

Pastor Job Description

First Presbyterian Church – Millersburg, Ohio

Introduction. The First Presbyterian Church of Millersburg, Ohio seeks a part-time Pastor who is spiritually mature and demonstrates a personal relationship with our Lord Jesus Christ and has a deep passion for the Lord and views consistent with the tenets of Christianity and our Church's mission and vision. The Pastor, as a minister of the Gospel, shall be a biblically grounded and Holy Spirit led individual devoted to the service of Christ and our church, and preach the word of God.

An Ideal candidate has been called by God to minister and is committed to a life guided by prayer and the scriptures and would help grow our church while also fostering the congregation's individual walks with Christ. In a time when Churches are closing their doors, we want to swing ours wide open and grow together to be better disciples of Christ.

Our Vision. To be present and supportive in our community and at all times letting the love of Christ shine through us. We can be a beacon of hope in today's world while bringing ourselves into a more modern worship service which will appeal to all.

Our Mission. Our mission is to glorify God, proclaim the Gospel, serve others, and make disciples of Jesus Christ through the power of the Holy Spirit.

Congregational Priorities for the Pastor

- Worship Leadership – Responsible for the weekly proclamation of God's Word (Old and New Testament) and administration of the sacraments along with conducting special services.
- Growing Youth Ministries – Develop youth ministry focused on building strong relationships with youth, incorporating relevant programming that addresses their needs, and grounded in Presbyterian values and theology.
- Congregational Fellowship – Emphasis in developing fellowship and encouraging groups with the opportunity to love and support one another.
- Visitation and Outreach – Systematic plan for congregational, hospital, and emergency visitation and support current mission activities of the Church and the community.
- Teaching – Pastor accepts an active teaching role, Scriptures, theological concepts, instructions for Church officers, and new member confirmation.

Desired Characteristics.

- Team Player - An active listener who respects ideas of others and contributes to group projects and meetings.
- Excited – A motivator who gets people engaged and involved.
- Compassionate – Patient, empathetic and understanding. A good listener and easy to talk to.
- Dedicated – A marathoner, not a sprinter, valuing long-term versus short-term success.
- Driven - Determination, perseverance, energetic, easily relatable, and a collaborator.
- Creative Thinking – Action and goal orientation, combining faith and works to grow our ministry.

Areas of Specific Responsibility.

Spiritual Leadership

- Prepare and deliver biblically-based, engaging sermons during Sunday worship and special services such as Baptism, Communion, weddings, funerals, and holiday observances.
- Facilitate opportunities for prayer, Bible study, and spiritual growth for individuals and groups.

Pastoral Care

- Provide counseling, visitation, and support to members facing spiritual, emotional, or life challenges.
- Offer guidance and care during significant life events, including grief support.

Teaching and Discipleship

- Lead or oversee Christian education programs, including Sunday School, small groups, and Bible studies.
- Mentor and equip church members to grow in faith and engage in ministry.

Leadership and Administration

- Work closely with the Session (governing body) and other church committees to plan and implement church goals, programs, and policies.
- Oversee administrative tasks, including budgeting, strategic planning, and overseeing facilities.

Mission and Outreach

- Represent the church in the wider community and within the presbytery.
- Build relationships with neighboring churches and organizations to foster partnerships.

Pastor Qualifications

- Called by God to pastoral ministry.
- Ordained as a pastor in the Presbyterian Church (U.S.A.) or equivalent denomination or a Lay Leader/Elder with a passion for spiritual growth willing to complete the training to become a Certified Ruling Elder (CRE).
- Strong theological foundation consistent with Reformed traditions.
- Exceptional communication, interpersonal, and leadership skills.
- Demonstrated ability to lead worship, preach, and provide pastoral care.
- Passion for community outreach and fostering congregational growth.
- Good listening skills and an effective communicator.
- Flexible, open to new ideas and suggestions.

Hours and Compensation

- **Hours:** Typically, 15-20 hours per week (may include evenings and weekends for meetings or special events).
- **Salary:** Commensurate with experience and education. May include health benefits, retirement plan, travel and training reimbursement, housing or a housing allowance, and other benefits, as applicable. Although initially part-time, this position holds the potential to transition into a full-time role.

Accountability and Evaluation.

Accountable to the Presbytery and to the congregation through the Session. In meeting this responsibility, the Pastor is expected to exercise pastoral, administrative, and leadership within the Church. An annual Performance Review will be conducted by Sessions before considering renewal of the covenant. This review also addresses adequacy of compensation, goals, work hours, and terms of call.

Our Church and Church Community.

We are followers of Christ, residing in the beautiful and historic village of Millersburg, Ohio which is the county seat of Holmes County and is in the heart of Ohio's Amish Country. Population is around 3,000 with a variety of year-round community activities from hiking trails, camping, unique eateries and shopping, and festivals to enjoy in a small-town setting surrounded by an Amish influence. We are proud of our education and athletic programs along with our Holmes County Center of Performing Arts.

We will be celebrating our church's bicentennial in 2025. It was the first church established in the village. Our congregation's average attendance is over 40. We may be small in numbers, but strong in heart and soul. We have high technology to spread our Sunday Service online through social media. Our next Pastor will hopefully be a person who will enjoy our beautiful community and all it has to offer.