

PUDSEY CARNIVAL 2026

Saturday 16th May 2026; Queens Park, off Victoria Road, Pudsey, LS28 7FD

Correspondence: c/o Stall Application, 4 Victoria Rise, Pudsey, LS28 7SU

If you would like to attend this year's Pudsey Carnival please read all the information including the Terms and Conditions, and complete the relevant documentation.

Please note: This event will be advertised in the local press and plots will be allocated on a first come first served basis. An early response is advisable.

Plot numbers are **not** issued prior to the event
(Confirmation of your application will be confirmed by a phone call or email)

All applications must be returned to the above address with the following:

1. The relevant fee for your space with cheque made payable to Pudsey Carnival
2. The stall booking form with current email address
3. Proof of Public Liability Insurance and a copy of your Risk Assessment must accompany your application

CLOSING DATE FOR APPLICATIONS: Friday 1st May 2026

STALL TRADE PRICES 2026

Each stall is initially priced for the first 10ft and then, according to the nature of the stall, the price increases for each extra ft required.

Please note that no extra space can be allocated on the day as plots are measured out in advance.

Charity	£25.00 for 10ft for £2
Craft/Homemade	£50.00 for 10ft for £2.50
Business	£75.00 for the first 10ft then £3 per extra foot.
Hot food (per unit) <u>Speciality Foods only</u>	£200 per unit

Where additional space required will be used for an activity such as for a coconut shy, crockery smash, etc this will not be charged but you will need to state your activity intention within your application so we can make accommodations.

Please note that the franchise for all fairground equipment & standard catering has been let.
Should you have any queries please write to the address above.

We look forward to seeing you at this year's Pudsey Carnival.

Pudsey and District Carnival Association
Please keep for your records.

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Terms and Conditions for use of Stalls or Pitch

Please read carefully and contact the organisers if you have any queries.

1. Stall trade pitches must be purchased in advance. Applications cannot be accepted on the day.
2. No fairground-type stalls are allowed, this includes any soft toy picks/raffles or hoopla games. This does **not** apply to charity stalls, only to private businesses running cuddly toy picks etc. Any members of the Showmen's Guild must make an application through Raymond Eddy. Anyone who arrives on site who does not follow this guidance will be asked to leave.
3. Please arrive on site **no earlier than 9am and no later than 10:30**. No vehicles other than official and emergency will be permitted to move on site for the duration of the event for safety reasons.
4. Remember: bring your necessary documents with you and if bringing more than one car, please arrive together to help Stewards direct you.
5. Any vehicles must be parked within your allotted space and not cause obstruction, no more than 2 cars to be parked on the field behind your stall during the event.
6. You must abide by all Stewards' instructions, traffic signs and any imposed speed limits.
7. You must trade within your allocated space and not encroach into the surround.
8. You must use the stall or pitch only for the purposes detailed on your application form.
9. No alcohol may be sold or offered as a prize. Stalls will be checked throughout the day and alcohol for sale from an unlicensed stall will be removed.
10. No live animals, including goldfish, may be sold or offered as a prize.
11. No petrol generators allowed. Diesel generators are to be fenced off with an appropriate fire extinguisher, earthing arrangements, and necessary paperwork.
12. Please bring sufficient containers to remove waste from your pitch.
13. The stallholder is responsible for any damage caused and the cost of reinstatement.
14. The stallholder accepts responsibility for the safety and control of people working on or visiting the stall or pitch and must ensure there are no tripping hazards, sharp objects etc that might cause injury.
15. Please ensure all structures are adequately secured. Due to the site's susceptibility to sudden gusts, guy ropes are required for all structures, regardless of the day's forecasted wind speeds. For enhanced visibility and safety, it is recommended to attach bunting, or an equivalent, to all guy ropes.
16. Proof of Public Liability Insurance and a Risk Assessment must accompany your application.

Additional Requirements for Food Concessions

17. You must be registered with your local Environmental Health Department and comply with the Food Hygiene Regulations 2006. Your details will be passed to Leeds Environmental Health Dept. who will carry out spot checks over the weekend.
18. Any gas cylinders must be safely stored and removed. An appropriate functioning fire extinguisher with current certificate must be provided.

19. Charity stalls: Please check HSE for guidance on home-made cakes etc.

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Stall Application Form

Confidential for Pudsey Carnival purposes only

Contact Name: (Who will be manning your stall)	
Address:	
Phone Number:	
Email address:	
Organisation / Trade Name:	
Organisation Type: Charity / School / Scouts etc.	
Stall Type: e.g. Tombola / Cakes / Crafts	
Item Types Selling / Prizes e.g. Sweets / Tins / Toys	
Exact length of your stall Including tow bars, canopies etc?	
Please summarise safety precautions you will be taking:	

DECLARATION

Enclosed is a fee of £ made payable to Pudsey Carnival, For payment offoot of trade space at the Pudsey Carnival 2026.

I have read and agree to the Terms and Conditions of attending Pudsey Carnival 2026

SIGNATURE:

DATE: