

**MINUTES Board Meeting**  
**9 am December 4, 2019**

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centred learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES** - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

1. Called to Order - The meeting was called to order at 9 am by Board Chair Mr. Jim Ralph

**Members Present**

Mr. Ross Blackmer - by Video Conference  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Peggy Blackmore  
Ms. Anna-Joyce Frank  
Mr. Rod Wendorff  
Ms. Jessica Payne

**Others Present**

Mr. Darren Mazutinec - Superintendent of Schools  
Mr. Rob Doig - Assistant Superintendent  
Mr. Peter Wright - Secretary-Treasurer  
Ms. Pam Boyson - Executive Assistant  
Ms. Rebecca Bultsma - Communication Officer

Prayer - The Prayer was offered by Ms. Peggy Blackmore

## Approval of Agenda

Motion 2019-98 Moved by Ms. Patricia Beazer to approve the Board Meeting Agenda as presented.

Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith

Ms. Patricia Beazer

Mr. Josh Smith

Mr. Ross Blackmer - by Video Conference

Ms. Anna-Joyce Frank

Ms. Peggy Blackmore

Mr. Rod Wendorff

Ms. Jessica Payne

There were no votes against this motion

Motion carried.

## Approval of Board Meeting Minutes

### a. October 10, 2019 Board Meeting Minutes

Motion 2019-99 Moved by Mr. Josh Smith to approve the October 10, 2019 Board Meeting Minutes as presented.

Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith

Ms. Patricia Beazer

Mr. Josh Smith

Mr. Ross Blackmer - by Video Conference

Ms. Anna-Joyce Frank

Ms. Peggy Blackmore

Mr. Rod Wendorff

Ms. Jessica Payne

There were no votes against this motion

Motion carried.

b. November 21, 2019 Board Meeting Minutes

Motion 2019-100 Moved by Ms. Peggy Blackmore to approve the November 21, 2019 Board Meeting Minutes as presented.

Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith

Ms. Patricia Beazer

Mr. Josh Smith

Mr. Ross Blackmer - by Video Conference

Ms. Anna-Joyce Frank

Ms. Peggy Blackmore

Mr. Rod Wendorff

Ms. Jessica Payne

There were no votes against this motion

Motion carried.

Public input, 3 minutes per person to a max of 15 minutes

Action List

Dec 4 - BPAN 12:45 - 2:45 Dec 16 - Deliver Christmas Baskets Dec 18 - ASBA Exec Mtg Dec 24 -26 Office Closed Jan 6 - School resumes	Jan 9 - Committee of the Whole Mtg, 1 pm Jan 15 - ASBA General Mtg, Palliser, 10 am Jan 16 - Board Mtg Feb 3-4 - Bd Planning Session, Nelson Ranch Feb 4 - Committee of the Whole Mtg, 1pm
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1. Reports

a. Superintendent Report

i. Month in Review

b. Secretary-Treasurer Report

i. Month in Review

c. Assistant Superintendent - Mr. Rob Doig

i. Month in Review

d. Communications Report

i. Report

10. Committees

- a. Management Committee
  - i.
- b. Student Advisory Committee
  - i.
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
- c. Policies & Procedures
  - i. Policy Review -
    - Board Policy 7 BOARD OPERATIONS & Appendix: Schedule of Remuneration/Reimbursement
- a. Proposed Updates

Motion 2019-101 Moved by Mr. Ross Blackmer to approve the Board Policy 7 BOARD OPERATIONS & Appendix: Schedule of Remuneration/Reimbursement changes as suggested.

Those who voted in favor:

Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer - by Video Conference  
Ms. Anna-Joyce Frank  
Ms. Peggy Blackmore  
Mr. Rod Wendorff  
Ms. Jessica Payne

There were no votes against this motion  
Motion carried.

- Board Policy 8 COMMITTEES OF THE BOARD
  - a. Proposed Updates

- Mr. Ralph suggested that this item be forwarded to the next Committee of the Whole Meeting to further review and discussion. Any recommendations or changes the Board wants will be forwarded to the next Board Meeting.

- Trustees may bring forward names of people that could possibly be on the Audit Committee. It was suggested that any positions on the Audit Committee be advertised for, much in the same way as job postings.
- Administration discussed with the Board possible updates to AP 262, pending discussions with Principals. Mr. Mazutinec will report back to Trustees at the next Board Meeting.

11. Discussion & Information Items

a. Kale Day Chief request

Motion 2019-102 Moved by Ms. Peggy Blackmore to approve the Kale Day Chief request for financial support as requested.

Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith

Ms. Patricia Beazer

Mr. Josh Smith

Mr. Ross Blackmer - by Video Conference

Ms. Anna-Joyce Frank

Ms. Peggy Blackmore

Mr. Rod Wendorff

Ms. Jessica Payne

There were no votes against this motion

Motion carried.

b. Colony Christmas events

- i. Trustees will email Mr. Peterson to let him know which Colony Christmas events they will attend.

c. Tobacco & Smoking Act Review Information

- i. Each Trustee fill out the Tobacco and Smoking Act Review survey on their own.

d. ATA Release Time Grant Request

Motion 2019-103 Moved by Mr. Doug Smith to approve the ATA Release Time Grant Request as presented.

Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith

Ms. Patricia Beazer

Mr. Josh Smith  
Mr. Ross Blackmer - by Video Conference  
Ms. Anna-Joyce Frank  
Ms. Peggy Blackmore  
Mr. Rod Wendorff  
Ms. Jessica Payne

There were no votes against this motion  
Motion carried.

e. Kodiak Plumbing Donation

Motion 2019-104 Moved by Ms. Jessica Payne to approve the Kodiak Plumbing donation as presented.

Those who voted in favor:  
Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer - by Video Conference  
Ms. Anna-Joyce Frank  
Ms. Peggy Blackmore  
Mr. Rod Wendorff  
Ms. Jessica Payne

There were no votes against this motion  
Motion carried

f. Mt View Archery Trip Request

Motion 2019-105 Moved by Mr. Doug Smith to approve the Mt View Archery request as presented.

Those who voted in favor:  
Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer - by Video Conference  
Ms. Anna-Joyce Frank  
Ms. Peggy Blackmore  
Mr. Rod Wendorff  
Ms. Jessica Payne

There were no votes against this motion  
Motion carried

Motion 2019-106 Moved by Mr. Rod Wendorff to go in camera at 11:42 am.

Those who voted in favor:  
Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer - by Video Conference  
Ms. Anna-Joyce Frank  
Ms. Peggy Blackmore  
Mr. Rod Wendorff  
Ms. Jessica Payne

There were no votes against this motion  
Motion carried

## 12. In-Camera

Motion 2019-107 Moved by Ms. Patricia Beazer to come out of in camera at 1:45 pm

Those who voted in favor:  
Mr. Jim Ralph  
Mr. Doug Smith  
Ms. Patricia Beazer  
Mr. Josh Smith  
Mr. Ross Blackmer - by Video Conference  
Ms. Anna-Joyce Frank  
Ms. Peggy Blackmore  
Mr. Rod Wendorff  
Ms. Jessica Payne

There were no votes against this motion  
Motion carried

13. Fall 2019/2020 Budget approval

- Mr. Brett Beazear reviewed the Fall 2019/2020 Budget information with Trustees.

Motion 2019-108 Moved by Mr. Doug Smith to approve the Fall 2019/2020 Budget Update as presented.

Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith

Ms. Patricia Beazer

Mr. Josh Smith

Mr. Ross Blackmer - by Video Conference

Ms. Anna-Joyce Frank

Ms. Peggy Blackmore

Mr. Rod Wendorff

Ms. Jessica Payne

There were no votes against this motion

Motion carried

14. Public input, 3 minutes per person to a max of 15 minutes

Motion 2019-109 Moved by Ms. Peggy Blackmore to adjourn the meeting at 1 pm.

Those who voted in favor:

Mr. Jim Ralph

Mr. Doug Smith

Ms. Patricia Beazer

Mr. Josh Smith

Mr. Ross Blackmer - by Video Conference

Ms. Anna-Joyce Frank

Ms. Peggy Blackmore

Mr. Rod Wendorff

Ms. Jessica Payne

There were no votes against this motion

Motion carried

Next Board Meeting - January 16, 2020