

II General Meeting – (date)
TREASURER'S REPORT

1. Our books were closed out for last fiscal year, resulting in **income exceeding expenses** (or **expenses exceeding income**) by \$_____. This was due mostly to our _____, as well as _____.
2. The books were audited and, based on a review of expenses, a proposed budget for this fiscal year was proposed.
3. Our by-laws require that the proposed budget be reviewed by the Board in August and again in September. The budget before you today was approved by the Board on (date), and is submitted at today's General Meeting for adoption. When adopted, it becomes the official budget.
4. As you know, all of our membership dues are sent to Headquarters
5. You will notice that the proposed budget would result in an (income or deficit) of \$_____, mostly due to _____.
6. I will try to answer your questions

Respectfully submitted,

Name of Treasurer _____

[President to request a motion to adopt the budget for the _____ fiscal year.]