



All students (K-12) have a school issued Chromebook and charger.

- Students in grades 6-12 keep their Chromebook with them.
- Students in grades K-5 usually keep their Chromebook in a cart in the classroom.
- Each classroom should have 2 loaner Chromebooks for students who need to borrow one. These Chromebooks should stay in the classroom.
- Middle School Tech Support window hours: 8:30-9:30 & 3:00-3:30 (9-10 & 3-3:30 on Wednesdays)
- High School Tech Support window hours: 8:30-noon & 2:00-4:00 (9-noon & 2-4 on Wednesdays)

If you have additional questions about student Chromebooks, ask a nearby teacher or building administrator.







## **Keyboard Shortcuts**



Ctrl + C Copy



Ctrl + V Paste



Ctrl + X Cut



Ctrl + A Select All



Ctrl + F Find



Alt + Q Caps Lock



Ctrl + N New Window



Ctrl + T New Tab



Ctrl + Shift + V Paste Without Formatting



Q + L Lock Screen



Ctrl + D Bookmark



Ctrl + Shift + T Open Last Closed Tab







Alt + [ , Alt + ]
Split Screen
Left/Right When two
windows are open



Ctrl + Shift
+ III
Select
Screenshot





