

**Caledonia Public School District No. 299  
Regular Meeting of the Board of Education**

**Monday, August 19, 2024 – 6:00 p.m.  
Elementary Building Room #162**

**Agenda**

**Livestream:** <https://www.youtube.com/@CAPSSchoolBoardMeetings>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Derek Adamson \_\_\_\_\_  
Tim Gunn \_\_\_\_\_  
Leigh King \_\_\_\_\_  
Melissa Marschall \_\_\_\_\_  
Mike Peterson \_\_\_\_\_  
Daniel Small \_\_\_\_\_  
Spencer Yohe \_\_\_\_\_

Craig Ihrke \_\_\_\_\_  
Nathan Boler \_\_\_\_\_  
John Wahlstrom \_\_\_\_\_  
Gretchen Juan \_\_\_\_\_  
Addison Fruechte \_\_\_\_\_  
Samantha Peters \_\_\_\_\_

**4. ADOPTION OF AGENDA**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the agenda as presented. Motion carried by a \_\_\_\_\_ vote.

**5. WARRIOR PRIDE**

**6. BOARD SHOWCASE**

**7. STUDENT SCHOOL BOARD MEMBER REPORT**

## 8. PUBLIC COMMENT

- <https://www.cps.k12.mn.us/district/feedback-and-questions-form/>

## 9. CONSENT AGENDA

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following Consent Agenda.

- Approval of July 15, 2024, Regular School Board Minutes
  - [July 15, 2024, Board Meeting Minutes](#)
- Approve the electronic transfers and bills due and payable amounting to \$507,576.98 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$300,000.00.
  - [August 2024 Checks Payable Report](#)
  - [August 2024 Budget Report #1](#)
  - [August 2024 Budget Report #2](#)
- Approval of the Lease Agreement between Hiawatha Valley Ed District and Caledonia Area Public School District as presented for the 2024-2025 school year.
  - [HVED Lease Agreement 2024-2025 School Year](#)
- Ratify the Early Childhood Family Education and School Readiness employee contracts as presented for Brett Gulbranson, Tayler Schwartzhoff, and Rachel Whitmore for the 2024-2025 school year.
  - [Pre-K Teacher Pay Scale](#)
  - [Brett Gulbrans Pre-K Teacher Contract 2024-2025](#)
  - [Rachel Whitmore Pre-K Teacher Contract](#)
  - [Tayler Schwartzhoff Pre-K Teacher Contract 2024-2025](#)
- Approval of the Non-bargaining Administrative Agreement for the Elementary/Middle/High School Administrative Assistants for the 2024-2026 school years as presented.
  - [Nonbargaining Administrative Assistants' Contract 2024-2026](#)
- Accept the maternity leave request for Hayley Olerud to begin around the birth of her child on October 25, 2024, and to continue through approximately January 20, 2025, depending upon when the baby is born and given there are no complications.

- Resignations:

- Accept the resignation of Caitlin Wood as a special education paraprofessional effective immediately with thanks for her past year of service.
- Accept the resignation of Kristina Kirchner as a special education paraprofessional effective immediately with thanks for her past year of service.
- Accept the resignation of Lisa Thomas as a special education paraprofessional effective immediately with thanks for her past year of service.
- Accept the resignation of Jessy Whalen as assistant girls' soccer effective immediately with thanks for her past year of service.
- Accept the resignation of Grace Mikula as health assistant effective immediately with thanks for her past year of service.
- Accept the resignation of Kaitlin Longhauser as the MSHS media para effective immediately with thanks for her past year of service.

- New Hires:

- Ratify the contract for Noah Kearney as a full-time special education paraprofessional at II/5 at \$16.82 per hour beginning the 2024-2025 school year.
- Ratify the contract for Rachel Normann as a full-time CAPS Care Aide at I/5 at \$16.08 per hour beginning July 29, 2024.
- Ratify the contract for Angela Tamke as the Juvenile Detention Center teacher at MA+30/12 at \$76,525.00 beginning the 2024-2025 school year.
- Ratify the contract for Denise Buxengard as a part-time CAPS Care Aide at I/5 at \$16.08 per hour beginning July 29, 2024.
- Ratify the contract for Timothy Weisbrod as the assistant boys' soccer coach at II/0 years at \$2,991.00 beginning the 2024-2025 school year.
- Ratify the contract for Libby Stoltz as a full-time special education paraprofessional at II/6 at \$17.08 per hour beginning the 2024-2025 school year.
- Ratify the contract for Grace Mikula as the K-12 Student Support Personnel at BA/1 at \$47,739.00 beginning the 2024-2025 school year.
- Ratify the contract for Rebecca Wralstad as a full-time health assistant at II/12 years at \$18.69 per hour beginning August 21, 2024.

- Ratify the contract for Andrea Palm as a full-time health assistant at II/12 years at \$18.69 per hour beginning August 20, 2024.
- Ratify the contract for Nikki Konkell as a full-time special education paraprofessional at II/8 years at \$17.59 per hour beginning the 2024-2025 school year.
- Ratify the contract for Sophia Johnson as a full-time special education paraprofessional at II/4 years at \$16.59 per hour beginning the 2024-2025 school year.
- Ratify the contract for Kaitlyn Fah as a full-time special education paraprofessional at II/4 years at \$16.59 per hour beginning the 2024-2025 school year.
- Ratify the contract for Valerie Williams as the assistant girls' soccer coach at II/0 years at \$2,991.00 beginning the 2024-2025 school year.

Motion carried by a \_\_\_\_\_ vote.

## 10. ACTION ITEMS

### a. Distributed Antenna System

Our school district was under the impression we would receive at least two bids for the Distributed Antenna System (system which would allow first responder radios to work within the school buildings). However, we only received one bid on time. The second company who said they were going to get a bid did contact us until after the deadline. In checking with our school auditor, we can't accept late bids. Fortunately, our school district did get a lower bid than we were anticipating from Alive Telecom. Our recommendation is that we accept the bid from Alive Telecom. The bid came in at \$159,820. This is about \$60,000 less than what we were potentially expecting. This has been something that EMS has been asking for since prior to 2018. Also, 75% of this cost will be covered by the COPS Grant that our school district received.

Action Taken: \_\_\_\_\_

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### b. Resolution for Automated External Defibrillators (AED) Grant through MSHSL

The MSHSL Foundation is pleased to inform member schools about a special opportunity available for the 2024-2025 school year. The NFHS Foundation Board of Directors has generously allocated \$500,000 to support the purchase of Automated External Defibrillators (AEDs) for schools across the nation. Minnesota has been allocated 32 AEDs, with the NFHS Foundation Board covering half the cost of each unit. The MSHSL Foundation approved the purchase of these AEDs and has

reserved these AEDs by covering the other half of the purchase price. The total cost of these AED is \$1,176, with \$588 covered by the Minnesota State High School League (MSHSL) Foundation. The AEDs will be distributed directly to member schools from the provider. To qualify for a chance to have your school selected to receive this portable AED, you are required to complete a special Grant B Application process.

**Resolution of School Board / Governing Board Supporting  
Form B Application to Minnesota State High School League Foundation**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

*Resolution of School Board / Governing Board Supporting  
Form B Application to Minnesota State High School League Foundation*

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Caledonia Area Public School District #299 recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Caledonia Area Public School District #299 supports the school's application to the Minnesota State High School League Foundation for a **NFHS AED FORM B** grant to provide the opportunity for member schools to receive an AED through this grant process. The school will be credited with receiving a partial Form B Grant.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Motion by a \_\_\_\_\_ vote.

**c. Junior High Girls' Soccer Coaching Position**

Due to increased numbers in the girls' soccer program, fifty-five participants, Activities Director Scott Sorenson is requesting the board to approve a junior high girls' soccer coaching position for the 2024-2025 school year.

Action Taken: \_\_\_\_\_  
\_\_\_\_\_

## 11. ADMINISTRATIVE REPORTS

- a. Mr. Boler
- b. John Wahlstrom
- c. Mrs. Juan
- d. Superintendent Ihrke
- e. Barb Meyer
  - [Barb Meyer August 2024 Board Report](#)

## 12. OLD BUSINESS ITEMS

- a. Strategic Plan Update

## 13. NEW BUSINESS ITEMS

- a. School Policies
  - Please refer to the following policies that have been updated.
    - Graduation Requirements Policy #613
      - [Graduation Requirements Policy #613](#)

## 14. BOARD MEMBER REPORTS

## 15. ADJOURNMENT

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting  
at \_\_\_\_\_ p.m. Motion carried by a \_\_\_\_\_ vote.