

Essentials Kit:

This should be taken to EVERY event, particularly the ones that involve food and beverages. This prevents running back and forth for last minute items.

- ☐ Latex gloves
- ☐ All-purpose cleaner (spray bottle) and roll of paper towels
- ☐ Extra plastic silverware
- ☐ Extra napkins
- ☐ Several large serving spoons
- ☐ Several tongs (various sizes)
- ☐ Knives
- ☐ Cutting board
- ☐ Extension cord
- ☐ Hand towel
- ☐ Trash bags
- ☐ Ziploc bags
- ☐ Lighter
- ☐ Corkscrew
- ☐ Scissors
- ☐ Clear tape
- ☐ Small notebook and pen
- ☐ Aluminum foil
- ☐ Small Bluetooth speaker (optional)

Must Haves:

- ☐ White tablecloth (Tablecloth Factory \$7)
- ☐ Black tablecloth (Tablecloth Factory \$7)
- ☐ Wooden crates or wooden wine crates
- ☐ White bowls
- ☐ White platters (can use plate chargers)
- ☐ Risers to create height
- ☐ Large black tub to collect items prior to event
- ☐ Rolling or pull cart
- ☐ Chafing Dishes (\$34 at Restaurant Depot)
- ☐ Beverage dispensers
- ☐ Folding table