

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 54th SENATE
[Faculty Senate Remote/Zoom Meeting Practices](#)
<https://csusb.zoom.us/j/526138095>

MINUTES

SESSION 5 - Tuesday, March 9, 2021 – 2-4 PM ([Recording Link](#))

Members Present: Beth Steffel, Helena Addae, Dionisio Amodeo, Mariam Betlemidze, Wendy Brower Romero, Haakon Brown, Rong Chen, Kurt Collins, Thomas Corrigan, Claudia Davis, Donna Garcia, Janelle Gilbert, Mark Groen, Christine Hassija, Jacqueline Hughes, Young Suk Hwang, Madeleine Jetter, Ann Johnson, Karen Kolehmainen, Angela Louque, Oraib Mango, Shari McMahan, Tomás Morales, Graciela Moran, Paulchris Okpala, Kathie Pelletier, John Reitzel, Terry Rizzo, Karen Robinson, Shannon Sparks, Ho Sung So, Mary Texeria, Jill Vassilakos-Long, J. Paul Vicknair

Members Not Present: Jennifer Anderson

Guest Speaker: Dr. Jan Kottke

Guests Present: Sandy Bennett, Ken Shultz, Paz Olivérez, Sam Sudhakar, Lisa Looney, Oluwatoyosi Akinremi, Pamela Langford, Seval Yildirim, Jake Zhu, Tatiana Karmanova, Cesar Caballero, Chinaka DomNwachukwu, Daisy Ramos, Josephine Mendoza, Anissa Rogers, Ethan Quaranta, Doug Freer, Sastry Pantula, Shan, Lawrence Rose, AJ Hernandez, Evangeline Fangonil-Gagalang, Brad Owen, Dorota Huizinga, Rafik Mohamed, Eugene Wong, George Georgiou, Alfredo Jesus Barcenas, Gerard Au, Jade McDonald, Mario Marquez, Suany Echevarria, Janet Kottke, Amanda Wilcox-Herzog, Rachel Beech, Jesse Felix, Steve Bronack

1. APPROVAL OF THE MINUTES
 - 1.1. [Faculty Senate Meeting Minutes, February 9, 2021](#)
 - 1.1.1. Senator Chen requested that under New Business section 5.2.1. the names of the Senators who voiced their opinions be added .
 - 1.1.2. The Faculty Senate Minutes for February 9, 2021, will be postponed for approval until the next Faculty Senate meeting on April 12, 2021.
 - 1.1.3. Chair Steffel asked Senator Chen to send recommended language.
2. APPROVAL OF THE AGENDA
 - 2.1. Senator Corrigan requested a motion to amend the agenda to include a time certain discussion for the Post-Pandemic Planning Subcommittee

- on Instruction & Academic Programs and the implications of that committee's charge for shared governance and academic freedom.
- 2.2. Chair Steffel asked if there was any objection to a 3:15 time certain for Senator's reports? There were no objections so Chair Steffel amended the agenda to include the 3:15 time certain.
 - 2.3. The Faculty Senate Agenda for March 9, 2021 was approved unanimously as amended.
3. COMMUNICATIONS/INFORMATION ITEMS
- 3.1. [FS Executive Committee Meeting Minutes, February 2, 2021](#)
 - 3.1.1. Senator Louque is asking about item 16.1. Correspondence from President Morales, January 13, 2021 regarding the Provost review. What can you share with us about this at this time?
 - 3.1.2. Chair Steffel just sent a letter yesterday Monday, March 8, 2021, to President Morales asking him to speak to COE about his concerns. After hearing the concerns, if the COE wishes a recall election, the Faculty will run the election.
 - 3.2. [FS Executive Committee Meeting Minutes, February 16, 2021](#)
 - 3.2.1. Senator Pelletier is seeking clarification on item 12 COE Dean's Review. can you share what you found in the documents 12.2. CSU Conflict of Interest Handbook and 12.4. Statutory Hearing Manual that informed your discussion surrounding the overall header of that item which was the COE Dean Review?
 - 3.2.2. Chair Steffel said we were trying to determine what a conflict of interest was or wasn't. She doesn't think the documents ultimately were all that helpful in terms of where we're at with the matter. She doesn't want to preempt the consultation discussions that are happening. She suspects that our recommendation may be similar going forward and the concerns should be shared with the COE faculty.
 - 3.2.3. Senator Chen wanted to know what is the background of the conflict of interest in relation to COE Dean's early review? Can you share that?
 - 3.2.3.1. Chair Steffel stated she doesn't have any more information to share on the matter at this point.
 - 3.2.3.2. Senator Chen said he would be happy to wait for an email with more information.
 - 3.3. [FS Executive Committee Meeting Minutes, February 23, 2021](#)
 - 3.4. [Grading Options Student Data](#)

2:10PM Time Certain (If preceding items have not been completed)

4. OLD BUSINESS

- 4.1. For Spring 2021, do we continue to allow faculty to exclude their SOTE evaluations from their RPT file?
 - 4.1.1. Survey Results
 - 4.1.1.1. [Overall Results](#)
 - 4.1.1.2. [Tenure-Track Results](#)
 - 4.1.1.3. [Lecturer Results](#)
 - 4.1.1.4. [Evaluation Committee Members Results](#)
 - 4.1.1.4.1. Senator Chen wanted to make a point that quite often Senators are accused of not representing junior faculty. He wants to bring the Senators attention to another survey we did two years ago about early-tenure. During the discussion there was also the implication that the Senators tend to be more senior, so we do not represent the faculty we are supposed to represent. That survey had more than 300 respondents and also showed no difference between senior and junior faculty members. Senator Chen just wants to make a point that the idea or the insinuation that Senators do not represent junior faculty members is inaccurate.
 - 4.1.1.4.2. Senator Moran stated I think you know my stances on this. I represent over 20,000 students. System wide I represent 400,000 students. There is a huge problem with this system wide. All 23 campuses ASI have a complete issue with this. These are the students who spoke on this subject. Ethan Quzranta, Suany Echevarria, Mario Marquez, and Daisy Ramos.
 - 4.1.1.4.3. Senator Mango mentioned that SOTEs are not the means to get faculty members reprimanded. What we are asking for now is that they are not to be used for RPT's, but we should still go forward with the SOTEs. There is a difference, we want the student's opinion, we want that to help us move forward and of course student voices are important. Everything we do here is about the students, but we are only saying just for this year with everything that is going on we just don't want this to be used in our faculty portfolio for promotion and tenure.
 - 4.1.1.4.4. Senator Hassija asked if someone can provide data on how many SOTEs were removed from files in

Fall 2020? I think last year was a little bit of a different circumstance and everyone adapted very quickly. Faculty received training over the summer. We've now had a chance to develop our classes. I also wonder how many faculty actually did exclude them in the Fall? I think that is important information for the students to have. Maybe a certain number can be removed and not all of them.

4.1.1.4.5. Senator Garcia motioned to call the question, and the motion was seconded by Senator Pelletier.

4.1.1.4.5.1. The motion to call the question passed.

4.1.1.4.6. A vote was taken on whether to allow faculty the option to exclude their Spring 2021 SOTEs results.

4.1.1.4.6.1. The motion passed to allow faculty the option to exclude their Spring 2021 SOTEs.

4.2. FAM 652.1 "Evaluation of Tenure-Line Faculty" [FAC] (Second Reading)

4.2.1. [With Markup](#)

4.2.2. [Without Markup](#)

4.2.2.1. Senator Kolehmainen moved and Senator Hwang seconded the motion to approve FAM 652.1 "Evaluation of Tenure-Line Faculty" for second reading.

4.2.2.1.1. Senator Collins made the motion to amend page 3 under Overview of Evaluation under section (i) to include language, "Programs within departments may vote to elect a separate, program-specific evaluation committee when multiple programs or degrees exist within a single department." Senator Garcia seconded the motion. The motion to amend Passed Unanimously.

4.2.2.1.2. The motion to approve FAM 652.1 "Evaluation of Tenure-Line Faculty" **Passed Unanimously.**

4.3. FAM 105.4 "Policy Guidelines for the Formation and Review of CSUSB Ancillary Units" [EPRC] (Second Reading)

4.3.1. [With Markup](#)

4.3.2. [Without Markup](#)

4.3.2.1. Senator Hughes moved and Senator Chen seconded the motion to approve FAM 105.4 "Policy Guidelines for the Formation and Review of CSUSB Ancillary Units" for second reading.

4.3.2.2. Guest Dorota Huizinga stated that currently we do not have in place any systematic procedure for informing the campus about changes to the personnel, or contact

information, or anything else for location of the center. I think something like that is essential for people to know where to actually go. We have Directors changing, we have email addresses changing, and this information gets lost because there is no systematic way of informing the campus. She feels this can move forward as a second read but this is important enough and should be addressed by the Directors or the Deans.

- 4.3.2.3. The motion to approve FAM 105.4 “Policy Guidelines for the Formation and Review of CSUSB Ancillary Units”
Passed Unanimously.

4.4. FAM 832.4 “Policy on Final Examinations” [EPRC] (Second Reading)

4.4.1. [With Markup](#)

4.4.2. [Without Markup](#)

- 4.4.2.1. Senator Hughes moved and Senator Chen seconded the motion to approve FAM 832.4 “Policy on Final Examinations” for second reading.
- 4.4.2.2. Senator Chen will be speaking on behalf of another faculty member. Under Policy Statement in paragraph 4 you may want to consider changing “or meeting individually with the faculty member” to “or meeting individually with the student member”. The other point he raised was in paragraph 2, “For asynchronous classes, the final exam or final class-related activity will occur asynchronously within a reasonable timeframe during the final examinations week.”. Their point is that when you schedule asynchronous finals that it does not conflict with another class. Senator Chen will talk to his colleague to get clarification. Senator Chen does not feel this is a substantive enough issue to hold back the second reading.
- 4.4.2.3. Senator Rizzo wanted to know why the last sentence in paragraph 2 under Policy Statement was struck from the policy? Senator Hughes said the committee didn’t have a reason, they just felt that the revised language was all encompassing and didn’t see the need to specify specific classes. We determined that courses in terms of their classification normal would have an exam date assigned to them. We were just looking for an exception to that so we could provide clarification. If you don’t think that is fully captured here I can take that back to the committee.
- 4.4.2.4. Senator Rizzo asked Senator Hughes if she would take it back to the committee for clarification. He also asked if we could reinstate line numbers on the pages.

- 4.4.2.5. Chair Steffel asked both Senator's Hughes and Kolehmainen if they could accommodate that request, and they both agreed that they would.
 - 4.4.2.6. Senator Hughes does not feel that Senator Rizzo's request is significant enough to postpone the second reading of this FAM and Senator Rizzo agreed.
 - 4.4.2.7. The motion to approve FAM 832.4 "Policy on Final Examinations" **Passed Unanimously.**
- 4.5. FAM 642.4 "Recruitment and Appointment of Tenure-Line Faculty" [FAC] (Second Reading)
 - 4.5.1. [With Markup](#)
 - 4.5.2. [Without Markup](#)
 - 4.5.2.1. Senator Kolehmainen moved and Senator Chen seconded the motion to approve FAM 642.4 "Recruitment and Appointment of Tenure-Line Faculty" for second reading.
 - 4.5.2.2. The motion to approve FAM 642.4 "Recruitment and Appointment of Tenure-Line Faculty" **Passed Unanimously.**
- 4.6. FAM 642.76 "Recruiting and Appointment of Lecturers" [FAC] (Second Reading)
 - 4.6.1. [With Markup](#)
 - 4.6.2. [Without Markup](#)
 - 4.6.2.1. Senator Kolehmainen moved and Senator Garcia seconded the motion to approve FAM 642.76 "Recruiting and Appointment of Lecturers" for second reading.
 - 4.6.2.2. The motion to approve FAM 642.76 "Recruiting and Appointment of Lecturers" **Passed Unanimously.**
- 5. NEW BUSINESS
 - 5.1. [Department of Psychology RPT Guidelines](#)
 - 5.1.1. Senator Kolehmainen discussed how this version of the document is more specific about how much more you have to do to go above than just meets.
 - 5.1.2. Senator Rizzo asked, "Are department guidelines intended to supplant the guidelines for evaluations in FAM 652.4 on page 15 evaluation criteria and their application?"
 - 5.1.3. Chair Steffel stated that the purpose of departmental guidelines are to further elaborate on what is in our University level policy. It shouldn't contradict anything in there and it is also important to note that unless a faculty member opts into new departmental guidelines, they are held to whatever departmental guidelines are in effect at their time of hiring unless they decide to opt into a newer one.

- 5.2. [Proposal to Establish the Department of Child Development](#)
- 6. [CHAIR'S REPORT](#)
- 7. [PRESIDENT'S REPORT](#)
 - 7.1. Senator Louque reminded us that she had asked about a letter earlier that was sent to the Faculty Senate Executive Committee regarding faculty from the COE being elected to serve on committees and then being asked to step off. She's been charged to ask for some of the members in COE about that and whatever you can share about it.
 - 7.2. President Morales stated that he just received a letter from the Faculty Senate Executive Committee the previous evening. He will respond and will include the entire Faculty Senate and COE.
- 8. [PROVOST'S REPORT](#)
 - 8.1. Provost thanked CECE for putting on fantastic International Women's Day yesterday Monday, March 8, 2021.
 - 8.2. This month we are celebrating Women's History Month - Thank you VP Oliveres.
 - 8.3. The Office of Academic Research is hosting all the student research events. Research week is April 12-16, 2021.
- 9. COMMITTEE REPORTS
 - 9.1. [FAC](#)
 - 9.2. [EPRC](#)
- 10. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS' REPORT – January 2021](#)
 - 10.1. [Student course withdrawals earned during the Fall 2020 semester shall not count against maximum limits](#)

3:15PM Time Certain (If preceding items have not been completed)

- 11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
 - 11.1. Senator Corrigan raised questions concerning the framing questions associated with the Post-Pandemic Subcommittee on Instruction & Academic Programs. He directed his question to Provost McMahan who responded that Deputy Provost Weber is the Chair of that subcommittee so it would be more appropriate to direct them towards her. You can certainly write them out or say them and then we can address them together. Senator Corrigan agreed that was a good idea.
 - 11.1.1. [Email from Senator Corrigan to Deputy Provost Weber](#)

- 11.2. Senator Moran brought up that it is lobby week at ASI. They are supposed to be in Sacramento, but they are doing it virtually. She voiced her disappointment on the call to question today and will find a manner in which it can be addressed again.
- 11.3. Senator Chen brought up that he also received correspondence from other faculty members regarding the subject matter that Senator Corrigan mentioned regarding the Post-Pandemic Subcommittee on Instruction & Academic Programs.
- 11.4. Senator Mango stated that she agrees with both Senators Corrigan and Chen. She also asked the Provost if it is possible when Deputy Provost Weber responds if she could share the information with the Faculty Senate? Provost McMahan responded yes.
- 11.5. Senator Kolehmainen also agrees with what the other Senators have said.

12. DIVISION REPORTS

- 12.1. [Vice President for Information Technology Services](#)
- 12.2. [Vice President for University Advancement](#)
- 12.3. [Vice President for Student Affairs](#)
- 12.4. [Vice President for Administration and Finance](#)
- 12.5. Academic Affairs/Deans' Reports

3:30PM Time Certain (If preceding items have not been completed)

13. PRESENTATIONS

- 13.1. SOTE Presentation [Dr. Jan Kottke, Chair of the SOTE Instrument Review Committee]
 - 13.1.1. [SOTE Instrument Review Report](#)
 - 13.1.1.1. Senator Chen wants to know in the future when we are talking about implementing something like this can we link them for RPTs?
 - 13.1.1.2. Senator McMahan yielded to Dean Pantula and would like to know what is the next step? Going forward I think we should continue to have the SOTEs done electronically. I am concerned that we are excluding the SOTEs from faculty files.
 - 13.1.1.3. Chair Steffel announced that this presentation came to the Senate on the recommendation of the Faculty Affairs Committee that is in the process of doing a comprehensive review of the SOTE policy. We are sharing this information in advance so that when the updated SOTE FAM comes we will already have had this information.

13.1.1.4. Senator Moran offered the help of ASI as well as the Academic Justice Committee with the survey of students.

14. OTHER BUSINESS

14.1. Time did not permit other business

15. ADJOURNMENT @4:00 PM