

**Minutes of a Meeting of the Board of Directors
Harbor View Recreation Club, Inc.**

Date: March 16, 2022

Board Members Present:

Ty Harrington, President
Jamie Durand, Vice-President
Gayle Fischer, Treasurer
Kristin Salzer, Secretary
Justin Sand, Member-at-large

Meeting called to order at 7:12 p.m.

Discussion Topics:

1. HVRC Board Meeting Minutes (February 23, 2022). The HVRC Board Minutes for this meeting were reviewed and approved.

2. Removal of Spoils: Jamie presented a quote from LCS Site Services for removal of the spoils, grading of the area, installation of stone to provide a compacted drivable area, street cleanup and removal of debris for \$21,808. The board held a discussion regarding the quote, as this was the most inexpensive and efficient option that had been presented thus far.

Justin made a motion to accept the motion from LCS Site Services for removal of the spoils for the amount of \$21,808. Gayle seconded the motion.

Kristin made a motion to forego a formal second quote for the removal of the spoils. This was done because previous research from the board and informal quotes revealed that costs to remove the spoils would be much higher (estimated \$100,000+). Gayle seconded the motion.

Jamie would proceed in coordinating with LCS Site Services regarding the quote and further information would be provided regarding timeframe of the work.

3. HVRC Financial Report. A formal treasurer's report was not provided, but Gayle provided a summary of amounts received/spent since February. The ending checking account balance was \$27,621.17 but did not include checks Gayle received on March 16.

Gayle is receiving payments from members for 2022 dues. Dues are due on March 31, with a late fee imposed for payments received after April 30, 2022. Several items related to billing were discussed:

- a.) Eric Lowe reached out regarding a potential military transfer and the possible pro-rating of dues. The board confirmed that we don't pro-rate dues and that all dues/fees would need to be paid in full. If and when the Lowe's do move, they could receive a partial refund for slip fees.
- b.) The Sims have advertised their home on real estate websites as having a paid membership conveyance to HVRC. 2022 dues have not been received by the board. Gayle reached out to the

broker and did not receive a pleasant response. The board will follow-up with the realtor in writing to confirm that as of this date, the board has not received 2022 dues from the Sims, and therefore there is no conveyance. (Note: Follow up occurred on 3-18-2022).

- c.) The Kyles overpaid dues for one of their Anita Drive homes by \$315 dollars. Gayle will reach out regarding a refund.
- d.) The Spadafores downgraded their membership from general to recreational in 2021, and have reached out regarding upgrading back to general in 2022. Gayle provided an email explaining that the difference in dues from recreational to general for 2021 would also have to be paid. She has not yet heard back from Connie.

1. **Calendar of Events:** Kristin presented a draft calendar of events that based upon events from 2019. The board reviewed dates and came to an agreement upon a draft calendar. The first event of the year will be the Marina Opening & Work Day which is scheduled for April 16. The Annual Membership Meeting is scheduled for April 29.

2. **President Updates:**

Property Boundary Issue: The survey for the property boundary was completed. The board is awaiting further documentation from the county/Kyle's attorneys.

Dredge Permit: No new updates on the dredge permit, which was submitted to the VMRC in February.

2022 Annual Calendar of Events: Board reviewed a draft calendar of events and approved items for 2022. Calendar included as separate attachment.

Website Updates: Kristin provided several options for the website update. The first step is that Kristin will sign up for a free trial for a new website and set up the new website to share with the board members for review. Motion was made and approved for Kristin to begin designing the updated website. Motion was made and approved to allow for spending up to \$300 in annual fees for a revised website pending acceptance of the website designed using the free trial.

Tax Status: No update yet for taxes, but everything is in progress to be completed on time (from February meeting).

Marker #1 Status: No new updates. The light and marker are held by Ty. This will be an item for completion during the 2022 workday.

6. **Member at Large:** Stickers have been ordered and to be delivered. Justin will issue stickers once given approval from Kristin/Gayle once insurance certificates confirmed and payment received.

Justin is in the process of picking out apparel designs for HVRC merchandise and designing an order form. Based on sales from the 2021 fall fest, a motion was made by Kristin and Jamie seconded to approve up to \$1000 in spending on HVRC apparel.

Next Meeting: Tentatively scheduled for Wednesday, April 13 (7:00 PM, Marina)

Motion to Adjourn – 8:12 PM