



Outputs and Outcomes Progress Report

Please submit this report detailing the progress made thus far in accomplishing goals and objectives at this point in the grant award period. This Progress Report is due at the time of reapplication if you are reapplying for a new grant while under contract for a current grant. Failure to submit a Progress Report will result in an incomplete application and render you ineligible for funding consideration. To complete this form, you will need to utilize the information contained in the Outputs and Outcomes Expectation Report submitted with your grant application.

Please contact our Grants Manager, Whitney Crandall, at whitney@communityhealthfoundation.org with any questions or to submit your forms.

Your Progress Report submission should include:

- Outputs and Outcomes Progress Report
- Supporting Financial Statements that account for how grant funds have been spent to date.
- Contract information for employees as specified in grant application

1. Grantees' Planned Outputs:

Expected Output (from Outputs and Outcomes Expectation report)	● 250 children will attend the Early Childhood Literacy Program during the academic year. ● Each child will participate in 300 minutes of literacy activities each semester and receive 10 books to build a personal library. ● 20 volunteers will build a relationship with the kindergarten students in the 10 classrooms served throughout the semester, read to the students, and let the children choose what books to read next and to take home to build their library.
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2. Expected Outcomes, which we will measure during the grant period:

Expected Output (from Outputs and Outcomes Expectation report)	● 100% of participants who regularly attend the program will increase their at-home library. ● At least 60% of children who regularly attend and select a book will increase at-home reading and engagement. ● At least 70% of children who regularly attend the program will report positive social well-being.
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3. Expected Outcomes, which we will measure following the grant period:

Expected Output (from Outputs and Outcomes Expectation report)	● At least 85% of the participants who regularly attended the program, parents express satisfaction with the at-home library. ● At least 80% of the children who regularly attended the program their parents expressed increased reading activities at home. ● At least 100% of the participant teachers express increased reading scores for 60% of participants who regularly attended.
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4. Valuable Outcomes which may not be measurable during or after the grant period:

- Increased positive social interactions.
- Increased family and friend reading time.
- Improved literacy scores translate to additional subject areas.
- Positive interest discovery.
- Increased emotional engagement and management.

5. Other factors which influence outcomes over which we have no control:

- Attendance during the program.
- Book selection by the children.
- Support from the family or friends for reading at home.
- Parents having resources to continuously build the at-home library.

Budget Narrative

Organization: Clarksville Rotary Foundation.

Program: Early Childhood Literacy Program

Target Location: Clarksville, TN

Academic Year: 2026-2027

Program Overview

The Early Childhood Literacy Program is designed to foster a love for reading and improve literacy outcomes for kindergarten students. Over the course of the academic year, 250 children will participate in 300 minutes of intensive literacy activities per semester. A central pillar of the program is the development of a personal home library, where each child receives 10 high-quality books of their choice.

Project Budget Table

Budget Category	Item Description	Calculation	Total Cost
Direct Student Support	Core Literacy Books for Personal Libraries	250 children x 10 books @ \$4.00/book Book Supply Direct Website: click here	\$10,000.00
Volunteer Program	Volunteer Engagement (20 Volunteers)	In-Kind Support (Reading and Mentoring)	\$0.00
Classroom Resources	Instructional Materials & Read-Aloud Books	Leveraged Partner Resources	\$0.00



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Budget Category	Item Description	Calculation	Total Cost
TOTAL FUNDING REQUEST			\$10,000.00

Budget Narrative & Justification

1. Book Ownership and Library Building

The primary use of the requested \$10,000 is to provide 2,500 new books directly to children. By providing 10 books to each of the 250 students, we ensure that every participant begins their academic journey with a robust personal library. Research shows that access to books at home is one of the strongest predictors of future academic success. This program allows students to take agency in their learning by choosing the books they wish to take home, increasing engagement and reading frequency.

2. Strategic Partnerships and Cost Efficiency

Through a dedicated partnership with Reading is Fundamental (RIF) and Rotary International, the program procures high-quality children's literature at a significantly discounted rate of \$4.00 per book. This partnership allows us to maximize the impact of the grant, stretching a \$10,000 investment to cover the needs of 250 children for the entire academic year. Without this discount, the cost to provide the same number of books would be more than double the current request.

3. Volunteer-Led Implementation

The program leverages the service of 20 community volunteers who serve 10 classrooms throughout the semester. These volunteers are essential for delivering the 300 minutes of literacy activities per child each semester. By utilizing volunteer labor for reading sessions and mentorship, the program keeps administrative and personnel costs at zero, ensuring that 100% of the requested grant funds go directly toward purchasing books for the children.

4. Educational Impact

By serving 10 classrooms, the program creates a structured environment where kindergarten students build early literacy skills and meaningful relationships with adult mentors. The consistency of the literacy activities and the tangible reward of book ownership work together to



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bridge the literacy gap in the Clarksville community.

PLEASE BE SURE TO INCLUDE YOUR FINANCIAL STATEMENTS TO DATE THAT SHOW THAT THE FUNDS ARE BEING KEPT SEPARATELY AND SPENT IN ACCORDANCE WITH YOUR GRANT CONTRACT. You should Include receipts where applicable.