Audio Technician, CMI Live

Application Deadline: May 8th, 2026
Start Date: June 15th, 2026

Event Schedule: June – September 2026

Job Type: Fixed Term / Contract
Compensation: Per Show
Rate
Duration: Part-Time / Selected Shows

City: Toronto
Province: Ontario
Region: Metro Toronto Area

Organization's Field/Discipline: Non-Profit/Music/Live Events
Job's focus: Event Management
Career Level: Entry
Direct Report: Coordinator, CMI Live

For interested candidates, please submit your resume and cover letter through this link.

Organization Description

Based in Toronto, Canada's Music Incubator (CMI) is anchored in professional development and amplified by expertly curated events to build sustainable careers and strengthen Canada's music ecosystem. Since 2012, CMI has empowered 2,000+ emerging music entrepreneurs with 15,000+ hours of mentorship and curated 3,000+ live performances, paying artists more than $3+ million. Learn more at canadasmusicincubator.com.

Job Description

CMI Live is hiring an Audio Technician to assist with the execution of multiple summer concerts. These events are all part of a summer series running from June – Sept 2026. All performances are free and open to the public, taking place at lunchtime or early evening showcasing some of Toronto's finest local talent.

The CMI Audio tech would handle the CMI audio equipment to set up and run small community based artist performances, outdoors, in different Toronto locations like parks, parkettes, building courtyards.

Responsibilities

Technical Responsibilities:

- Transporting, setting up, operating, maintaining, and storing sound equipment
- Familiarity with microphones, on-stage monitors, speakers, mixing consoles, mixing software
- Managing the audio recording of live events.
- Troubleshooting and resolving technical and equipment problems promptly
- Working with partners/venues to ensure required technical standards are in place and any noise bylaws and restrictions are respected.
- Having a keen and discriminating ear for sound quality and acoustics.

Performer Relations:

- Collaborating and pro-actively communicating with performers and their teams to ensure their basic technical requirements for power, equipment, sound are in place.
- Ability to work under pressure to satisfy technical expectations of performers
- Assist artists with any technical challenges during set-ups and performances while remaining calm and composed

Time Management:

- Ensuring technical requirements are in place so performances take place at scheduled times.
- Following the confirmed schedule to ensure the set up / soundcheck is on time
- Ensuring the artist begins performance on time, and following the confirmed performance schedule (monitoring artist break times)
- Monitoring noise levels during the performance and connecting with the audio technician if required

Administration:

- Maintaining equipment inventory
- Renting and returning equipment as needed (lifting heavy equipment may be required)
- Staying updated on audio technology

Requirements

- **Client Service** - Interaction with attendees, artists, production crews and venues.
- **Teamwork** - is a vital component of the position, as successful live music events require seamless team coordination, both amongst staff and with external contractors and stakeholders.
- **Communication** - will play a part in daily work, interwoven in almost every aspect of the role. Successful candidates will interact daily (in-person, by phone and email) with artists

and their teams, contractors, and staff members.

- **Problem Solving** - confronting and resolving technical issues calmly and immediately.
- **Leadership** - With guidance and mentoring from staff, successful candidate will lead in the development and execution of components of the live music events coordination.
- **Other –** time management, problem solving, multi-tasking and project management.

Eligibility Requirements (Canada Summer Jobs Program):

Applicants must be between 15 and 30 years of age at the start of employment, be a Canadian citizen, permanent resident, or have been granted refugee protection under the Immigration and Refugee Protection Act, and be legally entitled to work in Canada. To learn more about Canada Summer Jobs, visit the Government of Canada website.