject matter well f. provide timely and meaningful feedback to students g. ensure the classroom is well managed to create the best conditions for learning h. provide reasonable adjustments for students on Personalised Learning Plans and complete the required evidence documentation
Key Responsibilities (Continued)	<p>2. Be a strong and positive contributor to the year level teaching team.</p> <p>The teacher will;</p> <ul style="list-style-type: none"> a. be a positive team member committed to working in a harmonious and collaborative way with other team members b. be available for meetings in and out of school hours as long as sufficient warning has been given c. perform delegated tasks to the best of their ability

- d. contribute to achieving the strategic year level goals
- e. attending year level camps or other school directed activities pertinent to your role in your year level as required
- f. commit to praying for the students in the year level

3. Be a Christian role model for students

The teacher will;

- a. seek to create learning opportunities that combine subject material and expand on the themes expressed in the Glasshouse Christian College Statement of Faith and general Christian faith understanding
- b. lead well planned morning devotions with their students
- c. ensure that young people are able to explore faith and develop practices appropriate to their faith maturity.
- d. share their own story of faith, lead devotions, chapels and prayer.
- e. participate in their own faith development and journey with their colleagues.
- f. demonstrate and reflect a genuine Christian faith in the classroom
- g. will seek to promote the Christian ethos of the College and the GREAT values of the College as much as possible
- h. seek to approach students with an attitude of grace, love and compassion even in the context of discipline
- i. exhibit genuine engagement with Chapel and other elements of the overt Christian expression of the College by being attentive and focused.

4. Foster positive relationships with parents and students

The teacher will:

- a. treat parents politely, professionally and in a friendly manner
- b. maintain the pastoral care and welfare of all students in their classroom.
- c. develop positive working relationships with all children.
- d. ensure that parent communication is responded to in a timely manner
- e. contact parents should problems arise with a student. The teacher has the responsibility to inform parents about issues with sufficient warning for the parent to assist with the situation
- f. create and maintain supportive and safe learning environments
- g. ensure emails and other communications to parents are written in a professional and constructive paying due attention to grammar and punctuation
- h. write student reports in a clear, accurate and professional manner
- i. be available as much as practicable for meetings with parents outside of scheduled parent interview times
- j. be available for and participate in scheduled parent teacher interview times

	<p>5. Perform administrative tasks accurately and well and meet deadlines</p> <p>The teacher will;</p> <ul style="list-style-type: none"> a. ensure that the academic policies and the College rules are applied in a fair and consistent manner b. ensure the roll is marked as accurately as possible c. perform playground duties and other duties associated with ensuring the safety of students d. submit requests to upline management with plenty of time for them to be properly considered e. ensure they either on time or early to their duty area f. ensure the duty area is left clean and tidy before leaving it g. ensure students are safe while on duty h. ensure report deadlines are met <p>6. Seek opportunities for self-development</p> <p>The teacher will;</p> <ul style="list-style-type: none"> a. keep abreast of current developments within pedagogy b. keep abreast of current developments within the subject material c. apply for professional development opportunities d. ensure the QCT compulsory professional development requirements are met <p>7. Responsibilities specifically related to the Primary Music Teacher</p> <p>The teacher will;</p> <ul style="list-style-type: none"> a. lead the lower and upper primary choirs b. lead the Year 5 band program and the Year 3 Smart Strings program c. coordinate one primary music lunchtime concert per term d. supervise the Primary Performing Arts Teaching Assistant e. coordinate the end of year Lower and Upper Primary Christmas concerts f. participate in the GCC Arts Night “Shine” and other events promoting arts and music at the College.
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