

Meeting Notes 1/16/19

1. Met with Admin group
 - a. Attendance was taken
 - b. **Hours are due January 23 by 4:30 in Dr. di Nicola's mailbox**
 - i. Reminder to highlight tutoring hours in yellow, in club hours in blue, and out of club (mixed) hours in pink
 - ii. **Make a copy of your hours log before turning in as a receipt!**
 - iii. If hours are incomplete, however many hours you need for this semester will be doubled and added to second semester hours requirements
 - c. Please pay your dues and turn in your contracts ASAP
 - i. Talk to Dr. di Nicola for your t-shirt
2. Finished jeopardy game
 - a. Winners
 - i. Team 3 ---- 1hr
 - ii. Team 1 ---- 0.5hr
 - iii. Team 2 ---- 0.25hr
 - iv. Dr. di Nicola will email to verify these hours
3. Committee Meetings
 - a. Meetings will occur outside of NHS full club meetings
 - b. Hours may be offered for notable work
 - c. Each committee leader should have sent an email and arranged a meeting
4. Holiday Party
 - a. Went really well
 - b. Thank you for all your hard work!
5. Tutoring Refresher
 - a. Pick a tutee (from top down) and fill out the form
 - b. Once you receive a reply, see teacher before meeting with tutee
 - c. Sign hour logs in **pen** and **on-site**
 - i. Meet in designated locations!
 - d. Proof-of-planning - 0.25 mixed hours
 - i. Our email pairing you (tutor) with tutee
 - ii. Text/email/etc. to prove meeting correspondence and cancellation
 - e. FAQs and Q & A
 - i. Broke into small groups and answered member's questions
 - f. Future questions or concerns, email rvhsnhsvp@gmail.com
6. Member of the Month
 - a. NEW IDEA FOR 2ND SEMESTER!
 - b. Will use NHS Bulletin/Display for this

- c. Member of the Month for...
 - i. Character
 - ii. Leadership
 - iii. Scholarship
 - iv. Service
 - d. Work hard! This could be you!
7. Wrap up
- a. Hour deadline is coming up Jan 23, 2019
 - b. Secure Tutees and continue to tutor
 - c. **Next Meeting: February 20th**