

Saline Rowing Board Meeting
Zoom Virtual Meeting
December 12, 2023
7:00 P.M.

Board Members	Present
○ President – Scott Orwig	☒
○ Vice President – Danielle Litchford	☒
○ Secretary – Sarah Mayhew	☒
○ Treasurer – Dennis Ward	☒
○ Equipment Manager – Eric Thomas	☒
○ Member-at-Large – Natalie Samp	☐
○ Fundraising Coordinator – Jessica Corn	☒

Coaches Present: Coach Fiske, Coach Sean

Members Present: Sophie Brown

Team Members Present: Jake Ward

Related docs:

- [Saline Rowing Points Guideline](#)

MEMBERSHIP COMMENTS/QUESTIONS

- No comments offered

APPROVAL OF PREVIOUS MINUTES

- [November meeting minutes](#)
- Minutes approved

CAPTAINS REPORT AND QUESTIONS

- No report

COMMITTEE INFORMATION

- **Website (Orwig)**
 - schedule page mostly up to date, will add when having more detail on spring schedule. Molly offered information to add details about swim test, looking to check in with AD office about liability waiver
- **Food Committee ()**
 - Food committee has encountered some changes. Weslie Smith will need to step back as the committee lead. Will continue to serve on the

committee. Sophie Brown shared the committee has not had a chance to meet to hammer out details.

- Dennis shared that he has information about the budget.
- Also would like to better understand the operating process/procedures.
- want to follow up on possible changes to the points documents changes if needed.

- **Rent-A-Rower (Richter)**

- program currently suspended

- **Clothing/Pictures ()**

- No updates

COACHES REPORT:

- Coach Sean reported on winter training. Mostly we have had novices and some middle schoolers coming. One potential new member from WIHI.
- No update on trailer outboard engines.
- Question about outrigger and trailer repairs.
- Need to buy new backstay and some other small cost items.
- Coach Fiske got team signed up for Hungry Eagle and some early regattas
- Report for new rigger being delivered for no cost in the next few months.
- Coach Fiske shared a few costs and fees to update Treasurer budget.

TREASURER REPORT: Dennis Ward

- Fully accounted report at the end of the minutes
- Thank you Coaches, Board, and Families for your financial commitment to the team
- Still some outstanding items:
 - Gymnastics Fundraiser
 - Mayhew Santa Fundraiser
 - Quad Rigger
 - Boat Trailer Maintenance
 - Columbus Truck Rental
- Winter / Spring Budget Highlights:
 - Maintain Dues @ \$830 HS Rower / \$415 HS Sibling
 - Proposed HS Dues Payment Dates: March 8, April 5, & May 3
 - Estimate 25 HS Rowers & 1 Sibling Rower - Revenue \$21165 / RevTrak \$886.81
 - MS Dues - Must Self Fund - 4 Rowers @ \$325 - Revenue \$1300

- Coaching Salaries same as Fall - Dennis will submit salary forms when they are required - last year's due date was March 1st.
- 2024 Mileage Reimbursement estimated @ \$0.67/mile (not yet released by the IRS)
- \$10K Fundraising Target - Must Fundraise \$6K for break even to budget
- Continue Meal payments @ \$20 Adult / \$10 Child
- Maintenance / Fees / Travel / Truck Rental confirmed with Coaches

SPECIAL EVENTS/FUNDRAISING UPDATES: Jessica Corn

- Spring Fundraiser for online Honeybaked Ham - Advertise on social media, Easter time
- January 21st wrestling match - U of M concession. Need 7 vols - roster filled

EQUIPMENT: Eric Thomas

- no updates

DISCUSSION ITEMS:

- Winter / Spring Budget- reviewed in treasurer report
- Points Guideline - Food Committee Input need update from the committee to what changes they would like to see. Shared concerns and ideas about updating the points document.
- Discussion about transportation/carpool chair. Exploring how to approach carpool, whether to organize as a club or parents arrange on their own. Discussed if there are going to be more teen drivers in the spring. It appears there will still be parent drivers needed. Sounds like the board leaning toward having the club -organized carpool and give parents credit for participating.

DECISION ITEMS:

- HS Dues for Spring Season \$830 / \$415 for sibling
- 3 HS Dues Payments Due March 8, April 5, & May 3

CALENDAR ITEMS:

- Spring Kickoff Meeting: tentatively looking at March 5 or 6th

FUTURE BOARD MEETINGS:

- January: 1/16
- February: 2/6
- March: 3/5
- April: 4/2
- May: 5/7
- June: 6/4

December Financial Report

Saline Rowing Budget Summer / Fall 2023					
Ongoing Profit & Loss Report Summer / Fall 2023					
Reconciled Account Balance December 11, 2023	\$26,826.72				
Known Pending Items	\$671.32				
Running Account Balance	\$27,498.04				
	Season to Date	Budget *	Budget To Actual	Notes / Assumptions	
Operating Revenue					
Rower Dues	21,944.81	22,000.00	(55.19)	26 Rowers - Incl 2 Siblings / 5 MS Rowers	
Rent A Rower Income	535.00	500.00	35.00	RAR Work	
Regatta Food	2,310.00	2,300.00	10.00	Less than Fall / More than Spring	
Miscellaneous Revenue	11383.84	9,000.00	2,383.84	8K Fundraising Goal, incl Craft Show & Uniforms	
Total Operating Revenue	\$ 36,173.65	\$ 33,800.00	\$ 2,373.65		
Operating Expenses	Season to Date	Budget *	Budget To Actual		
Apparel, Coaches and Team		-	-		
Awards and Gifts		-	-		
Equipment		-	-		
Food & Supplies, Banquet/Parent Night		-	-		
Food & Supplies, Regattas	\$1,429.64	2,200.00	(770.36)	Break Even	
Fuel	384.97	650.00	(265.03)	Launches & Rental Truck	
US/Regional/State Memberships	143.75	-	143.75		
Insurance		-	-		
Mileage - Coaches		-	-		
Mileage Boat Trailer/Rental Car		-	-		
Mileage Food Trailer		383.00	(383.00)	584 miles @ 0.655 / mile	
Miscellaneous Expenses		300.00	(300.00)		
Printing and Advertising		-	-		
Recruiting		-	-		
Regatta Entry Fees	\$3,080.00	3,000.00	80.00	Fall '22 was \$2600	
Repair and Maintenance - Boats/Trailers	1,463.95	2,500.00	(1,036.05)	\$900 of Hudson Repair & \$600 Food Trailer Tires carried over	
Repair and Maintenance - Equipment/Misc	\$26.49	750.00	(723.51)		
Revtrak Fees	\$1,038.47	1,025.00	13.47	Based on HS, MS Rower & Food Fees	
Salaries Coaches	\$18,085.90	18,081.96	3.94	As Submitted 12 July 2023	
Scholarship Set Aside		-	-		
Storage Fees		-	-		
Supplies		250.00	(250.00)		
Training/Certification, Coaches		-	-		
Travel and Food Fees - Coaches	\$332.94	400.00	(67.06)	Columbus	
Truck Rental	306.27	640.00	(333.73)	Toldedo & Columbus	
Uniforms, Team	982.51	1,000.00	(17.49)		
Total Operating Expenses	\$ 27,274.89	\$ 31,179.96	\$ (3,905.07)		
Net Income / (Loss)	\$ 8,898.76	\$ 2,620.04	\$ 6,278.72		

Preliminary Budget - Winter / Spring 2024

Ongoing Profit & Loss Report Winter / Spring 2024					
Reconciled Account Balance January XX, 2024	\$0.00				
Known Pending Items	\$0.00				
Running Account Balance	\$0.00				
	Season to Date	Budget *	Budget To Actual	Notes / Assumptions	
Operating Revenue					
Rower Dues	-	22,465.00	(22,465.00)	25 Rowers - Incl 1 Sibling / 4 MS Rowers	
Rent A Rower Income	-	-	-		
Regatta Food	-	3,150.00	(3,150.00)		
Miscellaneous Revenue	-	10,000.00	(10,000.00)	Fundraising Goal	
Total Operating Revenue	\$ -	\$ 35,615.00	\$ (35,615.00)		
Operating Expenses	Season to Date	Budget *	Budget To Actual		
Apparel, Coaches and Team	-	-	-		
Awards and Gifts	-	-	-		
Equipment	-	-	-		
Food & Supplies, Banquet/Parent Night	-	-	-		
Food & Supplies, Regattas	-	2,500.00	(2,500.00)		
Fuel	-	650.00	(650.00)	Launches & Rental Truck	
US/Regional/State Memberships	-	675.00	(675.00)	USRA & MSRA Dues	
Insurance	-	-	-		
Mileage - Coaches	-	-	-		
Mileage Boat Trailer/Rental Car	-	-	-		
Mileage Food Trailer	-	292.00	(292.00)	435 miles @ \$0.67 / mile	
Miscellaneous Expenses	-	350.00	(350.00)	SRAA Boat Trailing / Fingerprints / Misc.	
Printing and Advertising	-	-	-		
Recruiting	-	-	-		
Regatta Entry Fees	-	3,750.00	(3,750.00)	Includes SRAA Nationals	
Repair and Maintenance - Boats/Trailers	-	1,500.00	(1,500.00)	\$500 outboard motor service	
Repair and Maintenance - Equipment/Misc	-	1,000.00	(1,000.00)		
Revtrak Fees	-	1,075.00	(1,075.00)	Based on HS, MS Rower & Food Fees	
Salaries Coaches	-	18,081.96	(18,081.96)	Same as Fall '23	
Scholarship Set Aside	-	-	-		
Storage Fees	-	-	-		
Supplies	-	250.00	(250.00)		
Training/Certification, Coaches	-	500.00	(500.00)		
Travel and Food Fees - Coaches	-	650.00	(650.00)	SRAA Nationals - NJ	
Truck Rental	-	325.00	(325.00)	St. Mary's Orchard Lake	
Uniforms, Team	-	-	-		
Total Operating Expenses	\$ -	\$ 31,598.96	\$ (31,598.96)		
Net Income / (Loss)	\$ -	\$ 4,016.04	\$ (4,016.04)		