Foundation for Pierce College Board Minutes

Minutes based on the agenda for the September 3rd, 2024, board meeting:

Minutes Outline

1. Call to Order

- **Time Called to Order:** 4:05
- **Lead:** Cassie Carter
- **Attendance:**
    - **Members Present:**
    - Cassie Carter
    - Gary Barr
    - Ryan Taylor
    - Dennis Jacobs
    - Yeprem Davoodian
    - Houman Esmailpour
    - Claire McCloskey
    - David Braun
    - Edward Albrecht

    - **Members Absent:** [List names]
    - Glenn Bailey
    - Lyn Clark
    - Walt Mosher

2. Adoption of Agenda and Approval of Meeting Minutes

- **Purpose:** Approval
- **Lead:** Cassie Carter
- **Discussion:**
  Motion: Motion to approve by Houman, seconded by Gary Barr
- **Vote:** Approved

3. Public Comment

- **Duration:** 5 min
- **Comments:** None

4. Committee Business

- **Chair's Report**
    - **Summer Retreat Action Items:** Documentation from retreat
    - CRM requires a much larger conversation. Ryan will share the requirements document and we will attempt to narrow it down to take advantage of functionality of must-haves vs. nice to haves.

    - **Master Agreement:** Deadline for MA, Sep 28, 2024 . Gary Barr is crafting the updates for approval. Glenn suggested we authorize Cassie to sign the document on our behalf. Ryan motioned to approve and seconded by Yeprem Davoodian
    - **Annual Conflict of Interest:** Members will sign after the meeting
- **Vice Chair Report**
    - **Update on Planned Gift to Foundation:** Documentation update from our donor concerning the property in Burbank
- **Nominating and Governance**
    - **Board Member Recruitment Strategies:**
        - Ryan discussed strategies on LinkedIn.
        - Ed - Ed, Gary, and Cassie are working with Board Member Connect.
            - Ed, Gary, and Cassie collaborating with Board Member Connect to fill two positions with three candidates each.
            - Gary motioned for up to $6000 for recruitment, Ed seconded. Houman and Glenn opposed, suggesting internal recruitment. Glenn noted new board members often leave after their initial term.
            - Glenn suggested adding a seat for the ASO (Associated Students Organization
            - Ryan will add Recruitment page to the website.
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    - **Review of Member Matrix:** [Summarize any actions or approvals]
- **Treasurer's Report**
    - **FY 2025 Budget:** Motion to approve by Gary Barr, seconded by Houman. Ryan abstained. All others approved.

5. Campus Updates

- **Lead:** President Aguiar
- **Discussion:** [Summarize the information shared about campus updates]

6. Adjournment

- **Time of Adjournment:** [Record the time]
- **Lead:** Cassie Carter

7. Meeting Schedule for 2024

- **Upcoming Meetings:**
    - **September 3, 2024, 4 pm to 6 pm**
    - **December 5, 2024, 4 pm to 6 pm**
- **Committee Meetings:**
    - Motion to adjourn the meeting by Ryan Taylor , seconded by Dennis Jacobs

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Respectfully submitted by Ryan Taylor, 9-3-2024