

Student/Parent Handbook to
Hibbing High School
2024-2025



HIBBING HIGH SCHOOL

800 East 21st Street
Hibbing, MN 55746

Telephone: 218-208-0841

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www.isd701.org

Table of Contents

Superintendent.....	Richard Aldrich
Principal.....	Derek Gabardi
Assistant Principal.....	Jen Toewe
Main Office Secretary.....	Bobbie Buss
Student Services Office Secretary.....	Joanna Butterfield
Activity Director.....	James Plese
Counselor A-L.....	Matt Hintz
Counselor M-Z.....	Sarah Oja

<u>Welcome and Introduction</u>	4
Purpose Statements	4
<u>Personnel and Faculty</u>	5
By Office	5
By Department	7
<u>General Information</u>	8
Building Map with Door Numbers	8
Calendar and Schedules	9
Daily Schedule	9
Inservice Dates	10
Daily Bulletin	10
Common Spaces (Library, Auditorium, Mezzanine, and Gymnasiums)	10
Dances and Prom	10
District Policies Link	10
Drop Off & Pick Up Information	10
E-Learning Days	10
Entrance Procedures	11
Food and Beverages	11
Hallway Passes	11
Homework Help and Targeted Services	11
iPad Information	11
Last Day of School and Graduation Ceremony	11
Late Arrivals or Early Departures	12
Locker Information	12
Lunch Information	12
Parent Portals (ParentSquare and PowerSchool)	12
Parking Information	12
Pledge of Allegiance	13
Sales of Items and Fundraising	13
School Song Lyrics	13
School Sponsored Trips	13
Senior "Golden Ticket"	13
Social Media Information	13
Student Data Privacy Information	13
Student IDs	14
Student Parking	14
Student Portals (Schoology, Gmail and PowerSchool)	14
Transportation Information	14
Visitors	15
<u>Academic Information</u>	15
Academic Eligibility for Extracurricular Activities	15
Academic Letter Awards	15
Career Academies and Work-Based Learning	15
Class Fees	15
Class Status	16
College in the Schools (CITS)	16

District Assessments	16
Grade Point Average (GPA)	16
Graduation Requirements	17
Homebound Instruction	17
Incompletes	17
National Honor Society (NHS)	17
Postsecondary Enrollment Options (PSEO)	18
Registering for and Dropping Classes	18
Responsibilities of Students, Parents/Guardians, Teachers, and Administration	18
Scholarships	19
Summer School Information	19
Supplemental Online Courses	19
Transfer Students	19
General Rules, Policies & Discipline	19
American Indian Tobacco Policy	19
Assemblies	19
Attendance Policy	19
Bullying Policy	20
Bus/Transportation Conduct	22
Cell Phones and Other Smart Devices	23
Cheating and Plagiarism	23
Detention	23
Discipline Complaint Procedure	23
Discipline Policy	24
Disruptive Items	24
Dogs and Other Animals	25
Dress Code Policy	25
Drug and Chemical Health Policy	25
Harassment Policy	25
Hazing Policy	26
Internet Acceptable Use Policy	27
Non-Discrimination Policy	27
Out of School Suspension (OSS)	27
Photos and Recordings in School	28
Public Displays of Affection	28
Removal From and Re-entry to Class	28
Restorative Room (Formerly called "In School Suspension" or "ISS")	28
Searches and Seizures Policy	28
Section 504 Policy	28
Skateboards/Scooters/Bicycles	29
Tobacco and Vaping Devices	29
Violations and Consequences for Inappropriate Conduct	29
Alcohol	30
Arson	30
Assault	30
Bomb	31
Bomb Threat	31
Bullying	31
Cyberbullying	31

Controlled Substance and Illegal Drugs	32
Disruptive/Disorderly Conduct	32
Exploitation of School Technology	33
Extortion	33
Fighting	33
Gang Activity	33
Harassment	34
Hazing	34
Malicious and Sadistic Conduct	34
Pyrotechnics	35
Terroristic Threats	35
Theft	35
Threats/Intimidation	35
Tobacco	36
Trespassing	36
Vandalism	36
Verbal Abuse	36
Weapon	36
Weapons Policy	37
Health and Safety Information	38
Accidents	38
Chemical Health Services	38
Communicable Diseases	39
Criminal Background Checks	39
Crisis Intervention	40
Evacuation Procedures	40
Fire/Lockdown/Tornado Drills	40
Health Services	40
Immunizations	40
Medications at School	41
Public Notifications	41
Suicide Prevention Information	41
Student Pregnancy	42
Extracurriculars and Activities Information	42
Academic Information	42
Athletics and Fine Arts Activities	42
Boys & Girls Athletic Activities	42
Fine Arts Activities	43
Coaches and Advisors	43
Descriptions of Activities	43
Code of Conduct	41
Daily Participation Rules	41
Eligibility Requirements	41
Violations and Consequences	42
Violations Procedure	42
Travel Procedures	43
Lead in the Water Annual Notification	53

WELCOME AND INTRODUCTION

We welcome you to the historic Hibbing High School and extend our best wishes to you for a successful and enjoyable school year. Please use this handbook as a resource for important information, policies, and procedures. Students, you must sign a document in PowerSchool indicating that you understand the rules and expectations which are in place to benefit everyone for a safe school and the best education possible. There is also a digital signature for parents to sign on PowerSchool ([Digital Signature here](#)). Hibbing has a tradition of excellence in the arts, athletics, activities, and academics. Become a part of this proud tradition and contribute to the Bluejacket legacy that includes many state champions, outstanding scholars, musicians, and leaders. Take pride in yourself and your school. Go Bluejackets!

*Mr. Derek Gabardi
Principal*

*Mrs. Jen Toewe
Assistant Principal*

PURPOSE STATEMENTS

Hibbing School District Vision Statement:

Hibbing Public Schools, in partnership with our community, are committed to academic excellence and the opportunity for all students to develop their talents in a caring, safe environment.

Hibbing School District Mission Statement:

Hibbing Public Schools will provide all students with a quality education designed to help them develop their fullest potential. We accomplish our mission with:

- *Open and consistent communication among students, parents, staff and community.*
- *Highly skilled and motivated staff*
- *A safe and positive environment*
- *Trust and respect among students, parents, staff and community*
- *Successful, effective partnerships*
- *Fair and equitable policies and procedures*

PERSONNEL AND FACULTY

Superintendent's Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0848

Superintendent: Richard Aldrich
Phone Number: 218-208-0848 ext. 11302
Email Address: richard.aldrich@isd701.org

Secretary: Trina Baumgardner
Phone Number: 218-208-0848 ext. 11300
Email Address: trina.baumgardner@isd701.org

HHS Student Services Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0841

Assistant Principal: Jen Toewe
Office Phone Number: 218-208-0841 ext. 11023
Email Address: jennifer.toewe@isd701.org

Secretary: Joanna Butterfield
Office Phone Number: 218-208-0841 ext. 11022
Email Address: joanna.butterfield@isd701.org

School Resource Officer:
Phone Number: 218-208-0841 ext. 11021
Email Address: @isd701.org

District Testing Coordinator: Cheryl Hanegmon
Phone Number: 218-208-0841 ext. 11013
Email Address: cheryl.hanegmon@isd701.org

Counseling Office

Counselor A-L: Matt Hintz
Phone Number: 218-208-0841 ext. 11031
Email Address: matt.hintz@isd701.org

Counselor M-Z: Sarah Oja
Phone Number: 218-208-0841 ext. 11033
Email Address: sarah.oja@isd701.org

HHS Main Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0841

Principal: Derek Gabardi
Phone Number: 218-208-0841 ext. 10272
Email Address: derek.gabardi@isd701.org

Secretary: Bobbie Buss
Phone Number: 218-208-0841 ext. 10273
Email Address: bobbie.buss@isd701.org

Activity Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0851

Activities Director: James Plese
Phone Number: 218-208-0851 ext. 10271
Email Address: james.plese@isd701.org

Secretary: Sibley Hanegmon
Phone Number: 218-208-0851 ext. 10270
Email Address: sibley.hanegmon@isd701.org

Special Education Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0855

Special Education Director: Nathan Lutzka
Phone Number: 218-208-0855 ext. 11272
Email Address: nathan.lutzka@isd701.org

Secretary: Stacey Rodorigo
Phone Number: 218-208-0855 ext. 11041
Email Address: stacey.rodorigo@isd701.org

Technology Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0850

Technology Director: Joel Anderson
Phone Number: 218-208-0850 ext. 10080
Email Address: joel.anderson@isd701.org

HHS Teaching & Learning Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0841

Teaching & Learning Director: Carrie McDonald
Phone Number: 218-208-0841 ext. 11261
Email Address: carrie.mcdonald@isd701.org

Secretary: Rhianna Odegard
Phone Number: 218-208-0845 ext. 50080
Email Address: rhianna.odegaard@isd701.org

Secretary: Carrie Fawkes
Phone Number: 218-208-0841 ext. 11260
Email Address: carrie.fawkes@isd701.org

Health Services Office

Office Address: 800 East 21st Street
School Nurse: Amber Emerson
Phone Number: 218-208-0841 ext. 11050
Email Address: amber.emerson@isd701.org

Transportation Office

Office Address: 1245 East 23rd Street
Transportation Director: Todd Saatoff
Phone Number: 218-208-0845 ext. 50010
Email Address: todd.saatoff@isd701.org

Business Office

Office Address: 800 East 21st Street
Office Phone Number: 218-208-0849

Business Manager: Alex Kaczor
Phone Number: 218-208-0849 ext. 11281
Email Address: alex.kaczor@isd701.org

Secretary: Pam Reini
Phone Number: 218-208-0849 ext. 11280
Email Address: pam.reini@isd701.org

Food Service Office

Office Address: 1114 East 23rd Street
Food Service Director: Tonja Cunningham
Phone Number: 218-208-0854 ext. 21560
Email Address: tonja.cunningham@isd701.org

Buildings and Grounds Office

Office Address: 1245 East 23rd Street
Buildings and Grounds Director: Tyler Glad
Phone Number: 218-208-0845 ext. 50090
Email Address: tyler.glad@isd701.org

Faculty by Department

Alternative Learning Center (ALC)

Dawn Bergerson, Director

Deb Teiken

Art

Lindsay Lerick

Heather Tomczak

English

Kate Besemann

Michele Johannsen

Richelle Kleist

Sara Merfeld

Megan Zubich

Kara Ronning

Family and Consumer Sciences

Jamie Trenberth

Indian Education

Chaz Wagner

Industrial Technology

AJ Abate

Shaun Howard

Alex Seppala

Library

Kara Ronning

Mathematics

Nicole Anderson

Emily Erickson

Matt Erickson

Ross Harvey

Kacy Swinda

Music

Matthew Berg

Will Seykora

Physical Education and Health

Dave LaCoe

Dakotah Evers

Ellis Wojciehowski

Science

Steve Erickson

Shanna Eskeli

Jeremy Fleming

Deb Langanki

Carl Sandness

Jay Wetzel

Social Studies

Erick Hoberg

Dana Lindstrom

Joel McDonald

Ryan Olson

Susan Schwartz

Special Education

Nathan Lutzka, Director

Justin Reid, School Psychologist

Shawn Alaspa

Dawn Bergerson

Melissa Crowe

Sarah Houtkooper

Lenora Jensen

Kristen Laitala

Kris Lindstrom

Stephanie Marturano

Stephanie Wesley

Ellis Wojciehowski

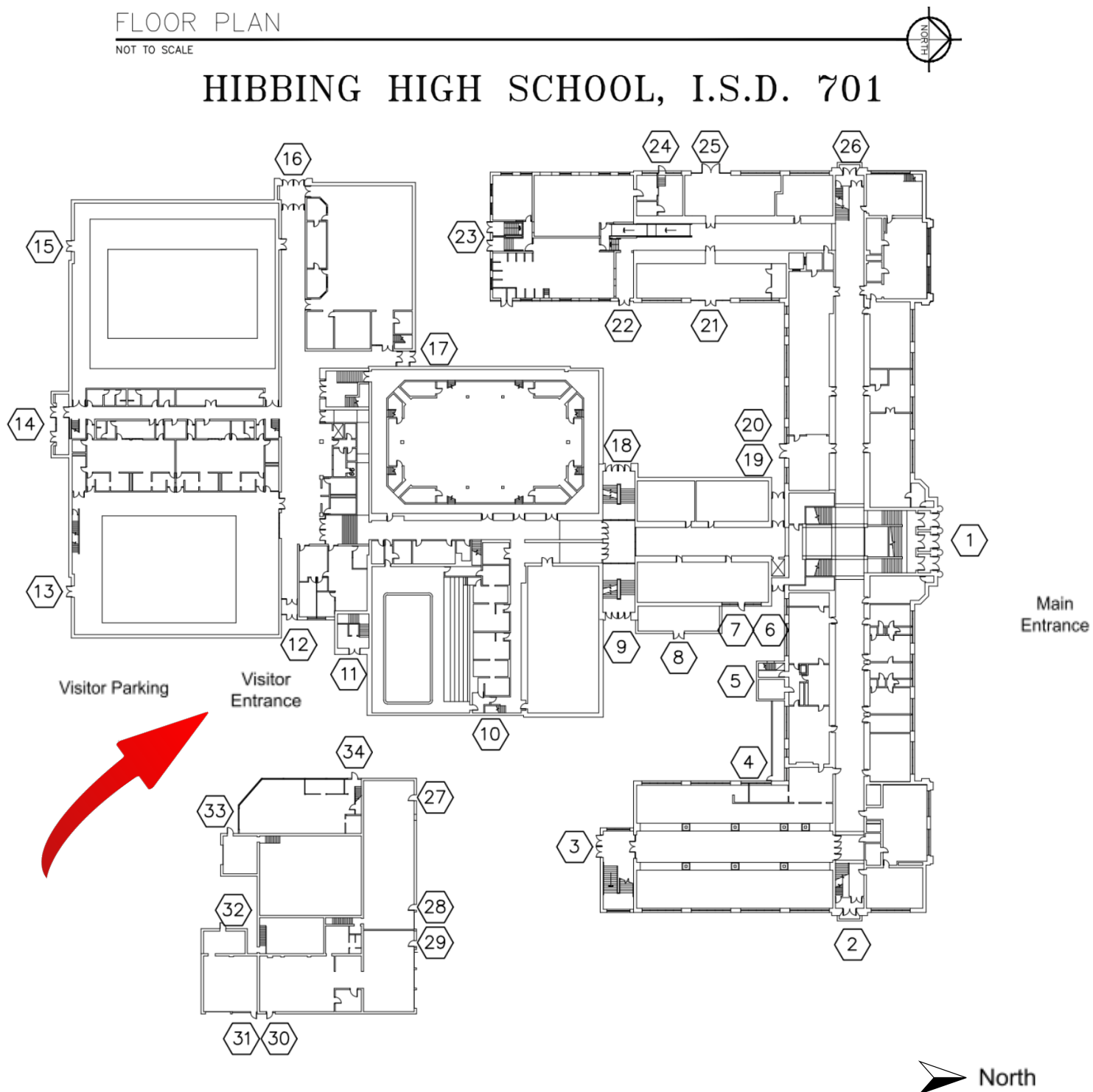
Allison Wuollet

World Language

Joe Rocco

Chaz Wagner

Building Map with Door Numbers



*Visitors must use Door 12 during school hours, 8:00am - 2:40pm

2024

Su	Mo	Tu	We	Th	Fr	Sa	JUL	Su	Mo	Tu	We	Th	Fr	Sa	OCT
	1	2	3	4	5	6				1	2	3	4	5	10/7 Teacher Inservice Day - No School
7	8	9	10	11	12	13		6	7	8	9	10	11	12	10/10 Picture Retake Day
14	15	16	17	18	19	20		13	14	15	16	17	18	19	10/17-10/18 Educational Meetings - No School
21	22	23	24	25	26	27		20	21	22	23	24	25	26	
28	29	30	31					27	28	29	30	31			
Su	Mo	Tu	We	Th	Fr	Sa	AUG	Su	Mo	Tu	We	Th	Fr	Sa	NOV
				1	2	3	8/26 Teacher Inservice - No School						1	2	11/1 End of Quarter 1
4	5	6	7	8	9	10	8/27 Teacher Inservice - No School	3	4	5	6	7	8	9	11/4 Teacher Inservice Day - No School
11	12	13	14	15	16	17	8/28 Teacher Inservice - No School	10	11	12	13	14	15	16	11/5 Beginning of Quarter 2
18	19	20	21	22	23	24	8/29 Teacher Work Day - No School	17	18	19	20	21	22	23	11/6 & 11/13 Conferences
25	26	27	28	29	30	31		24	25	26	27	28	29	30	11/15 Conference Exchange Day - No School
Su	Mo	Tu	We	Th	Fr	Sa	SEP	Su	Mo	Tu	We	Th	Fr	Sa	DEC
1	2	3	4	5	6	7	9/2 Labor Day - No School	1	2	3	4	5	6	7	12/23-12/31 Winter Recess - No School
8	9	10	11	12	13	14	9/3 Visitation Day & Picture Day	8	9	10	11	12	13	14	
15	16	17	18	19	20	21	9/4 Classes Begin	15	16	17	18	19	20	21	
22	23	24	25	26	27	28	9/16 Teacher Inservice Day - No School	22	23	24	25	26	27	28	
29	30							29	30	31					

2025

Su	Mo	Tu	We	Th	Fr	Sa	JAN	Su	Mo	Tu	We	Th	Fr	Sa	APR
			1	2	3	4	1/1-1/3 Winter Recess - No School			1	2	3	4	5	4/7 Teacher Inservice Day - No School
5	6	7	8	9	10	11	1/17 End of Quarter 2	6	7	8	9	10	11	12	4/17-4/22 Spring Recess - No School
12	13	14	15	16	17	18	1/20 Teacher Inservice MLK Day - No School	13	14	15	16	17	18	19	
19	20	21	22	23	24	25	1/21 Beginning of Quarter 3/Semester 2	20	21	22	23	24	25	26	
26	27	28	29	30	31			27	28	29	30				
Su	Mo	Tu	We	Th	Fr	Sa	FEB	Su	Mo	Tu	We	Th	Fr	Sa	MAY
						1	2/10 Teacher Inservice Day - No School					1	2	3	5/5 Teacher Inservice Day - No School
2	3	4	5	6	7	8	2/17 President's Day - No School	4	5	6	7	8	9	10	5/26 Memorial Day Holiday - No School
9	10	11	12	13	14	15		11	12	13	14	15	16	17	
16	17	18	19	20	21	22		18	19	20	21	22	23	24	
23	24	25	26	27	28			25	26	27	28	29	30	31	
Su	Mo	Tu	We	Th	Fr	Sa	MAR	Su	Mo	Tu	We	Th	Fr	Sa	JUN
						1	3/6 Conferences	1	2	3	4	5	6	7	6/3 Last Day for Students
2	3	4	5	6	7	8	3/12 Conferences	8	9	10	11	12	13	14	6/4 Teacher Work Day
9	10	11	12	13	14	15	3/14 Conference Exchange Day - No School	15	16	17	18	19	20	21	6/6 Graduation
16	17	18	19	20	21	22	3/24 Teacher Inservice Day - No School	22	23	24	25	26	27	28	
23	24	25	26	27	28	29	3/28 End of Quarter 3	29	30						
30	31						3/31 Beginning of Quarter 4								

Daily Schedule

Period 1	8:00 - 8:48am
Period 2	8:52 - 9:40am
Period 3	9:44 - 10:32am
Period 4	10:36 - 11:24am
Junior High Lunch	11:28 - 12:03pm
Senior High Period 5	11:28 - 12:16pm
Junior High Period 5	12:08 - 12:56pm
Senior High Lunch	12:21 - 12:56pm
Period 6	1:00 - 1:48pm
Period 7	1:52 - 2:40pm

*Refer to the school website for any other special occasion schedules

Teacher Inservice Days (No students)

October 6th, 2025
January 26th, 2026
February 23rd, 2026

Daily Bulletin

Notices of daily happenings, official announcements and other information will be posted in the daily bulletin and through ParentSquare. The bulletin is also announced at the beginning of Period 1 and Period 6. Anyone that wishes to have a message in the daily bulletin should email the information to the Student Service's office secretary by 1:00pm the day before.

Common Spaces (Library/Media Center, Mezzanine, Auditorium, Gymnasiums, etc.)

The auditorium, mezzanine area and gymnasiums are closed to students unless it is a designated waiting space before school, a class is scheduled to meet, there is an assembly or presentation or with administration/teacher approval. The library is open daily from 7:30 am until 3:00 pm on days that school is in session. The library has an extensive print and ebook collection, as well as subscriptions to magazines and the local newspaper. The library also has four MAC computers and a makerspace for student use. Students are expected to use library courtesy and students should be aware of the following Library Media Center rules:

- Students must use school-issued IDs to check out books
- Gum chewing and eating of any kind is prohibited.
- Jackets, backpacks and purses are not allowed.
- Cards and other types of game playing will not be allowed during school hours.
- Students may check out up to 3 items at a time for a period of 3 weeks and can be renewed twice.
- Fines of \$0.10 per item per day are charged for overdue items.
- Students must pay for lost or damaged materials.

Dances & Prom

All school rules and expectations, as well as any consequences for previous rules violations, apply to dances whether on school property or off school property. Students must be a current Hibbing High School student, tickets must be purchased in advance, students must arrive to dances within 30 minutes of the start of the dance, and students that leave may not return. All student dances including back to school, homecoming, etc. are exclusively for enrolled HHS students. Fall Ball is open to 9th-12th grade Hibbing High School students and open to guests with a signed permission form from administration. Prom is open to 11th-12th grade students. Students going to Prom may bring a guest from another district. Guests must be in grades 11th-12th grade and/or be a max of 20 years old, in good standing with the discipline policy and with the law, and have a Guest Request Form approved by administration.

District Policies Link

All district policies are available in their entirety at the following link: [School District Policies](#). A copy of all policies or a copy of a specific policy may also be requested from any building office.

Drop Off & Pick Up Information

Students should be dropped off before school or picked up after school in front of the school on 21st Street or at the designated drop off spot on 9th ave. Students should not be dropped off in staff parking lots or anywhere along 7th Avenue or the horseshoe anchor door. Students may be dropped off or picked up from Door 12 during school hours (8:00 am and 2:40 pm).

E-Learning Days

In the event of inclement weather or other school emergencies the district may choose to implement e-learning days as allotted by the Minnesota Department of Education. Teachers are expected to put together packets of academic work beforehand or post academic work in an online format for students to complete during e-learning days. Teachers must be accessible in an online format like email, Schoology and ParentSquare during regular school hours (8:00 am to 2:40 pm) for students and parents on e-learning days. In the event that the teacher does not have or loses internet access, the work may be given the next day that school is in session. In the event that the student does not have or loses internet access, teachers may assign work the next day that school is in session. Students cannot be penalized for lack of internet access on e-learning days and must be given the same opportunity to complete the work once school is back in session.

Entrance Procedures

Door 12 is designated as the only secure entrance to HHS between the hours of 8:00 am and 2:40 pm.

Students arriving before 8:00 am must report to their designated waiting space.

8th Grade: Cafeteria

9th Grade: 1st Floor Science Hallway

10th-12th Grade: 1st and 2nd floor hallways

The cafeteria will be open for seating and breakfast for all students from 7:30 am until 7:55 am.

The library will be open for all students from 7:30 am until 7:55 am.

Food and Beverages

Students may store food and approved beverages in their locker to have at lunch time. All food and drinks are to be consumed in the cafeteria or in the small gymnasium area during lunch time only. Students may have water at any time, but other food and beverages are only allowed in classrooms at individual teacher discretion. Outside food such as deliveries from restaurants will not be allowed.

Hallway Passes

Signed passes from a teacher, administrator or secretary or a completed digital hall pass (SmartPass) are required for all students in the hallways when class is in session. Students must complete a digital hall pass using the SmartPass App when leaving and upon returning from their destination. Students that have excessive hall passes will be limited to "emergency only" by teachers and/or administration. Students who are in the halls without a valid pass may be brought to ISS for the remainder of the hour.

iPad Information

Use of school-issued iPads is an integral tool for learning at HHS, but it is a privilege to do so. Students are expected to utilize and care for iPads throughout the school year and misuse may result in disciplinary action that could include restriction of access to the iPad. Students are encouraged to purchase insurance for the iPad so that any damages will be covered by the insurance. If it is not insured, any damages are to be paid for by the student. The district utilizes a filtering system on iPads that regulates which websites students are able to

access and which apps students are able to download, both at school and outside of school. Students should have no expectation of privacy on district-owned ipads, and staff have the right to review ipads at any time. Any images or recordings on the iPad should be for educational purposes only- they may not be shared, published, or re-broadcast for any reason without permission from all individuals in the image/recording. . iPads are subject to the same policies of Internet Acceptable Use ([School Board Internet Acceptable Use Policy 600-607](#)), Bullying Prohibition ([School Board Bullying Prohibition Policy 500-521](#)), and Student Discipline ([School Board Student Discipline Policy 500-505](#)). Students who break these policies may face additional discipline up to and including suspension and/or expulsion.

Last Days of School and Graduation Ceremony

Student participation in the graduation ceremony is a privilege, so this may be denied for any rule violations prior to graduation. This includes vandalism, destruction of property or any other violations resulting in suspension or breaking a law or at the discretion of administration.

Late Arrivals or Early Departures

Students are responsible for being on time to school and the start of every class. Missing more than 10 minutes of class may be considered an unexcused absence. Students will receive detention for every tardy after a third tardy for each class. Students must enter Door 12 if arriving after 8:00 am to check in with the secretary. Students must leave from Door 12 during the school hours with a green "Out of Building" pass or a digital exit pass (SmartPass). Passes are only given with a parent/guardian request made on PowerSchool or by phone to the office. Written notes are not accepted and students leaving the building without a pass will be considered truant. If a student is leaving due to illness or injury, they must first report to the nurse's office.

Locker Information

Every student is assigned a locker and locker combination at the beginning of the year. Students should not share lockers or locker combinations with other students and should not try to prevent the lock from working. Students may be responsible for any damage done to lockers since lockers are the property of the school district. Lockers can be inspected by administration without notice or student consent for any reason at any time as stated in the [School Board Search Policy 500-502](#). Personal student possessions within a locker may also be searched with reasonable suspicion that a search may uncover evidence of a violation of law or school rules.

Lunch Information

All students can get one breakfast and one lunch free of charge each day at school. Although no application is required to receive this free meal benefit, filling out the Application for Educational Benefits is still important! Your child(ren) may qualify for other benefits like reduced activity fees or reduced class fees at school. Your application may also help the school qualify for education funds, discounts, and other meal programs. Please make every effort to fill out the application packet.

Campus is closed for 8th grade students during lunch, which means students are not to leave school property during lunch (11:28 - 12:03) without written permission from a parent/guardian and approval from administration. Students may eat in the cafeteria or in the bleachers of Gym 3. Once a student has arrived at their lunch destination, they may not leave until lunch is over. Door dash or delivery of food from restaurants is not permitted during the school day, including lunch unless arranged by a teacher for a class.

Campus is open for 9th - 12th grade students during lunch, which means students may leave school property during lunch (12:21 - 12:56). The privilege of leaving campus may be revoked for any inappropriate behavior. Students may also stay on campus and eat in the cafeteria. Students may not remove food from the cafeteria unless a prearranged bag lunch is provided by the kitchen staff.

Parent Portals (ParentSquare and PowerSchool)

Teachers are expected to communicate with parents/guardians via ParentSquare, which may be set up using the app, as email, or as a texting service. Parents/guardians are expected to monitor their student's attendance and grades via PowerSchool. Both portals can be accessed at the [Parents](#) link on the district's webpage. Parents/guardians may also set up these portals with the main office.

Parking Information

The parking lot outside of Door 12 is designated for visitor parking during school hours. The parking lots on the East and West sides of the school along with on-street parking around the school are for staff only during school hours. Staff must park in designated spots and have a permit visible. The northeast end of the Memorial Building parking lot is designated for student parking during school hours. Vehicles without permits will be towed and/or ticketed at the owner's expense. Parking or waiting in the anchor door horseshoe is not permitted.

Pledge of Allegiance

Students will be asked to recite the Pledge of Allegiance each week according to state law. Students and staff may elect not to participate and others must respect that right according to [School Board Pledge of Allegiance Policy 500-528](#).

Sales of Items and Fundraising

Students are not allowed to sell items (food, candy, clothing, etc.) on school property without approval from administration. Selling of items can violate school contracts or conflict with school fundraisers. Fundraisers must be approved in advance through the Activities Director.

School Song Lyrics

On, fight on for victory
Go team win tonight
H-I-B-B-I-N-G
We hail the blue and white, U-rah rah
On, fight on for victory
Oh hear our battle cry
J-A-C-K-E-T-S
Onward for Hibbing High

School Sponsored Trips

All school-sponsored trips will be supervised and will be arranged well in advance. The school will help arrange transportation, but when a private vehicle is used, the driver must be an adult and approved by administration. Every student on the trip must return with the group unless they have written permission from a parent/guardian to do otherwise.

Senior "Golden Ticket"

Senior students with good attendance, good behavior and in good academic standing with a cumulative GPA of 3.000 or better may be awarded a "Golden Ticket" to be off campus during study hall. Good attendance and good behavior will be determined by administration. Parents/guardians must give written approval before students may use their "Golden Ticket."

Social Media Information

The district uses several social media outlets (Facebook, Twitter, Instagram, and #GoHibbing) to inform the public of all events, accomplishments, and positive things happening in our schools. This may include sharing

photos and videos of students participating in school activities on these social media platforms. Last names are never used to protect student identities. If Parents/guardians do not want their student to be shared on these social media platforms, they may opt out by filling out the [form](#).

Student Data Privacy Information

To comply with the Minnesota Government Data Practices Act, we are informing you that Hibbing School District has the following information about your child on file, most of which is considered confidential.

- A. Census data (Name, Address, Phone, Birth date, Parent Name, transportation data, etc.)
- B. Academic Achievement data (Grades, Grade-Point-Average for secondary students only, achievement test scores, etc.)
- C. Health data (Immunization history, special health needs, etc.)
- D. Special Education data – when applicable (screening results, testing data and results, IEPs, evaluations, etc.)

In addition, directory information will be made available to the public by the school district. Directory information is considered public information unless the parent/guardian specifically requests that such data on their student be maintained as private data. The school district will, from time to time, publish directory information for the following purposes:

- Name, height, weight and grade of participants in interscholastic academic and athletic competition in programs and publicity releases.
- Names of students who have earned honor roll and merit roll status.
- Participation in school activities, photographs, degrees and awards.
- Photographs, audio and visual recordings of athletic, artistic and scholastic competition and performances.

You may refuse to allow us to release the information designated as directory information. The consequences of refusing to release the requested private data are that your child will not be listed in programs, bulletins, school publications such as yearbooks, newspapers, athletic programs, concert programs, graduation programs and news releases to the media. If a concert, program, contest or event is to be videotaped or recorded in such a way that your student could be identified, s/he may not be able to participate. All directory information will be accessible to the public. If you fail to notify the school, your silence will be interpreted by the district as implied consent, Minnesota Rules, Part 1205.1400, subd. 4. If you object to publishing directory information about your child, please request a form from the Main Office, complete the form, and return it to the Main Office.

Student IDs

Students must have their identification cards in their possession at all times. If a student is exiting or entering the building, they may be asked to show identification. If the student cannot provide this identification they may be detained or asked to report to the high school office. This card will also serve as a library card in order to check out library materials. Student IDs are required to have suicide prevention information and hotlines on the back. (Suicide prevention hotline: text or call 988 Lifeline. County mobile crisis services: 218-288-2100)

Student Parking

The northeast end of the Memorial Building parking lot is designated for student parking during school hours. Students must follow school rules and respect the parking lot and surrounding area by picking up any garbage and keeping noise levels to a minimum. Parking lots on school property are designated for school staff and visitors by permit only. On-street parking spots around the school are designated for school staff and residents by permit only. Students that park in permit lots or street parking around the school will be towed and/or ticketed at the owner's expense.

Student Portals (Schoology, Gmail and PowerSchool)

Teachers and students are expected to communicate via Schoology or Gmail, which are both downloaded to the student's iPad and use their school login username and password. Students are expected to monitor their attendance and grades via PowerSchool, which can be found on the [Students](#) link on the district's webpage.

Transportation Information

Transportation is available for all students as a privilege, but may be revoked for inappropriate behavior as outlined in the [Bus Expectations and Rules](#) on the district's webpage. The district uses one transportation company for bussing, Shubat Transportation. All school buses will pick up and drop off on the 7th Ave side of the school. Students who are dropped off by a parent or guardian may do so in front of the High School, or in the designated student drop off area on 9th Ave. Parents/guardians may contact Todd Saatoff at todd.saatoff@isd701.org or at 218-208-0845, ext. 3 with any questions about transportation or bus routes.

Visitors

People other than current HHS students or staff are regarded as visitors and must report to the main office upon entering the building at Door 12. A driver's license, state issued ID, or military ID is required for scanning in order to gain access to the school. A visitor badge/sticker must be worn during the time in the building.

ACADEMIC INFORMATION

Academic Eligibility for Extracurricular Activities

Participation in extracurricular activities is a privilege. Students must maintain a minimum of a 1.5 GPA and cannot be failing two or more classes. Grades are checked at the end of each quarter.

A student must attend school all day in order to participate in extracurricular activities that day. If a student serves any suspension (ISS or OSS), they cannot participate in extracurricular activities that day. Exceptions include: a verified medical or dental appointment out of building pass.

Academic Letter Awards

In the fall of each year, academic letter awards are given to students based on the following criteria:

Students with a cumulative gpa of 3.90 or higher at the end of their freshman year.

Students with a cumulative gpa of 3.75 or higher at the end of their sophomore year.

Students with a cumulative gpa of 3.50 or higher at the end of their junior year.

Transfer students who meet the academic grade level requirements for an award must also have a minimum of six credits and must have completed one full school year at Hibbing High School. Gpas are not rounded up.

Career Academies and Work-Based Learning (Director: Mrs. Carrie McDonald)

Work-based learning is a structured academic program where students engage in real-world activities with instruction occurring both at school and at a community-based setting with an employer. The experience provides students with opportunities to explore careers, master specific learning objectives, and earn academic credit under the supervision of a licensed work-based learning coordinator.

School districts and charter schools collect general education revenue for the credit hours that students spend in the program, including school hours the students spend at a community-based worksite. There are several types of approved work-based learning programs that can be offered for credit, and each program has its own requirements. Students with 350 hours of employment in a healthcare or childcare setting may earn 1 elective credit towards graduation. This includes work over the summer months. Submit documentation to a counselor to get credits approved. WBL teacher leads are Mrs. Trenberth, Mrs. Houtkooper, Mrs. Jensen, Mrs. Bergerson, and Mr. Olson. Hibbing High School students may register for career pathways in the following areas:

Healthcare (Academy Lead: Mr. Fleming)
Engineering (Academy Lead: Mr. Sandness)
Childcare and Education (Academy Lead: Mrs. Trenberth)
Performing Arts and Communications (Academy Lead: Mrs. Zubich)
Building and Trades (Academy Lead: Mr. Abate)

Class Fees

Materials that are part of the basic educational program of each class are provided with state, federal, and local funds at no charge to the student. Students are expected to provide their own pencils, paper, erasers, and notebooks for classes. There may be required fees or deposits depending on the class they have registered for. Fees will also be assessed if materials are not returned.

Class Status

Sophomore: Student has completed 3 credits from 9th grade
Junior: Student has completed 5 credits from 9th grade and 3 credits from 10th grade
Senior: Student has registered for the required amount of credits to graduate

College in the Schools (CITS)

Hibbing High School students can earn more than 60 college credits by taking CITS courses at HHS. Students earn credit based on academic performance in the course, the same as they would with any high school or college class. If you pass the class, the college that partners with HHS will award college credit for the class. The credit can be transferred into that college or another school. Link to all CITS courses offered at HHS: [CITS COURSES](#). There are many advantages of College in the Schools, including, but not limited to:

- The course work is college-level, but with more one-on-one help from instructors. You may do better in college classes later because you'll know what to expect.
- You take college-level courses without leaving your high school. This gives you a taste of college within the safety of your high school walls.
- Students will earn both high school and college credit for CITS courses. This can save time and money when you actually get to college.
- Students don't miss out on the high school experience. They are still able to be involved in all high school activities.
- An AA degree may be earned while in high school! Send your transcripts to the college for transfer credit if some courses come from a different college. We offer CITS courses from MN North, Central Lakes, Lake Superior College and the University of MN-Duluth.

District Assessments

Hibbing Public Schools are required by law to give the Minnesota Comprehensive Assessment (MCA) in Reading, Math and Science. The MCAs are standardized tests that help districts measure student progress toward Minnesota's academic standards and also meet federal and state legislative requirements. Students are given the Reading MCA in grades 7, 8, and 10; the Math MCA in grades 7, 8, and 11; and the Science MCA in grades 9 and 10. Dates for district assessments are posted on the district website at the beginning of each school year. Families may elect to opt-out of testing by completing the [form](#) and turning it into the office. The district also uses the FastBridge testing system to administer standardized assessments throughout the year. FastBridge combines Computer Adaptive Tests (CAT) and Curriculum-Based Measures (CBM) to screen students, identify skill gaps, and offer proven recommendations for reading instruction and diagnostic reading and math interventions.

Grade Point Average (GPA)

The five-letter grading system, including pluses and minuses will be used. Grades are calculated at the end of each quarter. Students will be named to the honor roll for a grade point average 3.000 or above. A grade point average determines class rank. In order to graduate with honors, students must have a 3.000 cumulative grade point average through semester 1 of their senior year. The following is the grading system used to determine grade point average:

A = 4.000	A- = 3.667		
B+ = 3.333	B = 3.000	B- = 2.667	
C+ = 2.333	C = 2.000	C- = 1.667	
D+ = 1.333	D = 1.000	D- = 0.667	F = 0.000

Graduation Requirements

Subject	Credits Required	Subject	Credits Required
English 9 or Honors English 9	1.0		
English 10 or Honors English 10	1.0	Arts	
Grade 11		Visual, Music, Theater or Media Arts	1.0
Two Semesters of English courses. 1.0			
One Literature course. .5		Science	
Either a Writing course or Communications course .5		Physical Science 9	1.0
English 12		Biology (Any level)	1.0
Two Semesters of English courses. 1.0		Chemistry or Physics (any level)	1.0
One Literature course. .5			
Either a Writing course or Communications course. .5		Social Studies	
This class MUST be the class that you did NOT take last year.		Social 9	0.5
In order to graduate, you must pass and complete one English Language Arts credit each year in 9-12 grade.		College & Careers	0.5
Total: 4 Credits		World History I (Grade 10)	0.5
		World History II (Grade 10)	0.5
Mathematics		American History (Grade 11)	0.5
Algebra (Any level)	1.0	Contemporary American History (Grade 11)	0.5
Geometry (Any level)	1.0	Economics (Grade 12)	0.5
Algebra II (Any level)	1.0	World Geography (Grade 12)	0.5
		Total Required Credits	16.5
Physical Education		Total Elective Credits	7.0
General Physical Education	0.5		
Physical Education Elective	0.5	Total Graduation Required Credits	23.5
Health Elective (9th Grade)	0.5	(2027)	
		(2028 personal finance and civics will be required=24)	

Homebound Instruction

If a student is going to be out of school for an extended period of time, homebound or home-based instruction can be provided upon receiving a note from a physician, physician's assistant or an advanced practice registered nurse, who have prescribing authority, stating the need for this type of accommodation and must also include an end date for termination or re-evaluation of need. Homebound means that a student is unable to leave their home, except for medical appointments, etc.

Incompletes

If an excessive amount of student work is missing for absences or medical reasons, a grade will be marked as incomplete at the discretion of individual teachers. All incompletes must be resolved by the end of the following grading period or by June 30th for quarter 4. If they are not resolved, the grade will become an F and credit will not be received.

National Honor Society (NHS)

Students in 11th and 12th grade with a cumulative grade point average of 3.35 or higher are eligible to be considered to become a member of the National Honor Society. Students must also excel equally in the areas of leadership, service, and character. Students are notified if they meet the academic standard, and then must interview to be considered by the committee for admission into NHS. The following is the selection procedure for students at Hibbing High School as determined by the NASSP National Honor Society and the Hibbing High School Chapter of National Honor Society:

1. Following the 2nd quarter, juniors who have a cumulative grade point average of 3.35, or better since the ninth grade, will be placed on the eligibility list. Seniors will be reconsidered after completion of the 1st quarter.
2. Eligible students who wish to be selected will be invited to interview. The interviews, as well as recommendations from the faculty and extra-curricular advisors will be collected and evaluated for information regarding students' character, service work and leadership qualities.
3. Upon hearing the interview responses and gathering faculty and extra curricular advisors input, the faculty selection committee conducts a vote. The students they feel exemplify a high degree of excellence in scholarship, leadership, and service and character are selected for membership in the National Honor Society.

Postsecondary Enrollment Options (PSEO)

Students who plan to participate in the PSEO during the following school year must indicate an interest in this program in writing *no later than May 1st of the current school year*. Application to the college and the student's schedule with adjustments for college courses must be completed by May 30th of the current school year. These deadlines must be met to be eligible even if the colleges may have earlier or later deadlines. PSEO students may only be in the building during the time that they have class or extra-curricular activities at Hibbing High School. For any other access to the building, the student must first report to the office as a visitor. It is the responsibility of the PSEO student to know their graduation requirements. The GPA requirement for PSEO and CITS courses are as follows: 3.5 for juniors and 3.0 for seniors.

Registering for and Dropping Classes

Registration occurs at the beginning of Semester 2 in the previous school year to allow time for classes to be balanced and teachers to be assigned for the following school year. Students should know what classes they are registered for before summer break. Registration for honors classes requires a teacher request and an agreement between parents/guardians and students. Students that are new to the district and request honors classes will only be done so under the following conditions: seats available, assessment results and teacher agreement.

Students must drop a class within the first week of each semester. Schedule changes will only be made if students have a legitimate reason for the change. After the first week, a student may only change a class after there has been communication between the student, teacher, parent/guardian, counselor and member of administration.

Responsibilities of Students, Parents/Guardians, Teachers and Administration

- **Student Responsibilities:** Students are responsible for attending all assigned classes and study hall every day that school is in session. Students are responsible for following the correct procedures and requesting any missed assignments or tests when absent for each class. Students are also responsible for checking their grades and attendance on PowerSchool throughout each grading period and communicating with teachers about any discrepancies.
- **Parent/Guardian Responsibilities:** Parents/guardians are responsible for ensuring their student is attending school, informing the school in the event their student is absent, and to work cooperatively with the school to support their student's learning in all aspects. Parents/guardians are also responsible for checking their student's grades and attendance on PowerSchool and communicating with teachers and administration if any issues arise.
- **Teacher Responsibilities:** Teachers are responsible for accurate reporting of grades and attendance each day school is in session. Teachers are responsible for providing students with any missing assignments or tests due to an excused absence within the deadline for makeup work. Teachers are also responsible for working cooperatively with students, parents/guardians and administration to support student learning in all aspects.
- **Administration Responsibilities:** Administrators are responsible for requiring students to attend all assigned classes and that teachers are keeping accurate records of student grades and attendance. Administrators are responsible for applying all procedures and rules uniformly to teachers and students. Administrators are also responsible for working cooperatively with students, parents/guardians and teachers to support student learning in all aspects.

Scholarships

Numerous scholarships are available to students prior to graduation. Students must contact a counselor for more information on how to apply for scholarships. A scholarship awards ceremony is held in the spring.

Summer School Information

Students that are behind in credits toward graduation will be informed by their counselor and will be given the opportunity to attend summer school in order to make up credits. Summer school requires attendance Monday through Friday from 8:00 am to 12:00 pm for 6 weeks. Students must complete the work for the course and meet hour requirements in order to receive credits in summer school.

Supplemental Online Courses

Students may apply to take a supplemental online course from an approved provider that meets or exceeds the academic standards of the course according to Hibbing High School standards. Students may take supplemental online courses for up to 50% of the student's scheduled course load. All applications must be submitted no later than 15 school days after the term has begun.

Transfer Students

Students that transfer to Hibbing High School must present a transcript that contains course titles, final grades and grade point averages from any previous schools. Credits for transferable courses will be given.

Students transferring out of Hibbing High School must submit a withdrawal form at least one day prior to transferring. They may also be assessed a fine if materials or textbooks are not returned before transferring.

GENERAL RULES, POLICIES AND DISCIPLINE

American Indian Tobacco Policy

An American Indian student may carry a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices.

Assemblies

Attendance at student assemblies is required and seating is by first semester homeroom in the auditorium and by grade level in the gymnasium. Respect for facilities, presenters, and others in attendance is expected. Assembly schedules will be shared prior to each event.

Attendance Policy

Good school attendance is a critical component of a quality education. Parents/guardians are expected to inform the school of any absence using the attendance monitor option in the sidebar of the PowerSchool portal. Dates and reason for the absence should be reported. Any absences not reported by a parent/guardian are considered “unexcused” and students may be assigned detention or ISS for these absences. Students will be given two days for each day missed to make up work that was assigned during the student’s absence. For example, if a student is gone on Monday, all work from that day will be due on Thursday. If the student is gone on Monday and Tuesday, all work from Monday is due Thursday and all work from Tuesday is due Friday. Medical absences are medically exempt when a doctor/dentist note is provided to the school. Please refer to [Student Attendance Board Policy 503](#) for further information.

Bullying Policy *Abbreviated Policy

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student’s ability to learn and/or a teacher’s ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior as given in the [School Board Bullying Policy 500-521](#). An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student’s act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student’s educational opportunities or performance or ability to participate in school functions or activities or receive school

benefits, services, or privileges. This policy also applies to an act of cyber-bullying, regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.

- No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- False accusations or reports of bullying against another student are prohibited.
- A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy.

The school district may take into account the following factors: the developmental ages and maturity levels of the parties involved; the levels of harm, surrounding circumstances, and nature of the behavior; past incidences or past or continuing patterns of behavior; the relationship between the parties involved; and the context in which the alleged incidents occurred. Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation. Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge. Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy. For purposes of this policy, the definitions included in this section apply.

- "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and: an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. The term, "bullying," specifically includes cyber-bullying as defined in this policy.
- "Cyber-bullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- "Immediately" means as soon as possible but in no event longer than 24 hours.
- "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following: causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property; under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital

status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.

- “On school premises, on school district property, at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student’s walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses. The school district encourages the reporting party or complainant to use the report form available, but oral reports shall be considered complaints as well. Within three school days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district. The school district official who received the report may take immediate steps, at their discretion, to protect the victim of the bullying or the reporter pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy and other applicable school district policies; and applicable regulations. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.

Bus/Transportation Conduct

All school rules and policies, along with bus safety rules, apply to students using school bus/van transportation. This includes at bus stops and while using the transportation both to and from school. Transportation is available for all students as a privilege, but may be revoked for inappropriate behavior as outlined in the [Bus Expectations and Rules](#) on the district's webpage.

Bus Stop and Bus Ride Conduct Expectations:

1. Be on time, respect property, respect others, stay away from road
2. No horseplay, mischief, spitting or excessive noise
1. No eating or drinking or littering
2. Remain seated while bus is moving
3. Ride assigned bus only
4. Keep windows above safety level
5. Follow bus driver's directions
6. Aisles must be clear of personal items
7. No distracting behaviors or use of distracting items on bus
8. No riding or attempting to ride any bus during bus suspension
9. Electronic devices may be confiscated if abused
10. No hanging out of windows
11. No throwing or shooting objects inside or outside of bus
12. No fighting, physical aggression or bullying directed at driver or others
13. No possession of or use of tobacco, alcohol or drugs
14. No possession of or threat of weapons, explosives, flammables, lighters, matches, water pistols, dangerous articles or live animals
15. No arguing, profanity, defiance, harassment, obscene gestures, or possession of unacceptable pictures or materials
16. No holding on to exterior of bus
17. No unauthorized use of Emergency Door or tampering with bus equipment
18. No vandalism to bus

General Consequences:

1st Offense - Warning; Parents notified

2nd Offense - Three (3) day bus suspension; Parents notified

3rd Offense - Ten (10) day bus suspension; Parents notified

4th Offense - Suspension from bus for the remainder of school year; Parents notified

Consequences for Unsafe Behavior:

1st Offense - Three (3) day bus suspension; Parents notified

2nd Offense - Ten (10) day bus suspension; Parents notified

3rd Offense - Suspension from bus for the remainder of school year; Parents notified

Consequences for Vandalism to Bus:

1st Offense - Three (3) day bus suspension; Parents notified; Full restitution before reinstatement

2nd Offense - Ten (10) day suspension from bus; Parents notified; Full restitution before reinstatement

3rd Offense - Suspension from bus for the remainder of school year; Parents notified; Full restitution required

Cell Phones and Other Smart Devices

The usage of cell phones and other smart devices will be managed during school hours. Cell phones and other smart devices are not allowed in bathrooms, locker rooms, during ISS or during detention for any reason. Students may use cell phones and other smart devices before school, between classes, during their lunchtime, and after school. **Cell phones and other smart devices are not allowed in class for 8th grade.** Cell phones and other smart devices may or may not be allowed in class at individual teacher's discretion for grades 9-12. Cell phones, Smartwatches and ear buds/headphones/airpods may be confiscated and brought to the main office if used inappropriately, where a parent/guardian must pick them up.

Cheating and Plagiarism

Students will receive rules and regulations pertaining to cheating/plagiarism from each teacher and a copy will be available upon request. If the cheating/plagiarism results in an automatic failure for a grading period, parents will be notified.

Use of Artificial Intelligence

The use of artificial intelligence, including ChatGPT or any other form of AI, is strictly prohibited at Hibbing High School unless designated to do so by the teacher. All assignments and assessments must be completed by the individual student without the use of AI. Any attempt to use AI for academic work is considered cheating and will result in appropriate consequences.

Detention

Students may be assigned detention before school, during lunch, or after school. Students are expected to have the time served on or before the date specified by the principal, assistant principal, social worker or teacher. Students will follow all school rules in addition to detention rules. Students may not use cell phones during detention and must only use ipads for school work. If a student does not serve their detention by the due date the student will be assigned a day of In-School Suspension (ISS).

Discipline Complaint Procedure

Any student, parent/guardian or staff member may file a formal [discipline complaint form](#) according to our [discipline](#) policy with the appropriate administrator following any disciplinary action. The administrator is required to bring the complaint to the committee and the committee should explain or ratify the disciplinary action within one week. This follows District Board Policy 500-505.

Discipline Policy

Students must read and follow the district [School Board Discipline Policy 500-505](#) regarding student discipline. This policy ensures that students will have an environment conducive to learning in order to ensure maximum educational opportunity for all. It is the responsibility of all school district employees to protect the health, safety and rights of every student, so disciplinary matters will be handled in accordance with state statutes, State Board of Education regulations and this policy. In cases where it is necessary to discipline a student, proper steps to involve parents/guardians, teachers and counselors will be taken. Students under 21 years of age shall abide by all school rules and policies. In the event that a student does not abide by the rules and policies, they may be subject to disciplinary action that is fitting, proper and legal within the framework of the law.

A student may be dismissed from participation in all or any portion of the school's curricular or extracurricular activities, either during the day, or after school hours, and school sponsored events, on the following grounds:

1. Willful violation of any policy or regulation of the Board of Education.

2. Willful conduct which materially and substantially disrupts the rights of others to an education.
3. Willful conduct which endangers the student or other students or the property of the school.

Action to restrict a pupil's right of school attendance may be of five kinds:

1. "Suspension" means an action taken by the administration, under rules promulgated by the Board of Education, prohibiting a pupil from attending school for a period of one or more school days. This definition does not apply to dismissal from school for one school day or less.
2. "Exclusion" means an action taken by the Board of Education to prohibit an enrolled pupil from starting and attending school for up to one calendar year.
3. "Expulsion" means an action taken by the Board of Education to prohibit an enrolled pupil from further attendance for a period that shall not exceed one calendar year.
4. "Removal From Class" means action taken by a teacher, principal, or other school district employee to prohibit a student from attending class for a period of time not to exceed three class periods. A class period is designated as a period of time not to exceed one hour or two hours in those subjects which encompass a two period block of time.
5. "Probationary Status" The principal, or their designee, may place a pupil on a probationary status, during which time certain conditions are established with which the pupil must comply. Failure to fulfill these conditions may result in certain sanctions as specified in the probationary agreement or in dismissal in accordance with the procedures established by the Pupil Fair Dismissal Act.

Students removed from class shall be responsible of the principal or their designee. For Special Education students, each restriction of school attendance will be reviewed under the terms of the Pupil Fair Dismissal Act to see if the student's handicapping condition is related to the problem behavior. Before suspending a handicapped student, it is necessary to determine that the action leading to the possible suspension is unrelated to the specific handicapping condition of the student.

Disruptive Items

Various items that may be disruptive or unsafe should not be brought to school. These items include, but are not limited to: balloons, water guns, water balloons, laser pointers, drones, lighters, air horns, bluetooth speakers, or other noise makers, and smell-producing or smoke-producing devices. Many of these items fall under the guidelines of the District Weapons Policy, and appropriate administrative action will be taken. The items will be confiscated and not returned.

Dogs and Other Animals

Dogs and other animals are not permitted on school property without administration approval due to concerns about allergies, safety, and sanitary reasons.

Dress Code Policy

Students should be dressed appropriately for school activities and in keeping with community standards. Clothing should be appropriate for the weather, should be appropriate for daily activities (i.e. physical education, laboratory work, FACS activities, etc.), and should not create a health or safety hazard.

Inappropriate clothing includes the following:

1. Clothing that exposes any private parts or undergarments or an excessive amount of skin
2. Clothing bearing a message that is lewd, vulgar or obscene
3. Clothing promoting products or activities that are illegal for use by minors
4. Clothing that communicates a message that is racist, sexist, or otherwise derogatory

5. Clothing that communicates gang membership or affiliation, or approves or provokes any form of religious, racial or sexual harassment and/or violence against individuals
6. Clothing that would damage school property or injure people
7. Hats are permitted in the building, with teacher discretion. *Head coverings for religious/medical/cultural reasons are allowed. **Hoods are not permitted.**
8. Cross body bags and small purses are allowed in class, but are subject to search by administration.
9. Light coats and letterman jackets are permitted to be worn in class. Bulky jackets should be kept in student lockers.

Students will be directed to make modifications to their dress by changing into appropriate clothing or calling a parent/guardian for a change of clothes if administration believes a student's appearance, grooming, or mode of dress interferes with, disrupts the educational process, or poses a threat to the health or safety of others. Backpacks, and winter/heavy jackets are not allowed in class and must be kept in lockers during school hours for safety reasons. Please refer to the [School Board Dress Code Policy 500-504](#) for further information.

Drug and Chemical Health Policy

Hibbing schools are smoke free and drug free, meaning it is unlawful for anyone to use, possess, distribute or be under the influence of alcohol, tobacco or illicit drugs on school property or during any school activities. Disciplinary sanctions up to and including expulsion for students and termination of employment for school personnel, as well as referral for prosecution, may be imposed on persons violating this policy. Law enforcement will also pursue criminal prosecution, with felony penalties in some circumstances.

The district recognizes/upholds all rights under MN State Statutes Chapter 88 to make exceptions for the ceremonial use of traditional tobacco for Native Americans/Native American Students (this does not include smoking cigarettes, chewing tobacco, or use of vapes). Any teacher who witnesses drug usage or chemical abuse must report the incident to the high school crisis team. A pre-assessment will be performed by the team and results will determine an appropriate action by the crisis team. The team will be composed of various professionals throughout the school to best serve the student(s) in need and will meet weekly at a minimum.

Harassment Policy

Harassment is threatening, demeaning, or intimidating words or behaviors. The purpose of this policy is to maintain a learning and working environment free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability.

Hazing Policy

Hazing is committing an act against a student, or coercing a student into committing an act, that creates a substantial risk or harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. The term hazing includes, but is not limited to:

1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, or placing a harmful substance on the body.
2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.

3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
4. Any activities that intimidate or threaten the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.

Student organization means a group, club, or organization having students as its primary members or participants and includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition. No student, teacher, administrator, volunteer, contractor, or other employee of the school district shall plan, direct, encourage, aid, engage in, permit, condone, or tolerate hazing. This policy applies to behavior that occurs on or off school property and during and after school hours. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy. Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct, which may constitute hazing, shall report the alleged acts immediately to a school district official. Upon receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district. The school district may take immediate steps, at its discretion, to protect the victim of hazing or the reporter pending completion of an investigation of hazing. Upon completion of the investigation, the school district shall take appropriate action which may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior. School district actions taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act, school district policies and regulations. The school district shall discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who retaliates against any person who makes a good faith report of alleged hazing or against any person who testifies, assists, or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment. Refer to [School Board Policy 500-520 Hazing Policy](#).

Internet Acceptable Use Policy *Abbreviated Policy

Students must read and follow the [School Board Internet Acceptable Use Policy 600-607](#), which can be found on the district website and on all district-issued ipads. Failure to follow this policy may result in disciplinary action. A brief summary of the guidelines is given below:

- The school system has a limited educational purpose, which includes classroom activities, educational research, and professional or career development activities
- Users will not use the school district system to post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks

- Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law
- Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files
- Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons
- Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval
- Users will not use the school district system to engage in bullying or cyberbullying
- Students are expected to use the iPads appropriately for educational purposes
- Students are expected to have their iPads in school each day with a fully charged battery
- Students must not attempt to hack, jailbreak, or otherwise circumvent district safety settings
- Students must use the District-provided case and it shall not be damaged
- Students are not allowed to take photos, videos, or audio recordings of staff without their permission
- The iPad may only be used by the student to whom it was assigned or by the parents of the student
- Damage, theft, or loss must be reported immediately to the appropriate school personnel

Non-Discrimination Policy

The School District is committed to inclusive education and providing an equal educational opportunity for all students. The School District does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, or age in its programs and activities. The school board has designated the superintendent as the district's human rights officer to handle inquiries regarding nondiscrimination, harassment and violence. Please refer to [School Board Policy 400-408 Harassment and Violence](#).

Non-Exclusionary Discipline

Before dismissing a student from school, the school must attempt to use non-exclusionary disciplinary policies and practices. "Non-Exclusionary disciplinary policies and practices" are alternatives to dismissing a student from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services.

Out of School Suspension (OSS)

If a student's behavior and conduct are determined by an administrator to warrant removal from the school building, the student will be suspended from school. Students who are suspended will be issued a formal suspension notice that will be sent to their parents/guardians. A conference with the issuing administrator, the student, and the parent/guardian may be required for re-admittance to the school. The purpose of a re-entry conference is to review the suspension-related behavior, to discuss how to prevent further incidents and to demonstrate the student is ready to return back to school. Some questions asked at the re-entry conference are: What happened? What were you thinking/feeling? Who's been affected by this? What needs to happen now, so that harm can be repaired? Following the re-entry conference, the student will be permitted to return to class, and all assignments missed during the suspension period will be given time to be handed in with no penalty. It is the responsibility of the student to pick up, complete and turn in any work missed while serving OSS.

Photos and Recordings in School

Students are prohibited from photographing, recording or making any electronic record of other students, staff or visitors without consent of the individual that is the subject of the photograph, recording or electronic record. This applies to all students during the school day, during instructional and non instructional time, during school events and anywhere on school property. Electronic devices are prohibited from locker rooms or restrooms.

Public Displays of Affection

Relationships between students must be respectful. Any overt displays of affection (kissing, fondling, other expressions of physical intimacy) are strictly prohibited on school property. Students that do not adhere to this are subject to disciplinary action including charges of sexual harassment.

Removal from and Re-entry to Class

Removal from class is the short-term dismissal of a student from an activity or class during which the school retains custody of the student. Students removed from class shall be the responsibility of the administrator or their lawful designee. A district employee may remove students who violate the district's discipline code from class, not to exceed three class periods or their equivalent per incident. The teacher and administrator will determine the length of removal and restorative measures up to and including In-School Suspension. The teacher shall submit a report which includes reasons for dismissal, any previous non-dismissal redirections, and suggested behavioral consequences. Classroom removal may not exceed five (5) consecutive class periods. Students must be allowed to complete all assigned work for full credit when removed from class. Students with disabilities, students on an IEP or 504 plan, and other special circumstances may have special provisions for removal from class based on their current plan and input from their case manager.

Upon completion of the consequences for removal from a classroom, ISS, OSS, or other consequence, a student may be required to have a re-entry meeting with the teacher, an administrator, and/or guidance counselors. Parents will be notified and invited to any re-entry meeting.

Restorative Room (Formerly called "In School Suspension" or "ISS")

If a student's behavior and conduct are determined by a teacher or an administrator to warrant removal from the classroom, the student will be assigned to a consequence of restorative time in ISS or other behavioral consequences; specific dates and times will be arranged by the teacher or administrator. Students will follow all school rules in addition to the established ISS room rules. Students may not use cell phones and must only use ipads for school work. Students will be escorted to the restroom and to their next class by the teacher. If a student does not serve their assigned time, the student will be assigned additional consequences by the principal, assistant principal, or ISS room instructor.

School Sponsored Publications

A student journalist has the right to exercise freedom of speech and freedom of the press in school-sponsored media regardless of whether the school-sponsored media receives financial support from the school or district, uses school equipment or facilities in its production, or is produced as part of a class or course in which the student journalist is enrolled. Freedom of speech includes freedom to express political viewpoints. Consistent with [district policy 508](#), a student journalist has the right to determine the news, opinion, feature, and advertising content of school-sponsored media. The school district must not discipline a student journalist for exercising rights or freedoms under this paragraph or the First Amendment of the United States Constitution.

Searches and Seizures Policy

In the interest of student safety and to ensure that schools are drug and weapon free, district authorities may conduct searches at any time. This includes law enforcement or drug detection dogs. Students violate school policy when they carry contraband (any unauthorized or illegal item) on their person or in their personal possessions or store contraband in their desks, lockers, or vehicles parked on school property. If a search yields contraband, school officials will seize the item(s) and where appropriate, give the items(s) to law enforcement. Students found to be in violation of this policy are subject to discipline, which may include suspension, exclusion, expulsion.

Section 504 Policy

Section 504 is an Act that prohibits discrimination against persons with a disability in any program receiving Federal financial assistance. The Act defines a person with a disability as anyone who: has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working); has a record of such an impairment; or is regarded as having such impairment. In order to fulfill its obligation under Section 504, the Hibbing School District recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability will knowingly be permitted in any of the programs and practices in the school system. The school district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services. If the parent or guardian disagrees with the determination made by the professional staff of the school district, he/she has a right to a hearing with an impartial hearing officer. The Family Educational Rights and Privacy Act (FERPA) also specifies rights related to educational records. This Act gives the parent or guardian the right to: inspect and review his/her child's educational records; make copies of these records; receive a list of all individuals having access to those records; ask for an explanation of any item in the records; ask for an amendment to any report on the grounds that it is inaccurate, misleading, or violates the child's rights; and a hearing on the issue if the school refuses to make the amendment.

Skateboards/Scooters/Bicycles

Skateboards, scooters, bicycles and other transportation devices may only be used by students as means of transportation to and from school and may not be used in any other way on school property. These items should be secured outside of school. The district is not responsible for any of these items being lost or stolen.

Tobacco and Vaping Devices

Any student, teacher, administrator, other school personnel of the school district may not smoke or use tobacco, tobacco-related devices, or electronic cigarettes (vaping devices) on school property. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.

The high school has installed vape detectors in the bathrooms. If the alarm is triggered all students in the bathroom will be searched by administration. Students found to be in possession of prohibited items will be subject to the student code of conduct disciplinary actions.

Violations and Consequences for Inappropriate Conduct

Disciplinary action and restorative consequences (detention, in-school suspension, out of school suspension or more) will be taken against students for any behavior which is disruptive of good order or violates the rights of others. Actions directed toward staff will be given more severe consequences. Violent behavior and bullying will be cumulative starting in 8th grade. School sponsored events such as dances and activities may be denied due to code violations and unlawful activity such as underage drinking outside of school. Violations may affect scholarship eligibility and being on royalty court for spirit weeks. All students are dealt with on an individual basis, and all decisions will be made using the discipline measures as a guide for disciplinary action. Closed lunch period accompanies all lunch detentions and in-school suspensions. All rules apply at school-sponsored activities, regardless of location. Students who do not comply with terms of re-admittance shall be subject to additional discipline as provided for by the Pupil Fair Dismissal Act. Upon readmission to school, the student must complete a [readmission plan](#) with administration. The administration reserves the right to alter any of the below sanctions based on evidence pertinent to the situation. If alterations occur, parents will be notified immediately. Any appearance before the Board of Education will carry with it a recommendation for one of the following:

1. Removal from class
2. Referral to the Alternative Learning Program/Alternative Learning Center for the remainder of the year or next school year.
3. Expulsion from school for the remainder of the year.
4. Exclusion of educational privileges for the remainder of the year.

The following acts are considered unacceptable behavior and violations of the student code of conduct and are subject to disciplinary action while the student is under the jurisdiction of school district:

ALCOHOL

A student shall not possess, use, transmit, or be under the influence of alcoholic beverages of any kind on school grounds or at school sponsored functions off school grounds.

First Offense	Second Offense	Third Offense
Notification of parents or guardians, notification of police officer, 2 days OSS	5 days OSS	5 days OSS up to Expulsion

ARSON

A student shall not commit arson which is the intent or intentional destruction of damage to any school building, school personal property, injury to persons by means of fire or explosives within the “school zone” or during school sponsored activities. This includes failure to exercise ordinary caution resulting in fire within any area identified above, damage to school or personal property, or injury to persons, false alarm or tampering with any part of a fire suppression system, and giving a false alarm or tampering or interfering with any fire alarm system. Matches, lighter, and other fire starting materials are not allowed on school premises.

First Offense	Second Offense	Third Offense
Mandatory notification of police and Fire Marshall, notification of parents or guardians, restitution if damage occurred, confiscation of materials, 3 days OSS, consideration of expulsion	5 days OSS, consideration of expulsion	5 days OSS, consideration of expulsion

ASSAULT

A student shall not commit assault. This includes acting to cause fear in another of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 3 days OSS, consideration of expulsion	5 days OSS, consideration of expulsion	10 days OSS, consideration of expulsion

BOMB

A student shall not possess or commit crimes of violence using explosive devices including, but not limited to, bombs, grenades, rockets, and mines. This also means devices that produce a chemical reaction that results in destruction.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 5 days OSS, consideration of expulsion	Consideration of expulsion	Consideration of expulsion

BOMB THREAT

A student shall not threaten directly or indirectly, to commit any crime of violence with purpose to cause an emergency response of a school building or grounds or school-related activity.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 3 days OSS, consideration of expulsion	Consideration of expulsion	Consideration of expulsion

BULLYING

A student shall not commit any form of bullying which means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:

1. There is an actual or perceived imbalance of power between the student engaging in prohibited conduct and the target of the behavior and
2. The conduct is repeated or forms a pattern; or
3. The conduct material and substantially interferes with a student's educational opportunities, performance or ability to participate in school functions or activities or receive school benefits, services, or privileges

First Offense	Second Offense	Third Offense
Student conference, notification of parents or guardians, 3 days OSS	5 days OSS	5 days OSS, consideration of expulsion

CYBERBULLYING

A student shall not commit any form of cyberbullying which means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data or posting on social media.

First Offense	Second Offense	Third Offense
Student conference, notification of parents or guardians, 3 days OSS	5 days OSS	5 days OSS, consideration of expulsion

CONTROLLED SUBSTANCE AND ILLEGAL DRUGS

A student shall not possess, use, transmit, or be under the influence of a controlled substance or illegal drug of any kind on school grounds or at school sponsored functions off school grounds, unless prescribed to the student by a licensed health care professional in which case the school medication policy must be followed.

First Offense	Second Offense	Third Offense
Notification of parents or guardians, notification of police officer, 3 days OSS, consideration for expulsion Note: Students who purchase, sell, or are part of any transaction involving a controlled substance or illegal drug on school premises may be subject up to expulsion	5 days OSS, consideration of expulsion	10 days OSS, consideration of expulsion

with first offense		
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DISRUPTIVE/DISORDERLY CONDUCT

A student shall not participate in actions that interfere with the rights of others to an education, instruction, and/or with the effective operations of the school. Such actions include off-campus behavior that negatively impacts effective school operations or the rights of others to an education or instruction including but not limited to: refusal to follow school rules and regulations, refusal to follow direction given by a staff member, loud behavior, inappropriate language, rude gestures, defiance, lying, throwing objects, running, leaving school grounds without proper authorization, disrupting unauthorized materials on school property, giving false identification, and anything deemed inappropriate by staff members. ***Students in the same bathroom at the same time will automatically result in suspension.***

First Offense	Second Offense	Third Offense
Student conference, possible notification of parents or guardians, detention or 1 day ISS up to 1 day OSS.	1-3 days OSS	3-5 days OSS

EXPLOITATION OF SCHOOL TECHNOLOGY

A student shall not exploit school technology which includes data tampering, unauthorized use of data, violations of Digital Learning Initiative Policy.

First Offense	Second Offense	Third Offense
Student conference, notification of parents or guardians, 1-3 days OSS, loss or restriction of technology use, restitution if damage occurs, possible notification of law enforcement, consideration of expulsion	3-5 days OSS, consideration of expulsion	5 days OSS, consideration of expulsion

EXTORTION

A student shall not obtain property from another by verbal or written intimidation.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 1 day OSS,	3 days OSS, consideration of expulsion	5 days OSS, consideration of expulsion

consideration of expulsion		
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FIGHTING

A student shall not fight which means participating in mutual combat in which both parties have contributed to the situation by verbal or physical action. Recording a fight will be treated the same as those fighting.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 3 days OSS	5 days OSS	5 days OSS, consideration of expulsion

GANG ACTIVITY

A student shall not participate in gang activity. A gang is herein identified as any group that participates in distributive, intimidating, illegal, and/or violent activities as defined in this policy. This includes gang symbols, gestures, and attire.

First Offense	Second Offense	Third Offense
Student conference, notification of parents or guardians and police, 1-3 days OSS, consideration of expulsion	1-3 days OSS	3-5 days OSS, consideration of expulsion

HARASSMENT

A student shall not commit harassment. This includes sexual harassment, sexual orientation harassment, religious harassment, ethnic/race harassment, and disability harassment.

First Offense	Second Offense	Third Offense
Student conference, notification of parents or guardians, 1 day ISS up to 3 days OSS, consideration for filing with ISD 701 Human Resources	3-5 days OSS	5-10 days OSS, consideration of expulsion

HAZING

A student shall not commit an act against or coerce anyone into committing an act that creates a substantial risk of harm to a person in order for the student to be initiated into or affiliated with a student organization.

First Offense	Second Offense	Third Offense
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Student conference, notification of parents or guardians, 1-3 days OSS, notification of activities director	3-5 days OSS	5 days OSS
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MALICIOUS AND SADISTIC CONDUCT

A student shall not commit any act of malicious and sadistic conduct, which means creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another without just cause or reason or engaging in extreme or excessive cruelty or delighting in cruelty.

1. Malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity as defined in Minnesota Statutes, chapter 363A is prohibited.
2. This prohibition applies to students, independent contractors, teachers, administrators, and other school personnel.

First Offense	Second Offense	Third Offense
Student conference, notification of parents or guardians, 3 days OSS	5 days OSS	5 days OSS, consideration of expulsion

PYROTECHNICS

A student shall not possess or detonate fireworks.

First Offense	Second Offense	Third Offense
Notification of parents or guardians, 1 day OSS	3 days OSS	5 days OSS

TERRORISTIC THREATS

A student shall not threaten to commit any crime of violence with the purpose to terrorize another person.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 3-5 days OSS, consideration of expulsion	Notification of parents or guardians and police 3-5 days OSS, consideration of expulsion	Notification of parents or guardians and police, 3-5 days OSS, consideration of expulsion

THEFT

A student shall not intentionally take, use, transfer, conceal or retain possession of personal property of another without the other's consent and with intent to deprive the owner permanently of possession of the personal property.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 1 day ISS up to 3 days OSS, required restitution by parents or guardians and student	1-5 days OSS	5-10 days OSS consideration of expulsion

THREATS/INTIMIDATION

A student shall not use words or gestures to intimidate or incite fear in another person.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 1 day ISS up to 3 days OSS	3-5 days OSS	5-10 days OSS, consideration of expulsion

TOBACCO

A student shall not possess, use, or transmit tobacco products of any kind or tobacco related devices including electronic cigarettes on school grounds or at school sponsored functions off school grounds.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 1 day OSS	1 day OSS	3 days OSS

TRESPASSING

A student shall not be physically present in the school building without permission, after being requested to leave by a school official, or after suspension or expulsion.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 1 day ISS up to 1 day OSS	1-3 days OSS	3-5 days OSS

VANDALISM

A student shall not willfully cut, deface, or otherwise damage in any way property of the school including on school buses.

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 1 day ISS up to 3 days OSS, restitution	3-5 days OSS	5-10 days OSS

VERBAL ABUSE

A student shall not engage in obscene or abusive language or comments.

First Offense	Second Offense	Third Offense
Notification of parents or guardians, 1 day ISS up to 1 day OSS	1-3 days OSS	3-5 days OSS

WEAPON

A student shall not knowingly possess, store, handle, transmit, use, or encourage or aid any other student to possess, store, handle, or transmit these weapons on school grounds or at school sponsored functions off school grounds. This includes any firearm, knife, stun gun, taser, martial art instrument, mace, any device designed as a weapon, or any other device or instrument which in the manner it is used or intended to be used is likely to produce death or great bodily harm. Look-alike objects that may have the appearance of a weapon or dangerous instrument are also included. *See exceptions in District Weapons Policy

First Offense	Second Offense	Third Offense
Notification of parents or guardians and police, 1-5 days OSS, confiscation of weapon, consideration of expulsion	Notification of parents or guardians and police, 1-5 days OSS, confiscation of weapon, consideration of expulsion	Notification of parents or guardians and police, 1-5 days OSS, confiscation of weapon, consideration of expulsion

Weapons Policy

It is the policy of the Hibbing School District to maintain a positive, safe, secure learning and working environment. District policy does not tolerate weapons in our schools, except as specifically provided below. Students and non-students including employees and other adults, are forbidden to possess, handle, transmit or use any instrument that constitutes a weapon as herein defined in any school environment or on any school property. All weapons are prohibited within all school environments and the school zone. Anyone found to be

in possession, as herein defined, of a weapon in any school environment, as herein defined, is subject to legal, administrative and/or disciplinary action.

- “School Environment” includes, but is not limited to: district-owned buildings; leased or rented facilities; on- and off-campus school-sponsored activities; off-campus field trips; district-owned, leased or rented school vehicles and/or school buses; school bus stops and school district grounds, including parking lots.
- “School zone” means: Any property owned, leased, or controlled by a school district or an organization operating a nonpublic school, where an elementary, middle, secondary school, secondary vocational center or other school providing educational services in grade Pre-Kindergarten through grade 12 is located, or used for educational purposes, or where extra-curricular or co-curricular activities are regularly provided; the area surrounding school property to a distance of 300 feet or one city block, whichever distance is greater, beyond the school property; and the area within a school bus when that bus is being used to transport one or more elementary or secondary school students.
- “Firearms” include, but are not limited to: any firearm (whether loaded or unloaded), other types of guns (such as pellet, B.B., stun), look-alikes and non-functioning firearms and guns, which could be used to threaten others.
- “Non-firearm weapons” include, but are not limited to, knives of all types, swords, spears, razors, artificial (brass) knuckles or other objects designed to be worn over the wrist, fist or knuckles, martial arts instruments (such as num-chucks and throwing stars), blunt weapons (such as blackjacks and clubs), explosives and other incendiary devices, (such as fireworks, firecrackers, Class I combustible or flammable liquids, smoke bombs and molotov cocktails) poisons, chemicals and other substances capable of causing bodily harm, bows and arrows, slingshots and projectiles, throwing darts, mace and any and all other devices, tools, items and instruments used or capable of being used to intimidate, to threaten, to inflict bodily harm, or to cause death.
- “Possession” is defined as having or storing a weapon on one’s person or in an area subject, wholly or in part, to one’s control in a school environment or school zone.
- “Expulsion” (M.S.121A.41, Subd. 5) means an action taken by a School Board to prohibit an enrolled pupil from further attendance for a period that shall not extend beyond an amount of time equal to one school year from the date a pupil is expelled.

In the event a violation or possible violation of this policy has occurred or is believed to have occurred, the following procedure should be undertaken by the administration: confiscate the weapon, if it can be done safely; call 911 when immediate assistance is needed, and file report/press charges with the responding officers later, or call local police station and request that an officer come to take a report and hear charges; notify parent or guardian; notify the Superintendent. The following consequences will be given for students involved in a Firearms Violation: expulsion from school for a period of not less than 365 days; provide education services in an alternative setting; for students with an IEP, the district can unilaterally make a change in placement to an interim alternative educational setting for up to 45 school days; modification of such expulsion requirement by the Superintendent of Schools on a case-by-case basis. The following consequences will be given to students involved in a non-firearms weapons violation: a mandatory suspension in accordance with the Suspension Procedures of the revised Minnesota Pupil Fair Dismissal Act of 1974 of no more than 15 school days, “provided an alternative program shall be implemented to the extent that the suspension exceeds five days,” OR exclusion or expulsion pursuant to Exclusion and Expulsion Procedures provided under the revised Minnesota Pupil Fair Dismissal Act including, in accordance with M.S. 121A.44, a & b, that the student may be suspended pending the School Board’s decision in an expulsion or exclusion hearing proceeding, provided that an alternative education program shall be implemented to the extent that such suspension exceeds five days. (“Expulsion” - see definition); for students with an IEP, see “Students with an IEP.” Possession

on School Property is defined as possessing, storing, or keeping a dangerous weapon as defined in M.S. 609.02, subd. 6, on school property and will be criminally charged with a felony. This does not apply to: (1) licensed peace officers, military personnel, or students participating in military training, who are performing official duties; (2) persons who carry pistols according to the terms of a permit; (3) persons who keep or store in a motor vehicle pistols in accordance with M.S. 624.714 and 624.715 or other firearms in accordance with M.S. 97B.045; (4) firearm safety or marksmanship courses or activities conducted on school property; (5) possession of dangerous weapons by a ceremonial color guard; (6) a gun or knife show held on school property; or (7) possession of dangerous weapons with written permission of the principal; (8) employees using such items as knives or cutters while performing duties in accordance with their job description.

HEALTH AND SAFETY INFORMATION

Accidents

All student injuries that occur at school or during school-sponsored activities should be reported to the main office. Parents/guardians of an injured student will be notified as soon as possible. If the student requires immediate medical attention, 9-1-1 will be called.

Chemical Health Services

Services are available to assist students who are experiencing problems because of alcohol or drug use. Help is also available for students who are affected by the use/abuse of alcohol or drugs by a family member or friend.

Communicable Diseases

All student illness/disease exclusions are based on the recommendations of the Minnesota Department of Health and the Hennepin County "Infectious Diseases in Childcare Settings and Schools" manual. Any student that has a contagious illness is not allowed to come to school while contagious. The school district will determine on a case-by-case basis whether a contagious student's attendance creates a significant risk of transmitting the illness to others.

Criminal Background Checks

Criminal background checks are required for all employees, coaches and volunteers that work in the school in order to provide a safe learning environment for students.

Crisis Intervention

Any school staff member who knows, or has reason to believe that a student is using, possessing, or transferring alcohol or a controlled substance while on the school premises, or involved in school related activities, shall immediately notify the school's chemical abuse pre-assessment team of this information as required by law. The pre-assessment contact person is the principal or assistant principal. The crisis intervention team will then follow the procedure below.

1. The student is removed from class and the administrator makes the decision as to who should be contacted: police, parents/guardians, ambulance service, nurse.
2. The administrator will deal with the student after confirming information is true.

3. If possession, use or distribution is confirmed, the police and parents/guardians will be notified and will be requested to pick up the student. A report will be filed with the police.
4. At the re-entry conference, the administrator will outline school district policy governing chemical use and will instruct the student of the meetings of the crisis intervention team and their recommendations.
5. Students and parents/guardians will receive awareness information and listing of community resources from the counselors.

Evacuation Procedures

There are several procedures used in response to any emergency, threat or hazard in school. When conditions are more dangerous outside the school, such as severe weather, a chemical spill or an armed assailant in the neighborhood, students and staff will stay in the building. These procedures include: lockdown, shelter-in-place, reverse evacuation and severe weather shelter. When conditions are safer outside the building than inside the building, such as a fire, hazardous material in the school, or a threat of harm to the school, students and staff will leave the building if they are able to do so. These procedures include: evacuation/relocation and reunification/student release.

Fire/Lockdown/Tornado Drills

Drills are required by law and will be practiced several times during the school year. All plans for fire, tornado and lockdown drills are posted in each classroom and will be communicated to students by individual teachers.

Health Services

The student health services office is staffed by a licensed nurse and is located next to the student services office. If a student becomes ill during the day, they should report to the nurse's office or the student services office if the nurse is unavailable. The nurse will determine if a student needs to go home and parents/guardians will be notified. The health services office is equipped to handle minor injuries requiring first aid, but if a more serious medical emergency occurs, parents/guardians or 9-1-1 will be called. The district has installed automated external defibrillators (AEDs) in six locations within the high school- one outside the AD office, one outside the auditorium and one on each floor of the high school classrooms.

Immunizations

All students must provide proof of immunizations or submit appropriate documentation exempting them from such immunizations in order to enroll or remain enrolled in school. The district will maintain a file containing the immunization records for each student for at least five years after the student reaches the age of 18. The school nurse will notify students and parents/guardians when immunizations are not current.

Medications at School

If prescription medication must be administered during school hours, then it must meet the following criteria:

- Medication must be in a container properly labeled by a pharmacist and with student's name
- A written order from a physician or other licensed prescriber must be provided
- Parents/guardians must give written permission to authorize medication to be administered as prescribed by authorized school personnel

Orders must be renewed annually or whenever there is a change in medication, dosage or time. In the event of an emergency where school personnel determine there is a risk to the student's life or health if medication is delayed, medication will be administered as soon as possible. All medications administered at school must be

brought to school by a parent/guardian and will be stored in a locked place in the health services office. Inhalers, EpiPens and other medications may be carried by students with parent authorization. Over-the-counter medications can not be given by the school nurse or any school staff. It is acceptable for students to possess over-the-counter medication, but at no time should students distribute any type of medication to another student. Violation of this policy will result in the same consequence as distribution of drugs as described in the discipline matrix.

Public Notifications

Hibbing schools have policies and procedures for public review and questions in each of the following health and safety areas: Asbestos Management, Lead in Water, Radon, Integrated Pest Management, Hazardous Waste, Fire Safety, Life Safety, Crisis Management, Playground Safety, and Indoor Air Quality. Questions regarding these issues may be directed to the Buildings and Grounds Office at 218-208-0845

Suicide Prevention Information

Students experiencing a crisis can speak with a teacher, counselor, or school psychologist at any time during school hours or use one of the resources below. If a student in crisis is in need of immediate help 9-1-1 should be called. List of resources:

- Crisis Text Line – text “MN” to 741741 (standard data and text rates apply)
- Crisis Phone Number in your Minnesota county
- National 988 Suicide and Crisis Lifeline at 988 *Press 1 for Veteran Crisis Line
- Throughout Minnesota call **CRISIS (**274747)
- The Trevor Project at 866-488-7386
- Minnesota Farm & Rural Helpline at 833-600-2670

Student Pregnancy

It is the policy of the School Board of Independent School District No. 701 not to discriminate against any student, or exclude any student from its education program or activity, on the basis of such student's pregnancy, children, false pregnancy, termination of pregnancy or recovery there from, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient. The district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.

EXTRACURRICULARS AND ACTIVITIES INFORMATION

Academic Information

Students participating in activities must maintain a minimum of a 1.5 GPA and cannot be failing two or more classes. Grades will be checked at the end of each quarter. If a student does not meet the minimum, they have three weeks to improve. After the three weeks, if the student still does not meet the academic eligibility requirements, they are ineligible to participate in any contests for the rest of the quarter. Full Time PSEO students will have grades checked at the same time as high school students. If a student is below a 1.5 GPA and/or failing two classes, they have three weeks to meet the academic eligibility requirements. If improvement does not happen, they may not participate in any contests for the rest of the quarter. It is the student's responsibility to obtain a midterm grade report from their college professor. Part Time PSEO students will have grades checked at the end of each quarter. It is the student's responsibility to obtain a midterm grade report from their college professor. Students' high school and college grades will be combined and converted to high school grades based on a formula provided by the high school office.

Students withdrawing from a class will receive a WF (withdraw fail) on their transcript for any class dropped after the first week of the semester.

NCAA Eligibility

Not all high school courses are NCAA-approved core courses and may not count toward your 16 core-course credit requirement. A core course must meet the following requirements to be used in your academic certification:

- Meet high school graduation requirements in one or more of the following subject areas:
 - English
 - Math (Algebra I or higher)
 - Science (Including one year of lab, if offered)
 - Social Science
 - World Language
 - Comparative Religion
 - Philosophy
- Be on your high school's list of NCAA-approved core courses.
- Be completed in alignment with your high school's policies related to instruction, pacing, etc.
- Be completed at a high school with a "Cleared" or "Extended Evaluation" Eligibility Center account status.

******Prospective students planning on participating in NCAA activities should meet with their counselors to ensure eligibility. Prospective students will also need to register with the NCAA clearinghouse.**

Athletic and Fine Arts Activities

Boys Fall Athletic Activities

Football
Soccer
Cross Country
Cheerleading

Boys Winter Athletic Activities

Basketball
Swimming
Hockey
Wrestling
Alpine Skiing
Nordic Skiing
Cheerleading

Boys Spring Athletic Activities

Baseball
Track and Field
Tennis
Golf

Girls Fall Athletic Activities

Volleyball
Soccer
Cross Country
Tennis
Cheerleading

Girls Winter Athletic Activities

Basketball
Hockey
Wrestling
Alpine Skiing
Nordic Skiing
Figure Skating
Cheerleading

Girls Spring Athletic Activities

Softball
Track and Field
Golf

Fine Arts Activities

Band
Choir
Drama
First Robotics
Gay Straight Alliance (GSA) Club
Hematite (Yearbook)
Indian Education

KEY Club
Knowledge Bowl
Lego Robotics
Math Team
MathCounts (Junior High)
National Honor Society
Spanish Club

Student Council
Speech
Teens Against Drugs and Alcohol (TADA)
Trap Shooting
Youth in Action

Coaches and Advisors

Alpine Skiing	Mr. Walli	Math Club	Mr. Erickson
Band	Mr. Berg	Math Counts	Mr. Erickson
Baseball	Mr. Wetzel	National Honor Society	Ms. Erickson
Basketball (Boys)	Mr. Giorgi	Nordic Skiing	TBA
Basketball (Girls)	Mr. Hanson	Soccer (Boys)	Mr. Harvey
Cheerleading	Ms. Lowen	Soccer (Girls)	Mr. Pieper
Choir	Mr. Seykora	Softball	Mrs. Vesledahl
Cross Country	Mr. Plese	Spanish Club	Mr. Rocco

Drama	Ms. Reynolds Mrs. Zubich	Speech	Mrs. Ronning
Figure Skating	Mrs. Anderson	Student Council	Mrs. Lindstrom, Mrs. Wesley
Robotics	Mrs. Eskeli	Swimming	Mr. Veneziano
Golf (Boys & Girls)	Ms. Beise	TADA	Mrs. Lindstrom
Hematite	Mrs. Tomczak, Mrs. Lerick	Tennis	Mr. Conda
Hockey (Boys)	Mr. Jamnick	Track (Boys)	Mr. Plese
Hockey (Girls)	Mr. Hyduke	Track (Girls)	Ms. Sullivan
Indian Ed./Drum Group	Mr. Wagner	Trap Shooting	Mr. Kalisch
Key Club	Mr. Harvey	Volleyball	Ms. Huju
JH Knowledge Bowl	Mr. Wetzel	Wrestling	Mr. Wojciehowski, Mr. Anderson
SH Knowledge Bowl	Mrs. Eskeli	Youth in Action	Mrs. Hintz
Football	Mr. Anderson	German Club	Mr. Merfeld

Descriptions of Activities

DRAMA

Join HHS Drama and bring stories to life onstage, and become a part of our theater community! We welcome all students, regardless of experience or ability. Try your hand at acting and performance, or work behind the scenes with lights, sound, sets, costumes, or stage management. We produce three plays per year: a fall Musical, winter is our competitive One-Act, and in spring, a non-musical Play. Auditions are held in September, December, and March for each play separately. Bring your hard-working attitude, a sense of playfulness, and dedication to teamwork. We are also often looking for visual artists for scenic and graphic design, and musicians for our fall pit orchestra, and other musical accompaniment throughout the year. Questions? Contact Megan Reynolds, drama director, at megan.reynolds@isd701.org.

ENVIRONMENTAL CLUB

Description coming soon!

FIRST ROBOTICS

Combining the excitement of sport with the rigors of science and technology. We call *First Robotics Competition* the ultimate Sport for the mind. High School students' participants call it "the hardest fun you'll ever have." Under strict rules, limited resources, and an intense six-week time limit, teams of

students are challenged to raise funds, design a team “brand”, hone teamwork skills, and build and program industrial-size robots to play a difficult field game against like-minded competitors. It’s as close to real-world engineering as a student can get. Volunteer professional mentors lend their time and talents to guide each team. Each season ends with an exciting *First* Championship.

GOLF

For any students who like golf and love to compete. We participate in up to 16 events a year, and are a member of section 7AA. You need your own clubs to participate.

GSA CLUB

Gay Straight Alliance Club is a student-led inclusive club that provides a safe, welcoming and accepting school environment for youth, regardless of sexual orientation or gender identity.

HIBBING FIGURE SKATING CLUB

The Hibbing Figure Skating Club was first established in 1935 and was one of the oldest running figure skating clubs around. Our club ranges in ages from 3-18 years of age. We have skaters of all levels including many gold test skaters (highest test achieved in the sport of figure skating). Every year we have an annual skating show in mid-February to showcase each of the skater’s achievements. The Hibbing High School Figure Skating Club was established in 1993 and is open to Hibbing student’s 7th-12th grade. However, to skate in the club there are minimum requirements that you must be able to perform. Once you are in the club there are tests, competitions, and volunteer hours that must be achieved in order to earn a letter in the sport of figure skating. Questions: Contact Terri Anderson 362-5951.

HOCKEY BOYS/GIRLS

Has a storied tradition. A combined 25 State Tournament appearances and three state Championships. Our programs have 25 games a year and compete at the varsity or junior varsity levels. We compete in section 7A and we are both members of the Lake Superior Conference.

INDIAN EDUCATION PROGRAM

This program offers Indigenous student support, college readiness, advocacy to families, cultural activities, Ojibwe Language Learning, and a cultural resource library. This program is available for all students and family members of students both Native and Non-Native. See Mr. Chaz Wagner in Room 206 or email him at charles.wagner@isd701.org.

KEY CLUB

Is a youth service organization for high school students, which is sponsored by the local Hibbing Kiwanis Club. The Key Club’s aim is the development of initiative leadership ability, and good citizenship practices through the involvement of its members in a wide variety of local service projects, all geared toward building home, school and community. The Hibbing Key Club is a part of Key Club International; the largest youth service organization in the world, with over 250,000 members in 33 countries. In order to belong, members must pay \$15.00 dues, pledge 50 hours of community service, and pledge to remain chemically free during the entire year. In addition to the many service projects and weekly meetings, highlights of the year include Fall Leadership Training Conference and the Minnesota-Dakotas District Spring Convention held at various sites. The Hibbing High School Key Club is an organization dedicated to living up to its international motto: “Caring, our way of life.”

KNOWLEDGE BOWL (JUNIOR HIGH)

The 7th and 8th grade Knowledge Bowl team is an exciting extra-curricular activity focusing on academics. The season begins in the fall and all 7th and 8th grade students are encouraged to join the team. Students are given points for completing worksheets and study guides, researching information, solving problems, and answering questions during practice rounds. The students receiving the most points are then allowed to attend the competitions which are held in October and November. Hibbing teams have always had great success at these competitions, and we look forward to continuing this winning tradition.

LEGO ROBOTICS

A two-part competition in which students are tested on the ability to work as a team and come up with solutions to a problem. Students will research a problem facing today's society and come up with a solution for the problem. Students will also build a robot, using Lego EV3 robots, to complete an obstacle course with as little errors as possible. Practice begins in early September and the Regional competition is held in December. State competitions are held in February. Qualifications: meet all Hibbing High School Athletic Qualifications, exemplary interest in working on a team, self-motivated to complete tasks, positive attitude, and discipline to practice most lunch periods and some after school practices.

MATHEMATICS CLUB

The Hibbing High School Math team is a member of the Minnesota High School Mathematics League. We compete as a division (or conference) against 6-8 other schools from the iron range area with the season champ going to the state math tournament in mid-March. Math team deals with challenging problems from Algebra, Geometry, Trigonometry, Advanced Algebra, and Probability. We practice once a week during our lunch period and we participate in 5 meets during the year, which are held at HCC. The meets are all on Mondays, during school hours (the team is typically dismissed from class at 10:30, bussed to and from HCC, and returns to class shortly after 1:00 pm) These meets include both individual and team competitions. The season runs from the end of September through mid-March. Any HHS student in grades 9-12 is welcome to join the Math Team.

MATH COUNTS TEAM

MathCounts is an activity for those 7th and 8th grade students who cannot get enough of solving challenging math problems. You will work in groups and also individually to qualify (the top ten students) for the district contest in February at UMD. If you qualify high enough, then the state meet is in Minneapolis in March.

NATIONAL HONOR SOCIETY

The National Honor Society was founded to recognize students who demonstrate excellence in the area of scholarship, leadership, service and character. Students may not apply for membership in the National Honor Society. Membership is granted to those students selected by a faculty selection committee in each school. Membership is both an honor and a commitment to uphold the virtues of scholarship, leadership, service and character. The following is the selection procedure for students at Hibbing High School as determined by the NASSP National Honor Society and the Hibbing High School Chapter of National Honor Society:

1. Following the 2nd quarter, juniors who have a cumulative grade point average of 3.35, or better since the ninth grade, will be placed on the eligibility list. Seniors will be reconsidered after completion of the 1st quarter.
2. Eligible students who wish to be selected will be invited to interview. The interviews, as well as recommendations from the faculty and extra-curricular advisors will be collected and evaluated for information regarding students' character, service work and leadership qualities.
3. Upon hearing the interview responses and gathering faculty and extracurricular advisors' input, the faculty selection committee conducts a vote.

SOCCER

The Hibbing Soccer program is an energy-packed, challenging program with a lot of success! Come join us for another season of this exciting, fast-paced sport, all while learning respect and self-discipline that this program has to offer.

SPANISH CLUB

Come Fiesta with us! The Spanish Club wants to include you in its Spanish tradition. Movies, food and activities planned by students broaden the understanding of Mexican and Spanish culture. A trip to a Spanish speaking country is organized once every two years with fund-raising activities to help with expenses.

SPEECH

Have fun, meet new people, improve your communication skills, and compete using your intellect and your voice. In speech, you choose from 13 different categories of either already published works or choose to write your own. Team members compete for awards at area invitationals on Saturdays and host an invitational at HHS. Practice times are flexible, and you can participate in speech while in another activity. The speech season runs from January-April.

STUDENT COUNCIL

Student Council is a leadership organization that represents the interests of all student's 7th-12th grade. Representatives help communicate the wants and needs of students to administration to promote a positive learning environment. Members meet once a week and plan major school events such as Homecoming, Jacket Jamboree, fundraiser events and other activities. Leadership conferences are held at the regional, state and national level during the year offering opportunities for personal growth and networking with students from all over the state of Minnesota. Qualification: Students must submit an application to advisors in the spring and must then be elected by grade level. Students must reapply each year.

SWIMMING/DIVING

A competitive sport available to all eligible 7th-12th grade students. Athletes of all ability levels are welcome. Practices typically run every day after school with meets throughout the season. Meets consist of both individual and team competition. In the past Hibbing has won many section championships and had several all-state athletes.

TADA

Teens Against Drugs and Alcohol. 7th-12th grade student organization whose primary focus is promoting students to make positive choices concerning drugs and alcohol. Free events such as

bonfires, hikes, outdoor movies, ice skating events are planned all through the year to give students options to have chemical free fun!

TENNIS

Hibbing High School Tennis offers every student athlete 7th-12th grade a chance to compete at the varsity or junior varsity level. Girls' tennis competes in the fall season and boys' tennis in the spring season. Great lifetime sport and guaranteed to be fun and competitive for all levels of ability.

TRAP SHOOTING

The High School Trap Team is available to our 7-12 grade students. The Minnesota State High School Trap League has been growing tremendously over the past few years. The minimum requirement to participate in the Hibbing High School Trap Team is a minimum of one year in our Youth program. This co-ed program is available to our students that are 11-18 years old. With this program athletes will learn all the fundamentals of Trap Shooting in a safe and controlled environment by Certified Level 1 shotgun coaches. Our youth program will start in April and goes through the end of June.

YOUTH IN ACTION

Hibbing's Youth in Action (or YIA) club is a St. Louis County program that promotes leadership by getting students involved in school and community projects that make a positive impact. This organization allows for students from all across the Iron Range and Duluth areas to join in a mission to make a difference. The Make a Difference conference gives students the chance to network with other schools and community leaders. Students will practice their organizational and goal-oriented skills by working with their local elementary schools, nonprofits, and businesses. Youth in Action opportunities are available to Hibbing students in grades 8-12. It's free to join, and everybody is welcome!

Code of Conduct

As a member of the Minnesota State High School League, Hibbing High School is obligated to abide by the general rules of the league in regards to athletic and extracurricular eligibility. This section will state policies, rules, and regulations adopted by ISD 701 which will supplement those of the State High School League. These rules apply to all students in grades 7-12. Students may participate in more than one sport/activity each season with coaches and AD approval. The Sportsmanship Code states that it is the responsibility of the students, parents, and community to:

1. Support the Hibbing programs regardless of outcome. The way the game is played is of utmost importance.
2. Encourage behavior that enhances the competitive, yet cooperative, spirit of the activity.
3. Display respect for opponents, officials, and visiting students and community members. Your actions speak loudly in terms of what people will remember about Hibbing.
4. Work for an all-around, positive cheering input into activities. Our students need your positive support and encouragement - anything else will distract from the activity and be more of a negative influence than a positive contribution.

Daily Participation Rules

A student must attend school all day with the exception of an out of building pass for a verified medical or dental appointment in order to be allowed to participate in extracurricular activities that day. In addition, any student who is assigned detention or time in the Restorative Room (ISS) or Out of School Suspension (OSS) may not participate in extracurricular activities that day.

Eligibility Requirements

A student participating in Minnesota State High School League (MSHSL) activities must meet requirements in order to participate. The requirements are:

1. A student must be in “good standing.” The term “Good Standing” shall mean that the student is eligible under all of the conditions and eligibility requirements of Hibbing High School as well as the eligibility requirements of the Minnesota State High School League.
2. A student must follow the “Student Code of Responsibilities.” Participation in extracurricular activities is a privilege, which is accompanied by responsibilities. As a student participating in MSHSL sponsored activities, I understand and accept the following responsibilities:
 - a. I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
 - b. I will be fully responsible for my own actions and the consequences of my own actions.
 - c. I will respect the rights and property of others.
 - d. I will respect and obey the rules of my school and the laws of my community, state, and country.
 - e. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state and country.
3. A student must accept any “penalties” for their actions. As a student participating in MSHSL sponsored activities, I understand and accept the following penalties:
 - a. A student who is dismissed from school is ineligible for a period of time as determined by the principal acting on the authority of the Hibbing Board of Education. The principal reserves the right to impose consequences as they determine is appropriate.
 - b. A student who violates the Student Code of Responsibilities is not in good standing and is ineligible for a period of time as determined by the principal acting on the authority of the Hibbing Board of Education. The principal reserves the right to impose consequences as they determine appropriate.

Violations and Consequences

The following acts are considered unacceptable behavior and violations of the student code of conduct and are subject to disciplinary action while the student is under the jurisdiction of school district:

Chemical/Alcohol Violations:

1. “Association” is when a student is in a situation where alcohol/drugs/inhalants are being illegally consumed or possessed by others. This rule pertains to all activity students, which includes, the athletics and fine arts programs.

*The following penalties will be assessed for “association” in **athletics**:*

First Offense	Second Offense	Third Offense
3 weeks of the season or 3 events, whichever is greater	9 weeks of season	18 weeks of season

*The following penalties will be assessed for “association” in **choir, band and drama**:*

First Offense	Second Offense	Third Offense
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1 event	2 events	3 events
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2. "Possession" is when a student has consumed alcohol/drugs/inhalants/tobacco/look-alikes or when a student has physical possession of alcohol/drugs/inhalants/tobacco/look-alikes.

*The following penalties will be assessed for "possession" in **athletics**:*

First Offense	Second Offense	Third Offense
3 weeks of the season or 3 events, whichever is greater	1 full calendar year from all activities. This includes, student council, NHS, drama, band, choir, math team, knowledge bowl, etc.	Additional full year of all activities

*** (A player may start practice in the sport where they received the violation but cannot play until the calendar year is complete. Ex: Basketball player who received a violation on January 10 can start practice in November, but they can't play in a game until January 10.)

*The following penalties will be assessed for "possession" in **choir, band and drama**:*

First Offense	Second Offense	Third Offense
1 event	Full year of all activities	Additional full year of all activities

GOOD STANDING AND GENERAL ELIGIBILITY REQUIREMENTS:

1. Good Standing

In order to be eligible for regular season and Minnesota State High School League (MSHSL) tournament competition, a student must be in good standing. DEFINITION: The term "Good Standing" shall mean that the student is eligible under all of the conditions and eligibility requirements of Hibbing High School as well as the eligibility requirements of the Minnesota State High School League.

2. Student Code of Responsibilities

Participation in extracurricular activities is a privilege, which is accompanied by responsibilities. As a student participating in MSHSL sponsored activities, I understand and accept the following responsibilities:

- I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
- I will be fully responsible for my own actions and the consequences of my own

actions.

- c. I will respect the rights and property of others.
- d. I will respect and obey the rules of my school and the laws of my community, state, and country.
- e. I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state and country.

3. Penalties

- a. A student who is dismissed from school is ineligible for a period of time as determined by the principal acting on the authority of the Hibbing School Board. The principal reserves the right to impose consequences as he/she deems appropriate.
- b. A student who violates the Student Code of Responsibilities is not in good standing and is ineligible for a period of time as determined by the principal acting on the authority of the Hibbing Board of Education. The principal reserves the right to impose consequences as he/she determines.

Consequences:

- a. **First Violation:** The student shall lose eligibility in that activity for a minimum of two weeks or two contests, whichever is greater. The student may be subject to additional consequences from the coach or advisor with approval from the AD and principal.
- b. **Second Violation:** The student shall lose eligibility in that activity for a minimum of three weeks or six contests, whichever is greater. The student may be subject to additional consequences from the coach or advisor with approval from the AD and principal.
- c. **Third Violation:** The student shall lose eligibility for a minimum of four weeks or 12 contests, whichever is greater. The student may be subject to additional consequences from the coach or advisor with approval from the AD and principal.

GRADES:

Students participating in activities must maintain a minimum of a 1.5 GPA and cannot be failing two or more classes.

Grades will be checked at the end of each quarter. If a student does not meet the minimum, they have three weeks to improve. After the three weeks, if the student still does not meet the academic eligibility requirements, they are ineligible to participate in any contests for the rest of the quarter.

PSEO STUDENTS:

Full-Time PSEO Students:

Grades will be checked at the same time as high school students. If a student is below a 1.5 GPA and/or failing two classes, they have three weeks to meet the academic eligibility requirements. If improvement does not happen, they may not participate in any contests for the rest of the quarter.

It is the student's responsibility to obtain a midterm grade report from their college professor.

PART TIME PSEO STUDENTS:

Grades will be checked at the end of each quarter. It is the student's responsibility to obtain a midterm grade report from their college professor. Students' high school and college grades will be combined and converted to high school grades based on a formula provided by the high school office.

Violations Procedure

In order to provide consistency in handling violations of extra-curricular rules, the following procedures should be followed:

1. The coach/advisor or principal or activities director shall meet with the student concerning any accusations of a violation and the evidence on which they are based for verification. The parent or guardian may also be contacted.
2. Upon verification, a brief written report shall be prepared and filed in the Athletic Office.
3. The Activities Director shall determine the penalty based on MSHSL and Hibbing High School extracurricular rules and explain the penalty to the student. Upon the request of the student or parent, a conference shall be scheduled with the student, parents, coach, administrator and athletic director.
4. The Conduct Code Council shall be scheduled for a hearing if one is requested.
5. A report on the student's eligibility status shall be sent to any extracurricular coaches, advisors or director involved with the student and the principal or assistant principal.

Travel Procedures

Each coach/advisor will instruct the students regarding particular rules of behavior on trips. The time of departure and return will be provided the day before so that parents will be informed

1. Participants must use transportation provided by the school. The only exception is in the event parents request in writing to have the student ride with them, in which case the parents assume all responsibility.
2. No food or beverage will be allowed on the bus unless sanctioned by the coach/advisor in charge.
3. Damage or vandalism to any property or bus will be charged to the individuals responsible and they will be subject to discipline by the coach/advisor or conduct code committee
4. If students return back to Hibbing after 1:00 am, the activity advisor can request that students miss the 1st and 2nd hour classes of the following morning. The unusual travel circumstances will need administrative prior approval. Students will be required to contact the instructor for their assignments (the hours to be missed) prior to the predetermined trip. This discretionary option is not for the students/parents to use as an excuse option. This is not to be used for fan buses or personal travel plans.

Lead-in-Water Annual Notification 2024-2025

Hibbing Public Schools is committed to providing a safe working and learning environment for employees and students. The District maintains a lead-in-water management plan that was developed to reduce the potential for exposure to lead in water and to comply with Minnesota State Statute 121A.335.

Minnesota State Statute 121A.335 requires public school buildings serving pre-kindergarten and kindergarten through grade 12 to establish a plan to accurately and efficiently test for lead in potable water sources every five years. In addition to testing, the District has also implemented water management practices as well.

Our water testing is completed by a third party vendor, utilizing an accredited laboratory and was last completed in 2021 therefore, testing is required again in 2026.

Should remediation be necessary due to elevated levels of lead, the District would look at various options, depending on the circumstances. Remediation options could include taking a fixture out of service, labeling a fixture as non-potable, cleaning/replacing the aerator, replacing the fixture, etc. If remediation is necessary based on testing results, the District will notify parents/guardians and staff if efforts to remediate take longer than 30 days. Minnesota Department of Health recommends that everyone always use cold water for food preparation and drinking, since hot water can release more lead from pipes than cold water.

The District will continue to publish this annual notification regarding lead-in-water, and the lead in-water management plan is available on the District website, which can be located at <https://www.isd701.org/>.

Should you want more information, have questions or concerns relating to the Districts processes, please contact the Director of Buildings and Grounds, Tyler Glad. If you have questions regarding your personal health concerns, please contact your healthcare provider. IEA, Inc.

(218) 410-9521 | Taylor.Dickinson@ieasafety.com
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Policy Highlights/Summaries

****All [School District Policies](#), in their entirety, are located on our District web site or you can request a copy of a specific policy or handbook from each of our building offices****

Annual Parent/Student District Policy Notifications

Please select the links below to read:

[#408 Harassment and Violence District Policy](#)

[#417 Drug Free Workplace/Drug Free School District Policy](#)

[#505 Student Discipline District Policy](#)

[#518 Title IX District Policy](#)

[#521 Bullying Prohibition District Policy](#)

[#530 School Meal District Policy](#)

[#607 Internet Acceptable Use District Policy](#)