



*Preserving Cordova's past for the future...
A community museum and educational facility.*

PO Box 391, 601 First Street, Cordova Alaska 99574 www.cordovamuseum.org

Cordova Quilters Artist Consignment Agreement

Cordova Historical Society and Museum and Artist

Artist: (Name, Address, Telephone, Email)

Hereby enter into the following agreement:

1. The artist appoints the Museum as agent for the works of art consigned under this agreement, for the purposes of exhibition and sale. The Museum shall not permit the artworks to be used for any other purposes without the written consent of the artist. This agreement applies only to works consigned under this agreement and does not make the Museum a general agent for any other works.
2. The artist hereby consigns to the museum, and the gallery accepts on consignment, those artworks listed on the inventory sheet, which is part of this agreement.
3. The artist hereby warrants that he/she created and possesses unencumbered title to the artworks, and that their descriptions are true and accurate.
4. The Museum shall be responsible for the safe keeping of all consigned artworks while they are in its custody. The Museum shall be strictly liable to the artist for the loss or damage (except for damage resulting from flaws inherent in the artworks) to the full amount the artist would have received from the Museum if the artworks would have been sold. The Museum shall provide the artist with all relevant information about the insurance coverage for the artworks if the artist requests this information.
5. Title to each of the artworks remains with the artist until the artist has been paid the full amount owing him or her for the sale of the artworks. Title then passes directly to the purchaser. All proceeds from the sale of the artworks shall be held in trust for the artist before any proceeds of sale can be made available to the Museum.

6. The Museum shall sell the artworks only at the retail price specified on the inventory sheet. The Museum and the artist agree that the Museum commission is to be **30 percent** of the retail price of the artwork.
7. Artworks are to arrive at the Museum framed and ready for display. This includes all hanging wires, hardware, and instructions, if needed, for proper hanging or display.
8. The artist reserves all rights to the reproduction of the artworks except as noted in the writing to the contrary. The Museum will not permit any of the artworks to be copied, photographed, or reproduced without written permission of the artist. In every instance of such use the artist shall be acknowledged as the creator and copyright owner of the artwork. The Museum shall include on each bill of sale of any artwork the following legend: "All rights of reproduction of the works of art identified herein are retained by the artist".
9. This agreement shall be governed by the law of the State of Alaska.
10. This agreement is valid from the time the art arrives on the premises through the end of the show.
11. The dates of your exhibit are **_OCT 3_** through **_NOV 1, 2025_**.
12. Opening Reception is scheduled for **___ OCT 3, ___ 5-7pm.**
13. Please allow a minimum of 3 days to install the show. Artwork should arrive on premises no later than **_SEP 29, 2025_**. Museum staff will install the show. The artist is welcome to provide instructions if needed.

Artworks List:

Title	Brief Description	Retail Price
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

Consented and agreed to:

Artist:_____

Date: _____

Other Information: