



File Types and How to Upload Them to Your Map

How to use: Select the file type you are interested in to view directions explaining how to upload that file to your ArcGIS Online map.

**Note: You don't necessarily need to upload the file to your own map in order to view its contents. You only need to fully upload it to your map if you are using it in your analysis.*

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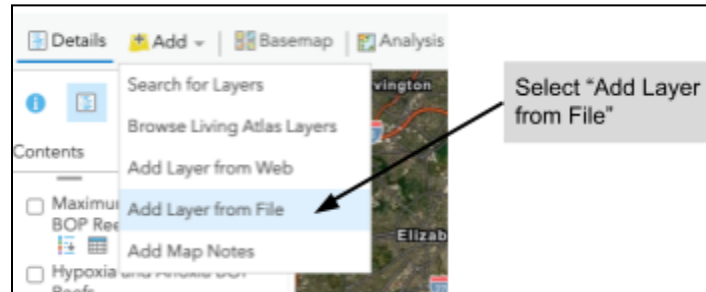
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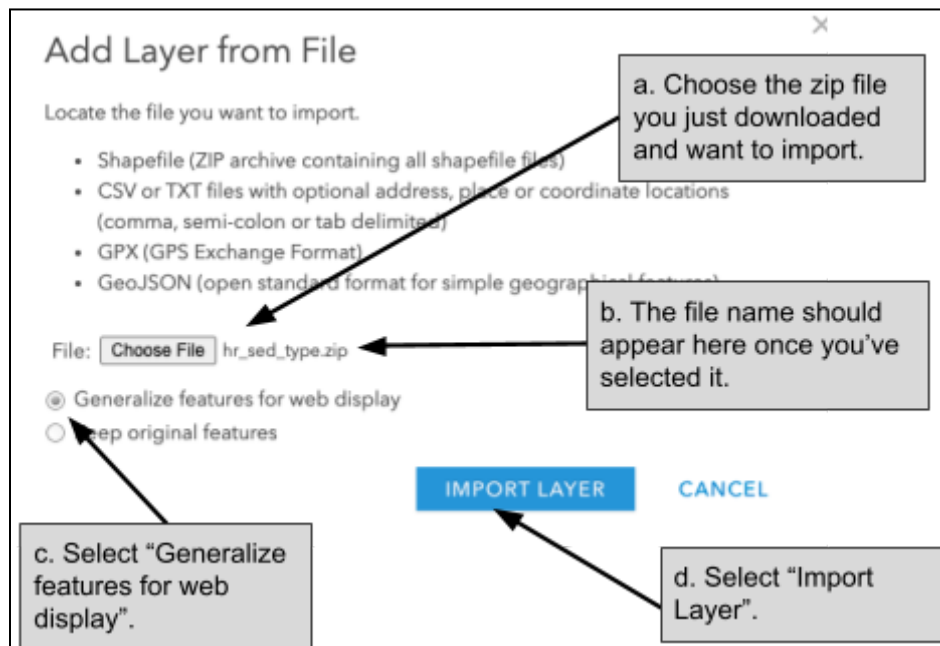
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Zip file

1. Download zip file to your computer
2. Add the zip file to your map



3. Choose your zip file and import

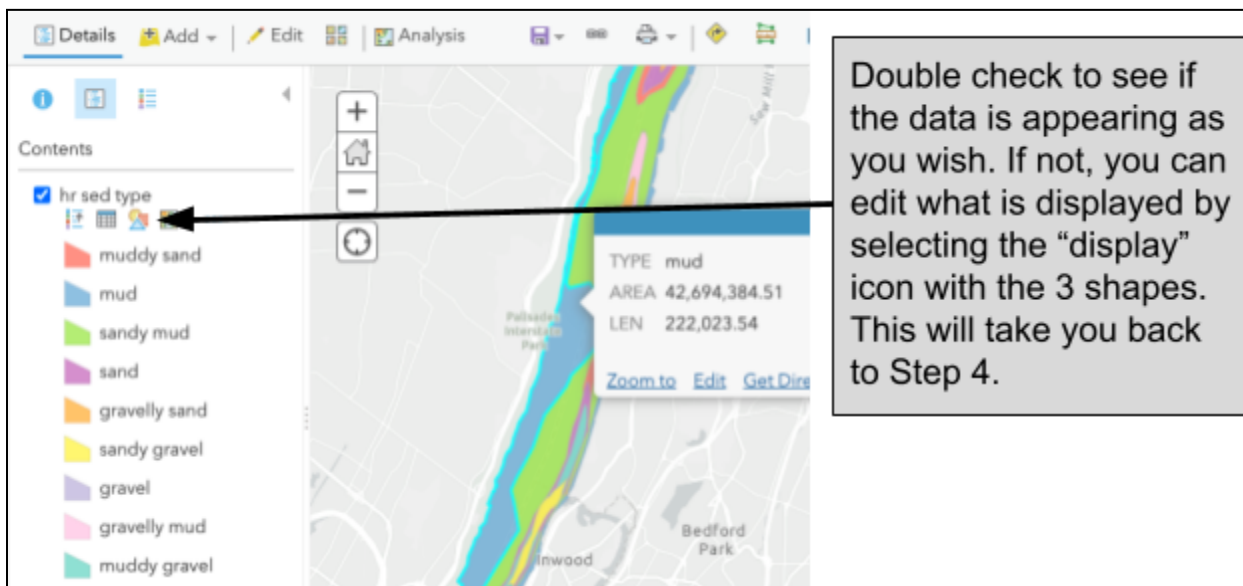


4. Select how you want the data to be displayed.



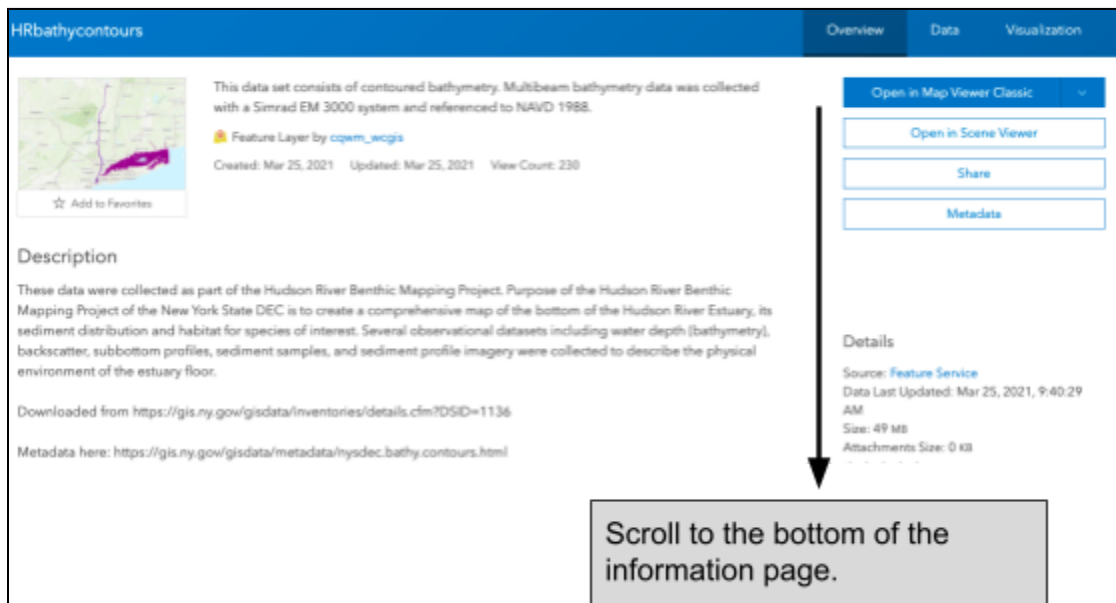
ArcGIS Online generally auto-selects a useful display. But you can change what you see on the map here. You can also change it later on.

5. View your data from the zip file on the map

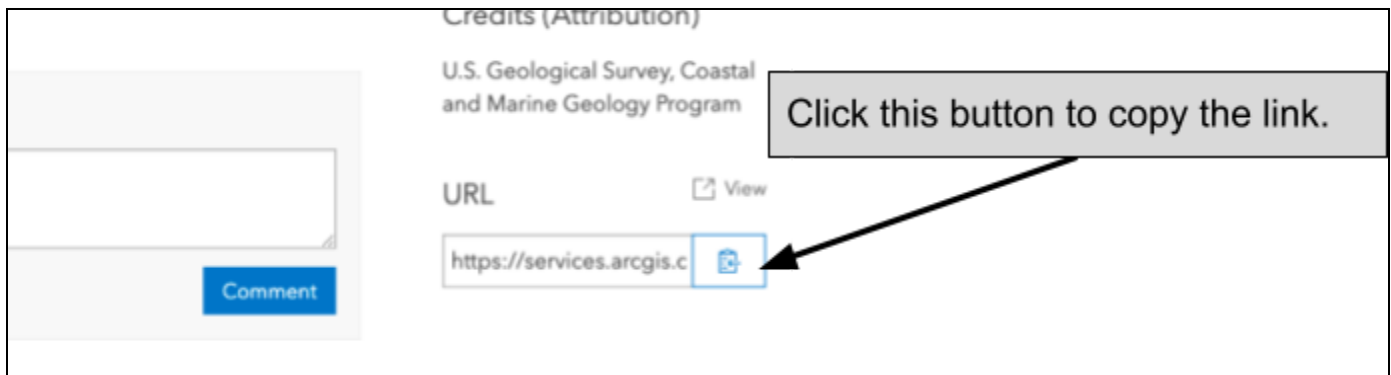


Information page on ArcGIS Online

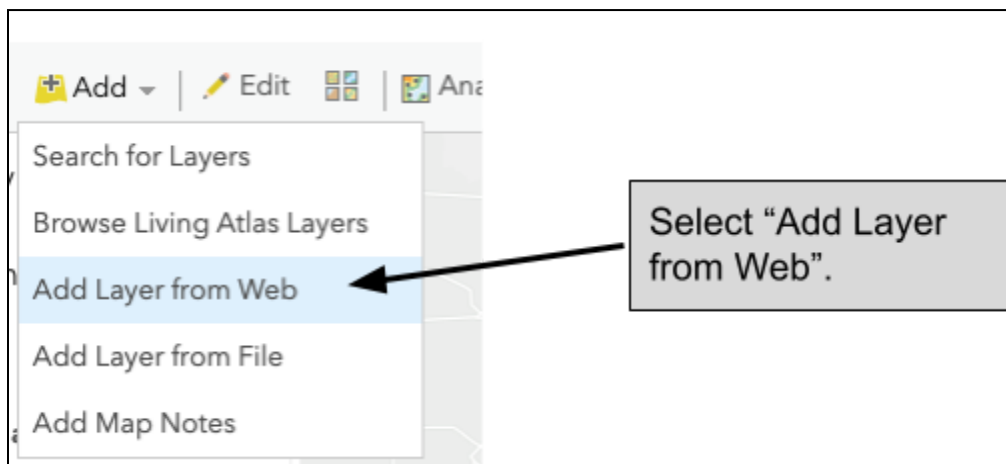
1. The information page looks like this. Scroll down to the bottom of the page.



2. Copy the link in the bottom right hand corner of the information page.



3. On your map, select the "Add" menu option and from the selections, click "Add Layer from Web".



4. Paste the link you copied from the information page.

The screenshot shows the 'Add Layer from Web' dialog box. It has a title bar 'Add Layer from Web'. Below the title is the question 'What type of data are you referencing?'. There is a dropdown menu showing 'An ArcGIS Server Web Service'. Below that is a text field labeled 'URL:' containing the text '/services.arcgis.com/XKEHpOulfycN9cGC/arcgis/rest/services/LISbathycontours/FeatureServer'. To the right of the URL field is a grey box with the text 'a. Paste the link here.' and an arrow pointing to the URL field. Below the URL field is a checkbox labeled 'Use as Basemap'. Below the checkbox is a blue button labeled 'BROWSE FOR MORE LAYERS'. At the bottom of the dialog are two buttons: 'ADD LAYER' and 'CANCEL'. To the left of the 'ADD LAYER' button is a grey box with the text 'b. Select "Add Layer".' and an arrow pointing to the 'ADD LAYER' button.

Add Layer from Web

What type of data are you referencing?

An ArcGIS Server Web Service ▼

URL: /services.arcgis.com/XKEHpOulfycN9cGC/arcgis/rest/services/LISbathycontours/FeatureServer

☐ Use as Basemap

BROWSE FOR MORE LAYERS

ADD LAYER CANCEL

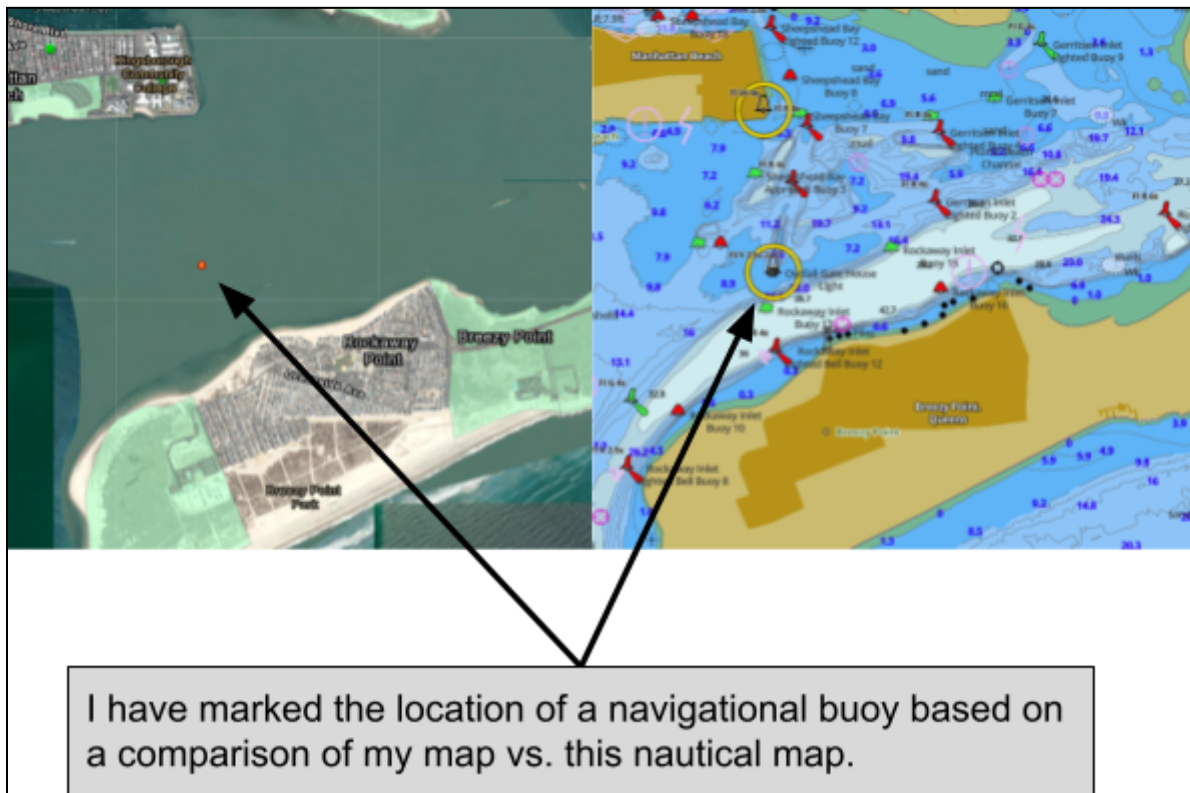
a. Paste the link here.

b. Select "Add Layer".

Side-by-side map

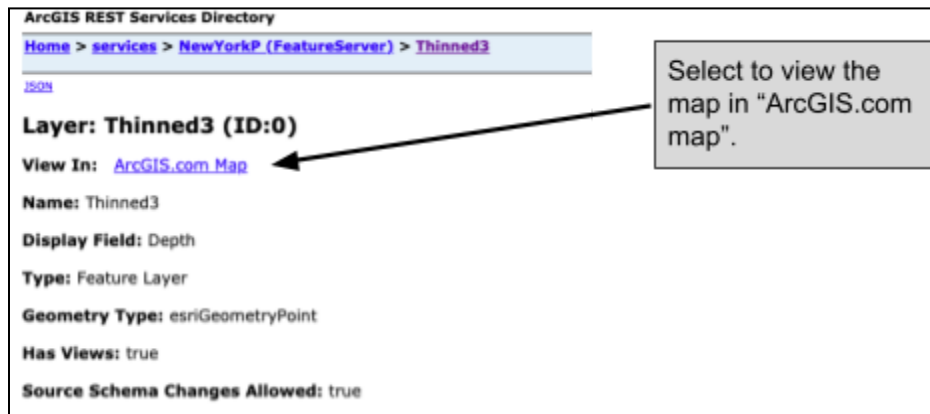
For a side-by-side map, you will not be able to upload data onto your own map. Instead, you can look at your map and the other map side-by-side and make observations and comparisons.

For instance, in the maps below I have my map on the left and the nautical chart on the right. I might note the location of buoys or I might be looking for depth information or something else. I can write down my notes of what I observe or I can make a particular point on my own map for reference later on.

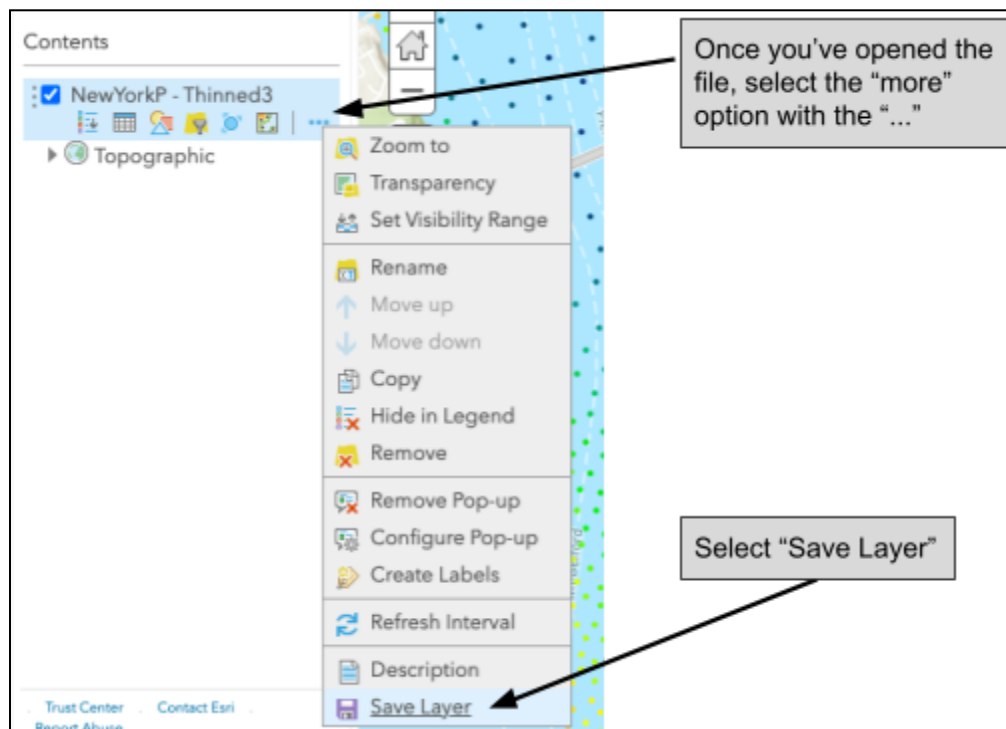


Layer Description Page

1. Choose to view the map in ArcGIS.com



2. Sign in to ArcGIS on the opened map.
3. Save the file to your own content folder.

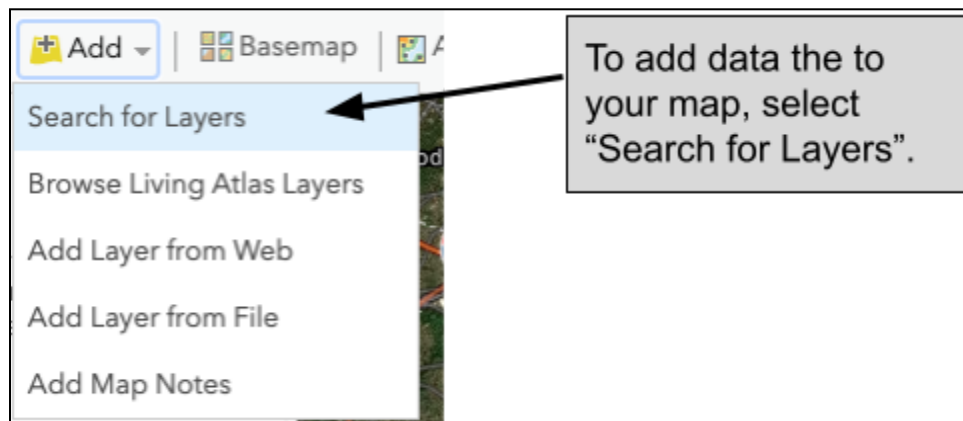


4. Fill in the necessary information to create the item in your own content folder.

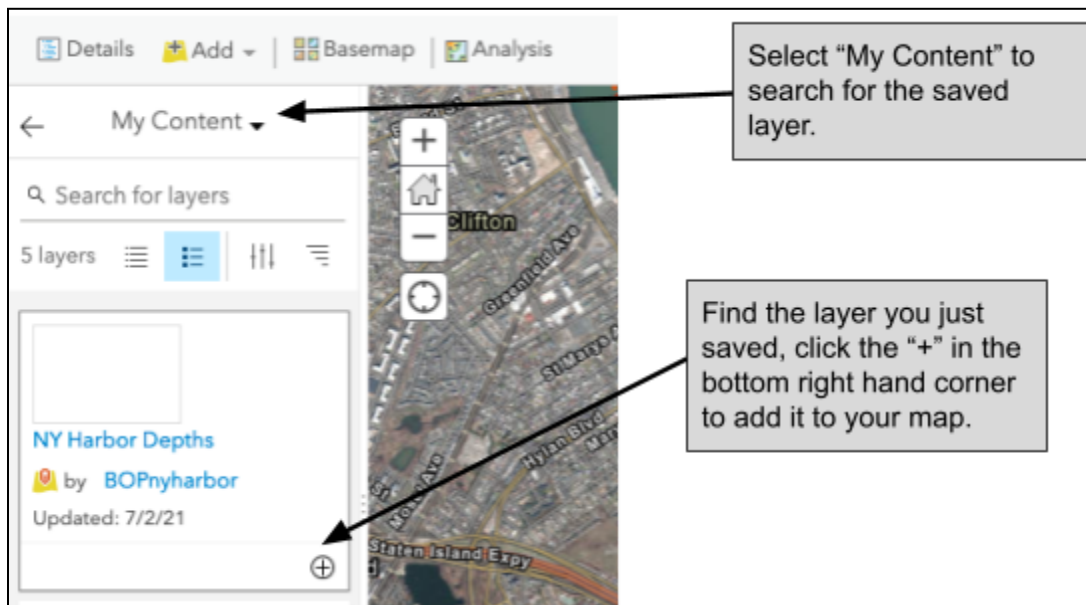
The screenshot shows a 'Create Item' dialog box with the following fields and annotations:

- Title:** NewYorkP - Thinned3 (Annotation: a. You can change the title of the file.)
- Tags:** depth (Annotation: b. Add a descriptive tag.)
- Summary:** depths (Annotation: c. Give a brief summary if you choose.)
- Save in folder:** BOPhyharbor (Annotation: d. It should auto-select your folder. If not, select the correct folder.)
- Buttons:** CREATE ITEM (Annotation: e. Select "CREATE ITEM".) and CANCEL.

5. In your own map, add the data by selecting the "Search for Layers" option in the "Add" menu.

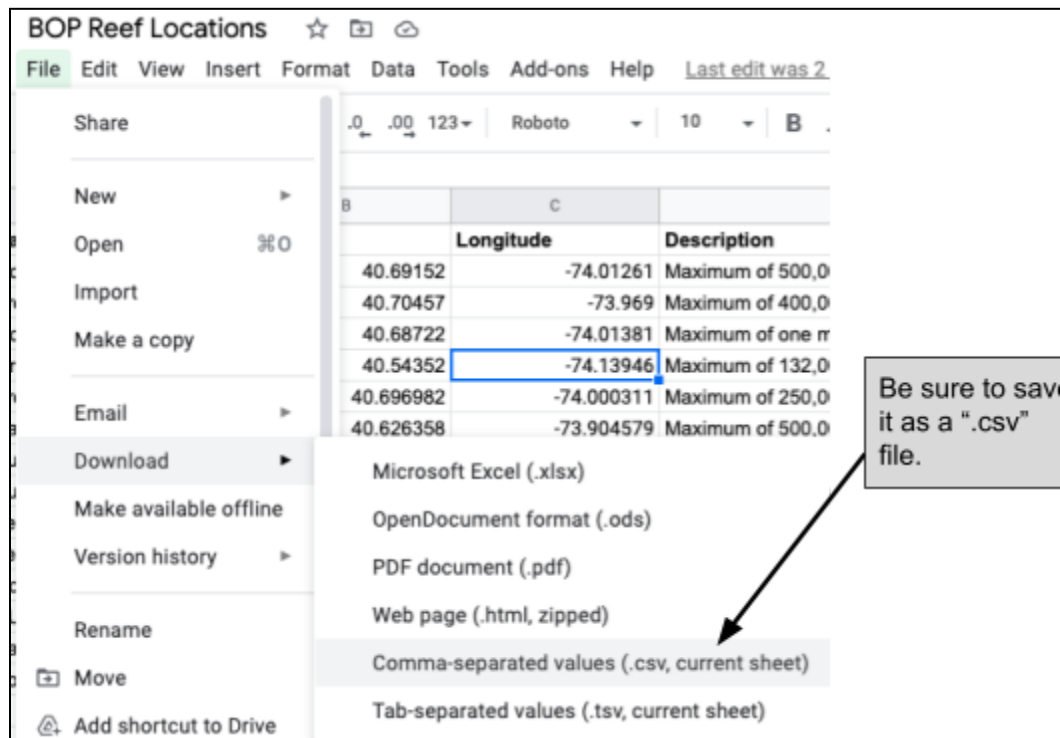


6. From your content, select the file you just created by finding the matching title and clicking the "+" button to add it to your map.

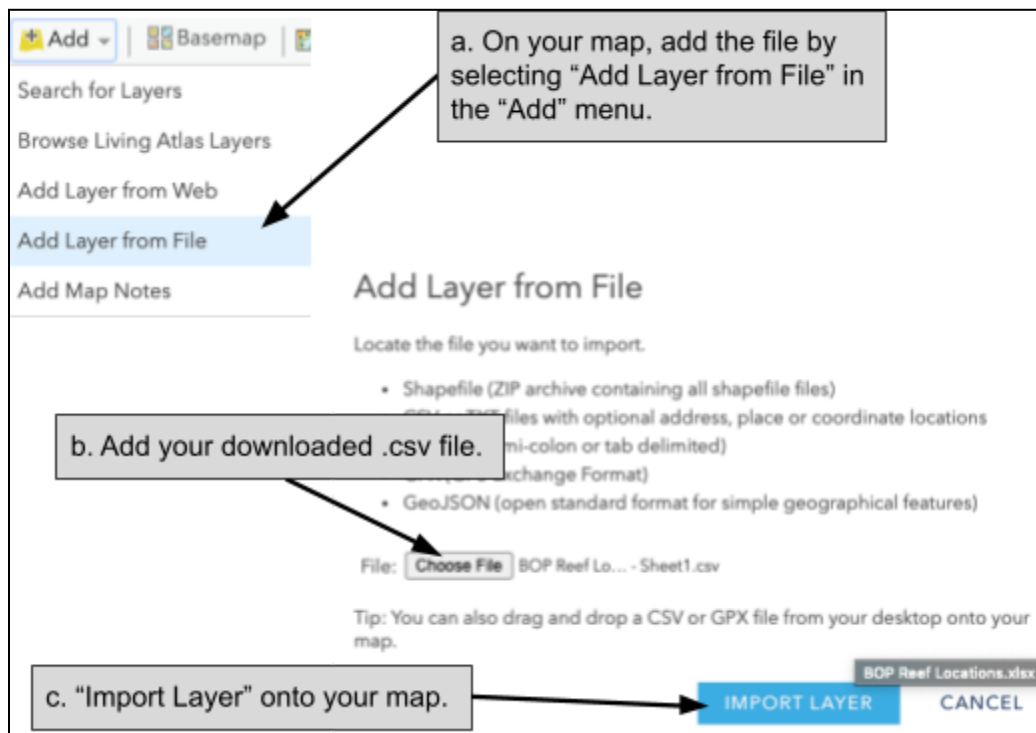


Spreadsheet

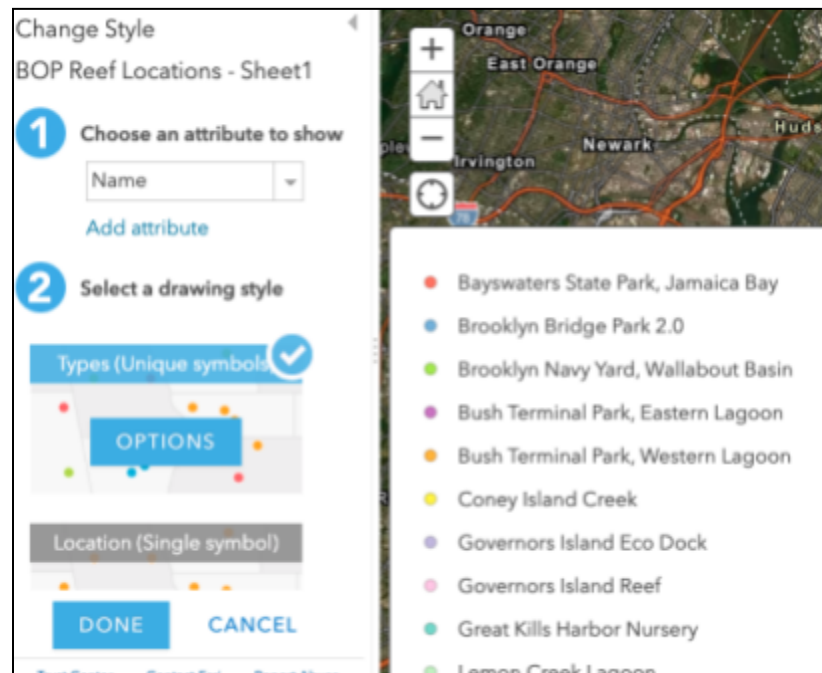
1. Open the spreadsheet (Google Sheet or Excel document). Make sure location data is in the spreadsheet in the form of latitude and longitude, address, zip code, etc.
2. Save the spreadsheet to your computer as a CSV file type.



3. Upload the spreadsheet to your map.



4. Format the data so that it shows what you want it to show on the map. You can always edit the visuals later as well.



Online Database - Marinas

1. This is not a map, but a database of marinas near a location. Search for your location of interest to see if there are marinas near your potential oyster restoration sites.