

## PTO Meeting #2

### 10/10/2018

#### **Agenda**

Intros

Budget Overview

Fundraising/Volunteering

Site Council

Principal Message

Open

#### **Intros**

Board Introductions

Teacher Introduction: Ms. Nguyen, 4th grade

Grew up in outer SE Portland, David Douglas District

Started wanting to be a teacher in 3rd grade

Realized as much as she enjoyed learning, her education did not help her learn who she is as a person and as a family of Vietnamese immigrants

Teacher philosophy- meet kids where they're at and make them feel comfortable in their own skin everyday.

Education: PCC and PSU, graduated last year

Needs for classroom? Non fiction books would be great if you're able to donate. Stools for alternative seating- used some of the class budget on those, more alternative seating would be great.

#### **Budget**

Last year's fundraising efforts funds this year.

Last year's field trips included OMSI, Theater, Audubon Society, Whitaker Ponds, Fir Point pumpkin patch, Rice Rock Museum.

\$7500 surplus this year, have discussions with Ms. Amber to find out what the school needs and how this surplus can help.

Additional donations from families were a big part of this surplus. Employer match giving programs could be a huge help- please check with your employer if they offer this, PTO is happy to help facilitate and provide any information needed.

We work hard to have all fundraising stay genuine to our mission. To that end we are not participating in SCRIP gift card fundraising this year. The return was too small, effort too great.

Auction is our biggest fundraising effort.

There is a special fundraising effort for backpack program.

Book Fair in November directly fundraises for the library-all money raised goes right back into the library. Teachers also provide a list of wants for their classroom libraries and you can make purchases at the book fair targeted to the classroom you want to help fund.

Other fundraisers are revenue shares, wreath, plant, and pie sales.

**(Insert budget)**

PTO was able to increase the counselor grant this year

Line item for emergency preparedness- couple ideas of how to spend that: water, shelf sustainable foods. Already have purchased enough space blankets for every student. The safety committee meets the first week of the month and is looking into what additional resources we need and assessing our reunification plan.

Transparency is our #1 goal, there will always be a brief update at PTO meetings about the budget. Feel free to ask questions at any time.

**Fundraising**

Fundraising Coordinator: Sara Guest, social justice nonprofit fundraiser. Our fundraising philosophy is community based and equity based. There are many opportunities to give but we do not want to pressure anyone for any particular giving opportunity. We have an online auction which removes the pressure of a live auction. We will have a kick off party for the auction which is free to attend, there will be opportunities to give as well.

We are employing best practices around community based fundraising.

Upcoming Revenue Shares: 10/16 Tamale Boy on Dekum, 11/6 Swift and Union.

Wreath and Pie Sales in November. Nova has set up a community wreath order stand at Green Zebra 11/4. There will be paper order and online orders for the school- the Green Zebra stand is to hopefully bring in more orders from outside the school community. Thinking about a possible way to tie the wreath and pie sales together. Want to add a specific donation tie in for giving to the backpack program. We are looking for a volunteer to help run wreath sales this year. This is a great opportunity to learn from Nova who has put it on the past couple years, we would love someone to come learn this year and be able to take it over next year!

Auction volunteers- need two people. There will be one meeting to brainstorm and then it will be independent work. Also need a classroom projects coordinator. Each classroom will have a volunteer coordinating the class project, we need one overall volunteer to keep everything on target.

**Volunteering**

Volunteers make everything possible, and are so appreciated.

Harvest Fest is 10/26. We will need volunteers to supervise games, help face paint, set up and clean up. Shifts are short and manageable, you'll have plenty of time to enjoy the event and will help everything run smoothly. <http://signup.com/go/cujZAfM>

Movie Night volunteers help make popcorn, sell snacks, set up and clean up. Next movie night is 11/30, which is also the closing shopping night of Book Fair.

**Site Council**

What is Site Council? Group of parents, teachers, and classified staff (includes Ms. Amber). Community members are also allowed to join site council. Site Council develops plans to improve the professional growth of the staff, improve schools instructional program and works on grants to help with professional development. Site council helps work on CAP (Comprehensive Achievement Plan), gives feedback on staffing.

A representative from Site Council will be at all future PTO meetings and will add information to the family bulletin in an effort to be more visible. Site Council would like to hear from you and be able to use their influence to improve the school for all.

Last year Site Council worked on the school mission statement, which was crafted with input from last year's 5th graders.

Goals? Finalize CAP for this year, look at discipline data and achievement data specifically around SBAC testing.

Meetings are open to public, welcome to come listen, give feedback. Meetings are the first Wednesday of the month from 4-5:15p.

Site Council meeting minutes are posted on the school's website:  
<https://www.pps.net/domain/4280>

### **CPR- Tremaine Clayton**

Tre is a dad of Chief Joseph Elementary students and a firefighter. Tre will be offering CPR certification classes as a profit share, profits will go to PTO. Looking to get a sense of who is interested, and what times they are available. Likely to begin in November at the school.

\$30 for a 3hr course, you'll leave with a 2yr CPR certification and have digital access to all the information from the class.

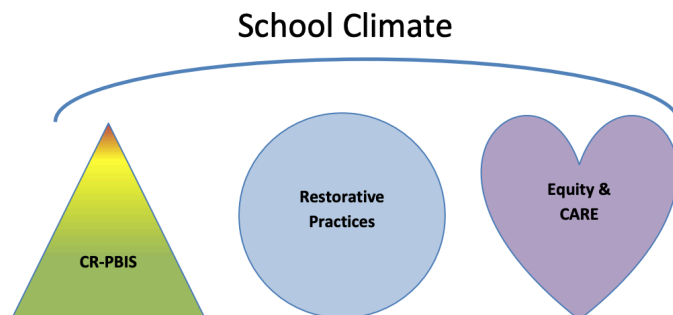
If you are able to host in your home, a minimum group of 4 is needed and 12 max.

### **Principal Message**

Discipline Policy overview. Our school's climate plan can be found through the school website at: <https://www.pps.net/domain/4279>

#### ***SCHOOL CLIMATE OVERVIEW***

School Climate encompasses CR-PBIS (Culturally-Responsive Positive Behavioral Interventions & Supports), Restorative Practices with the lens of racial Equity and practices of CARE (Collaborative Action Research for Equity) explicitly called out and woven in.



Mrs. Whitaker is the school's climate coach. She leads the work on the climate plan and coaches teachers around classroom management.

Discipline Policy around what happens when you break the rules. This information came home in the welcome back packet, bright pink handbook. Also found here:  
<https://www.pps.net/domain/4111>

Low Level is when something occurs that a teacher can manage immediately. Next level is minor and can be managed by teacher but is distracting to students. Stage 2 or 3 can be

something minor that has not been improving, or something bigger like a fight. This requires a phone call home by the teacher, Mrs. Whitaker will have an investigation and follow up, and mail will come home with a copy of the documentation. Examples of the levels are found in the school climate plan on the website.

What happens to a student that is harmed? We practice restorative justice. The person harmed has the opportunity to talk to the person doing the harm, and that person has the chance to make amends.

What support is there for Mrs. Whitaker? She's not an administrator but is essentially acting as an assistant principal without additional support. The SIT (Student Intervention Team) is Ms. Amber, Ms. Lynne, and Mrs. Whitaker and they meet once a week. The staff needs to do some learning around when to call Mrs. Whitaker, working to give teachers language around what is an emergency vs. serious vs. minor.

### **Closing**

Next meeting in January 9 and will be centered around the auction. We'll also be discussing how to be involved in lobbying our legislators, planning a trip lobby day in spring.

### **Suggestions/comments**

From the suggestion bin: Online auction interface was confusing last year and non-intuitive. Wondering if there's another platform to use this year.