

September Meeting 09/19/23

19 SEPTEMBER 2023 / 6:00 PM / Media Center

ATTENDEES

In Person: Katie Dease, Jeff Dittmer, Julie Schedivy, Chandra Petersen, Brittany Erickson, Dale Petersen, Diane Winegar, Ann Hagerty, Cynthia Ballman

Virtually: Jen Svien, Allison Carlson,

AGENDA

Welcome/Introductions

Last Meeting Follow-up

1. Approve May 2023 Minutes (approved)

Status Reports

- Treasurer Report
 - Still working on a full budget report, available at next meeting
 - Recently paid movie licensing
 - Snack costs (2022) around \$5000, food service director resolved the outstanding balance
- Teacher Report
 - Allison Carlson (1st Grade): no current notes/concerns from staff. Thank you to PTO for staff Welcome Back Breakfast
 - Jeff Dittmer (4th grade): excited about Walk-A-Thon
- Principal Report
 - Thrilled to be starting off Year 2: off to a good start
 - Balancing awareness of the 9mil budget cut while thrilled by the families showing up and engaging.
 - Referendum Nov 7th: future focused education

- Process started in 2017 with committee including survey of community - pandemic halted with shifted priorities
- Addition of Early Learning Center Space
- Shovel ready committees (2021)
- Proposed Question #1 (105 mil)
 - Safety and security
 - Early learning access
 - Learning + wellness spaces
- Proposed Question #2 (15 mil) *must pass #1 for #2 to pass
 - Outdoor activity/athletic space
- Possibility of Phone Bank night - stay tuned
- School presentation prior to next PTO meeting for school families/community
- Kari Pratt (school board) assigned to Washington

Old Business

N/A

New Business

Funding Requests

- (1) Jeff Dittmer - Oct 13th History Fest
 - Cost of entrance covered by school/grade
 - Asking for cost for busing (\$199/bus), requesting 2 buses
 - Voted (passed)
- (2) Leader in Me - school wide request
 - Funding cut from district, assured by Superintendent that they would find costs. The district has agreed to cover half, title money is covering a portion
 - Requesting approximately \$1000 for remaining portion
 - 1 year subscription, school/district charged with finding alternative funding sources for future years.
 - Voted on approval: 2023-2024 school year only (passed)

Fundraising

1. Dale Peterson is taking over for Zach to lead the creation of monthly restaurant nights.
 - a. Options discussed (open forum), suggestions provided. Past locations included Chipotle (VERY SUCCESSFUL), Applebees, Buffalo Wild Wings, Jersey Mikes, Papa Murphys (maybe around Halloween?), Panda Express, Crooked Pint, Noodles, etc). Encouraged 1/month (1 every 2 months at minimum).
2. Hyvee Receipts/Coke Rewards/Box Tops: Ann has someone to assist.
 - a. Questions related to how do to turn in “digital” receipt
 - b. Send instructions to families for setting up to donate
 - c. Still waiting on instructions for box tops (Cynthia going to check with Zach)
3. Walk-A-Thon
 - a. Drop off envelopes with teacher/office. Diane will collect and Jen will pick up and provide daily updates.
 - b. \$12,000 goal
 - c. School to determine incentives
 - d. PTO to purchase proxies to give out at time envelope is returned (or as teachers determine), plan on 400 students (spent about \$155 last year)
 - i. This year to consider paw print key chains
 - ii. Next year consider wildcat cups? Can double for reusable cups at walk-a-thon/picnic
 - e. Katie to update letter to send to families and flyer for picnic
 - f. Katie to coordinate sign-up-genius for picnic volunteers
 - g. Cynthia to coordinate snacks, etc for walk-a-thon, and hot dogs, etc for picnic

NOTES

- **Coordinate prizes for walk-a-thon in spring/summer**
- **Include walk-a-thon info at Kindergarten Registration(?); how best to explain earlier in advance**

ACTION ITEMS

1. **Box tops**
2. **Hyvee digital receipts**
3. **Budget Report**

NEXT MEETING DATE; October 10th @ 6pm, Media Center

October Meeting 10/10/23

10 October 2023 / 6:00 PM / Media Center

ATTENDEES

Attendance not taken

AGENDA

Welcome/Introductions

Last Meeting Follow-up

1. Approve September Minutes (approved)

Status Reports

- Treasurer Report
 - Walk-a-thon; donations fell short (approx: \$3300 short); do we revisit moving Walk-a-thon back to spring or do we divide walk-a-thon fall and snack cart fundraising in spring (carnival idea)
 - Treasure walked through the budget (provide link?)
 - We do not have enough in our budget to cover expenses this year: focus on fundraising
 - Anticipate increased field trip costs/asks from grades: can we plan for certain trips in advance and make arrangements for one-off fundraising, etc. (estimate on expected trips by Dec mtg)
 - Shortfall approx: \$4,495 (without snack cart accounted for)
 - Snack cart shortfall prediction (estimate by Dec mtg); do we have wiggle room with nutrition services on what is ordered. Can we also provide options for families to contribute a portion of the

cost throughout the year (office staff to coordinate bookkeeping on that); sponsor a child for snack (around Christmas time) use of QR code

- Non-profit status – need to re-explore
- Teacher Report
 - No updates at this time
 - Kindergarten indicated likely to only need busing
 - 5th grade unsure, started planting the idea of 5th grade end of year “celebration”
- Principal Report
 - Thrilled to be starting off Year 2: off to a good start
 - Balancing awareness of the 9mil budget cut while thrilled by the families showing up and engaging.
 - Referendum Nov 7th: future focused education
 - Misinformation campaign
 - Social media campaign: Washington PTO starting to post facts based knowledge
 - Unlikely to phone bank (attempting to work around data privacy)
 - Neighborhood door knocking/Flyer distribution (PTO sponsored)

Old Business

N/A

New Business

Fundraising

- Future ideas
 - Art fair: silent auction
 - Spring picnic: carnival, picnic + extra activity (dunk tank, etc)
 - Reading night:
 - Food based asks: to families, to local business, etc. (Panera donated teacher welcome back breakfast)
 - Hyvee grocery baggers
 - Yearbook prices (increase cost)

- Food trucks in the parking lot (kick back for cost): can we ask Dale to investigate
 - School provided meal : pasta feed, corn feed, chicken Q
 - Picklebarn tournament
 - Penny wars
1. Dale Peterson : not present. Ann to follow-up
 2. Hyvee Receipts/Coke Rewards/Box Tops: Shelby Westphal
 - a. Questions related to how do to turn in “digital” receipt
 - b. Send instructions to families for setting up to donate
 - c. Still waiting on instructions for box tops (Cynthia going to check with Zach)

Funding Requests:

1. MSU theater: \$400 1 show; \$600 2 show - grant funding (prairie lakes)

School Pictures: Contract offered by Strawbridge (communicate fee and deadline)

- Option to purchase at the time of photos (QR code), computer accessible for immediate purchase.

Book Fair

- 2 nights vs 3 nights - 3 nights!
 - 3:00pm set up (by first night)
 - 8:30pm (clean up last night)

NOTES

- **Coordinate prizes for walk-a-thon in spring/summer**
- **Include walk-a-thon info at Kindergarten Registration(?); how best to explain earlier in advance. Missed Warm-ups/Missed DJ. Walk-a-thon video (to share with kids), photo ops; increased motivational goal (tangible option - playground); increased incentives (pie teacher in face, principal on the roof, dunk tank, recess); identify sub committee**

ACTION ITEMS

1. **Box tops/Hyvee receipts – Ann to check status of access/Katie to consider calling customer service (box tops) Hyvee Customer Service Digital receipt redemption**
2. **Katie to check grant funding options for theater**
3. **Sign-up genius for conferences (drinks and desserts) – for S'more November 2nd (gluten free option)**
4. **December – thank you for Absolute Catering**
5. **Sign-up genius for book fair November 2nd S'more (1 hour increments/2 hour increments) – Jen to give Katie shifts for sign-up**

NEXT MEETING DATE; December 12 @ 6pm, Media Center (NO NOVEMBER MEETING)

December Meeting 12/12/23

12 December 2023 / 6:00 PM / Media Center

ATTENDEES

Attendance not taken

AGENDA

Welcome/Introductions

Last Meeting Follow-up

2. Approve October Minutes (approved)

Status Reports

- Requests for funding
 - Refugee copies
 - Electric pencil sharpeners
 - Folding mat(s)
 - Approved (attempt to use scholastic dollars from recent bookfair)
- Treasurer Report
 - \$4000+ at bookfair/ \$5000+ in scholastic dollars
 - Benefit to having 3rd night - continue for spring
 - Printout provided
- Teacher Report
 - No updates at this time
 - Thank you for conference meals and books purchased from bookfair
- Principal Report
 - NWEA testing to start

- New Entrance – Washington is scheduled first on list (starting immediately after school is done and ending right before school resumes)
 - This means no summer aces, however they will still have some summer school in building.

Old Business

Snack Cart – anticipate shortage of \$2530 for year (number subject to change).

- Encouraged social media posting for donations using givemn.org for Xmas time.

New Business

Secretary “election” – Chandra and Hayley to co-secretary

Drama Kids – Presentation from Staff regarding opportunities for students at Washington – extracurricular. Option for registration fee to be waived for students as “scholarship”

Math/Reading Night: February 15th with back-up date of February 22nd (Amy Cain)

- Bingo
- Community readers
- Face painting
- Request for scholastic gift cards and \$1 books for prizes/giveaways

Family Night – boardgame night (7-8:30pm)

- Reach out to local game stores (dork den + Atlantis, offer them the option to set up a table and teach a game(s)) – Katie to reach out to Dork Den, Chandra to ask Atlantis
- Additional Silent Auction – goal of 3 “family” baskets. Include donations from local business or families. Katie to ask Dork Den, Ann to ask Mt Kato, Chandra to ask Atlantis, who else to consider
- Purchase “door prizes” – decks of cards/card games – give away 3 every 15 minutes – have kids “register” at the door when they arrive
- Provide some sort of snack/drink (ideas?)

NOTES

- Coordinate prizes for walk-a-thon in spring/summer (possible order from Scholastic)
- Include walk-a-thon info at Kindergarten Registration(?); how best to explain earlier in advance. Missed Warm-ups/Missed DJ. Walk-a-thon video (to share with kids), photo ops; increased motivational goal (tangible option – playground); increased incentives (pie teacher in face, principal on the roof, dunk tank, recess); identify sub committee

ACTION ITEMS

- Did thank-you go to absolute catering for conference meals?

NEXT MEETING DATE; January 9 @ 6pm, Media Center

January Meeting 1/9/24

9th January 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Chandra Petersen, Haley Huchon, Cynthia Ballman, to be filled in from a physical sheet.

Virtually: to be filled in from physical sheet

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes Approved

Status Reports

- Requests for funding
 - Refugee books delivered from scholastic
 - Pencil sharpeners delivered from scholastic
 - Folding mat(s) delivered from scholastic
- Treasurer Report
 - Printout provided
 - Discussed different options for conference meals, as cost was higher than past years. ~\$800 vs \$500-\$600
- Teacher Report
 - No updates at this time
- Principal Report
 - NWEA testing complete

Old Business

- Snack Cart – potential donation to cover snack cart deficit from local construction company
- Family Game Night
 - Changed time to 6:30pm-8:00pm, chose Feb 2nd as make up date
 - Discussed donors of games
 - Prize baskets
 - Haley Huchon will call Wowzone
 - Ann Haggerty will call Mt Kato
 - Katie will ask Dork Den
 - Chandra will ask Atlantis
 - Minnesota Power Athletics will donate a month of free classes, and some gifts.
 - PTO will pick up 18 door prizes for raffle
 - Discussed contacting Dork Den to demonstrate games
 - Ticket Raffle pull 3 every 15 mins- Kids only

New Business

- Fundraising
 - Panda Express- January 31st
 - Applebees profit unknown at this time
 - Ideas: Scooters Coffee, Reve Coffee- Potentially early May 2024
- March Bookfair- need to confirm March 11th ,14th and 18th to pair with conferences.
- Reading & Math Night- February 15th, 2024 (backup Feb 22nd)
- Kindergarten Round Up- April 13th, 2024 4:30pm-6:00pm
- Music Program- April 24th, 3 shows during daytime

- Art Show and Science Fair- Dates Requested
- 5th Grade Celebration- dates or ideas- to discuss with teachers
- Yearbook- discuss costs, to potentially raise next year.

NOTES

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ACTION ITEMS

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NEXT MEETING DATE; February 13th, 6:00pm Media Center

February Meeting 2/13/24

13th February 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Chandra Petersen, Cynthia Ballman, Katie Dease, Jennifer Svien.

Virtually: Haley Huchon

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes Approved

Status Reports

- Requests for funding
 - Approved funding for books from Erin Krueger - will reach out to let her know to order
 - Kindness book for all 1st graders - request was approved.
- Treasurer Report
 - Approved report
 -
- Teacher Report
 - None
- Principal Report
 - Remodel of the new, secure entrance will begin the Monday after the end of the school year.

Old Business

- Family Game Night
 - Great Success! - raised \$580
- Bookfair- Confirmed on Conference Nights March 11th, March 14th and March 18th
- 5th Grade Celebration- dates or ideas- still to discuss with teachers

New Business

- Fundraising
 - BWB restaurant night coming up on March 11th
 - Chandra coordinating Reve Coffee truck
 -
- Conference Meals Ideas Discussed- Taco, Pulled pork and Pasta Nights
 - Will get Sign Up Genius Made
 - Approx 45 Meals
- Reading & Math Night- February 15th, 2024 (backup Feb 22nd)
- Kindergarten Connections- April 13th, 2024 4:30pm-6:00pm
- Music Program- April 24th, 3 shows during daytime
- Yearbook- New designer possibility for next year

NOTES

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ACTION ITEMS

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NEXT MEETING DATE; March 5th, 6:00pm Media Center

Washington Elementary PTO

March Meeting 3/5/24

5th March 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Chandra Petersen, Cynthia Ballman, Haley Huchon, Katie Kendhammer, Jenn Svien

Virtually: None Present

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes Need to be Uploaded

Status Reports

- Treasurer Report
 - All approved
 - Discussed Bank Access
 - Look into current signers on accounts
 - Ordered a debit card for PTO
- Teacher Report
 - None
- Principal Report
 - Great recent field trip
 - Science Fair is on Thursday 3/7
- Requests for funding
 - None at this time
 - Old approved book request has not been utilized yet

- Discussed playground spider web parts are available and will be installed to fix damaged parts
- Committee Reports
 - Fundraising:
 - Box Tops, Compeer, Harbor Hill: \$999.30 deposited
 - Applebees: \$170.61 deposited
 - Silent Auction: \$580.00 deposited
 - Restaurant Nights: BWW rescheduled to 3/11
 - Book Fair sign up- filling up, but still need spots
 - Chipotle April 30th

Old Business

- Conference Meals: Sign ups filling up, more spots to be filled
- 5th Grade Celebration- dates or ideas- still to discuss with teachers

New Business

- Conference Meals: Sign ups filling up, more spots to be filled
- Kindergarten Connection: Open House 4/18 4:30 open, 6pm announcement
 - volunteer needs within PTO
 - Updates for slideshow?
 - Treat confirmed for goldfish
- 5th Grade Celebration- dates or ideas- still to discuss with teachers
- Kindergarten Round Up- April 13th, 2024 4:30pm-6:00pm
- Music Program- April 24th, 3 shows during daytime
- Yearbook- New designer possibility for next year

NOTES

- Other Fundraising Notes:
 - District Calendar Set for 2024-2025
 - Reve Coffee Truck- Possibly Week of May 6-10th
 - Open Pool Night with options for concessions in summer
 - Popsicles on the playground
 - Mom & Pops? May/ June Fundraising night

ACTION ITEMS

- Jenn look into signers on bank account- clear up
- Look into yearbook costs for next year after invoice

NEXT MEETING DATE; April 16th, 6:00pm Media Center

April Meeting 4/16/24

16th April 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Chandra Petersen, Cynthia Ballman, Haley Huchon, Katie Kendhammer, Jenn Svien, Renee Miller, Robert Miller, Lily Miller

Virtually: David Edul (sp?), Alex Edul(sp?)

AGENDA

Welcome/Introductions

- Lighthouse Team Present to propose funding request

Last Meeting Follow-up

- Minutes Approved

Status Reports

- Treasurer Report
 - Correction to Credit/ Debits; New Balance: \$29801.83 with corrections.
 - Discussed Bank Access
 - Look into current signers on accounts
 - Ordered a debit card for PTO
- Teacher Report
 - Teachers were grateful for Conference Meals
- Principal Report
 - MEA Testing currently
 - Construction to start in June
- Requests for funding

- Lighthouse Team presented a proposal for 2 new regulation size soccer nets from Gopher for approximately \$862.40, as current nets are damaged and smaller than regulation size.
 - Quote was provided
 - Cynthia will check on cutting costs on shipping
 - Board voted to approve 7 ayes, 0 nays- Purchase is approved pending the shipping costs.
- Mrs. Visker presented a request for bus fare for the kindergarten field trip. The total requested was \$93.45
 - Board voted to approve with 7 ayes, 0 Nays- Purchase is approved, pending the availability of funds in the schools field trip budget.
- Mrs Haggerty presented the board with a request for \$100.00 for cold treats for the cafeteria awards for the winning grade level for two months.
 - Board voted to approve with 7 ayes, 0 nays.
- Committee Reports
 - Fundraising:
 - Panda Express: \$245 deposited
 - Glen Taylor Donation: \$1300.00 deposited
 - Noodles and Company: \$324.53 deposited
 - Scholastic Book Fair: \$1138.75 deposited
 - BWW Fundraiser: \$355.87 earned
 - Chipotle April 30th

Old Business

- Reve Coffee: Graphic made and posted for teacher appreciation week. Scheduled for Tuesday, May 7th from 7:00am-10:30am
 - Chandra will write a synopsis to put in Thursday's email.
- 5th Grade Celebration- dates or ideas- still to discuss with teachers
 - Potential Tshirts, pizza, ice cream, photo props.
 - All to be decided.
- Teacher Appreciation Week

- Monday- You DONUT know how much we appreciate you!
 - Possible Donuts donated by Dunkin
 - Haley reached out to Dunkin for donation, will report back.
- Tuesday: Coffee Time Tuesday
 - Reve Coffee Co Truck
 - Donations being collected by Reve to earn staff free drinks. ~\$8/drink cost
- Wednesday: Nacho Average Teacher
 - Nacho/ Taco bar
 - Haley to create sign up genius to send out on Thursday
- Thursday: Thirsty Thursday
 - Make your own Drink Station
 - Need Supplies: - will add to sign up genius : Sodas, Water, Flavored Syrups, Half and Half, Celsius, Bubblr, Ice, Large Cups
- Friday- Finally Friday
 - Sweet Candies and Chocolates
 - Sign Up Genius for cupcakes, cookies, ect
 - Haley can provide candies and chocolates
- Kindergarten Connection: Open House 4/18 4:30 open, 6pm announcement
- Music Program- April 24th, 3 shows during daytime
- Yearbook- No notes on cost for current year

New Business

- Spring Picnic- May 16th 5:30-7:00
 - Sign Up genius to be sent out May 2nd with listing of what to bring
 - Possible older flyer available
- Scholastic Dollars current: \$5494.00
 - Suggested to use some dollars for Walk a Thon treasure chest prizes.
- Mom & Pops Ice Cream Shop
 - Fundraising and School Supplies drive

- Late August date proposed
- PTO hold the school supply drive and invite the school
- Mom and Pops will provide portion of sales to PTO

NOTES

- Other Fundraising Notes:
 - Open Pool Night with options for concessions in summer- not
 - Popsicles on the playground
 - Mom & Pops? May/ June Fundraising night

ACTION ITEMS

- Jenn look into signers on bank account- clear up
- Look into yearbook costs for next year after invoice.
- Has Old approved book request been utilized yet?
- Is playground Spider Fixed?
- Sign Up Genius for teacher appreciation week
- Sign Up Genius for Spring Picnic

NEXT MEETING DATE; May 13th, 6:00pm Media Center

April Meeting 4/16/24

16th April 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Chandra Petersen, Cynthia Ballman, Haley Huchon, Katie Kendhammer, Jenn Svien, Renee Miller, Robert Miller, Lily Miller

Virtually: David Edul (sp?), Alex Edul(sp?)

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes Approved

Status Reports

- Treasurer Report
 - Will continue to look into adding signers on the account
 - Current balance: \$29,500.98
- Teacher Report
 - None
- Principal Report
 - Construction to start in June - will start before school is out
- Requests for funding
 - Mrs. Haggerty made a request for the PTO to possibly cover a \$300 fee to have Mrs. Dor back again next year. Her current position will not be available again next year, but there may be an alternative option. The request was approved and Mrs. Haggerty will discuss with Mrs. Dor if she is interested.

- \$50 gift card will be sent to Mrs. Davis as she recovers from a medical procedure.
- Committee Reports
 - Fundraising:
 - Chipotle Fundraiser - \$300.04
 - Reve Coffee - \$67.11
 - Box tops - \$96.60

Old Business

- Teacher Appreciation week
 - All days went over well. Teachers appreciated the drinks, snacks, and food.
- 5th Grade Celebration- dates or ideas- still to discuss with teachers
 - Students signed a pawprint that will go on a t-shirt (once a wildcat, always a wildcat)
- Yearbook-
 - Received at the school and will be distributed. Final cost balanced with the amount owed. Made approx \$250 profit from the sale.

New Business

- Spring Picnic- May 16th 5:30-7:00
 - Reviewed sign up genius. Most slots are full, there are a few more people needed to serve. Will send out sign-up reminder with picnic reminder. Fliers have gone to families so they know what to bring.
- Summer meeting dates
 - Will meet on July 23rd or July 30th at 6pm at Los Dos Primos (date will be finalized and communication sent out)
- Summer Event - June 16th, 6:15 pm at Spring Lake Park Pool
 - From title 1 funds for summer reading
- Next year meetings
 - Will email out survey to families to determine which day of the week is better; Monday, Tuesday or Thursday. Time will remain at 6pm
- PTO Board members

- Chandra resigned her position as secretary as they will be attending a different school next year
- Other positions will be formally set next year

NOTES

- Last day of school is 6/6

ACTION ITEMS

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NEXT MEETING DATE; TBD (july 23rd or 30th) 6pm at Los Dos Primos

Washington Elementary PTO

July Meeting 7/23/24

23rd July 2024 / 6:00 PM / Los Dos Primos

No Notes Taken

September Meeting 9/9/24

9th September 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Haley Huchon, Cynthia Ballman, Stephanie Wolff, Jillian Downe, Gina Vanselow, Julie Schedivy, Jennifer Svien, Katie Dease

Virtually: None Noted

AGENDA

Welcome/Introductions

Katie Dease; New President

Last Meeting Follow-up

- Minutes Not Available from Last Meeting

Status Reports

- Treasurer: New Budget Reviewed- See attached.
 - Summer Debits and Credits Reviewed
 - Current Balance: \$24,698.67
 - Request to add the Educare Golf Tournament Basket to future budget
- Teachers Report: First week of school went well!
 - Discussion of Yearbook editor volunteer.
 - Haley Huchon will volunteer for the yearbook for the 2024-2025 school year
- Principals Report: First week of school went well!
 - Renovations Nearing Completion
 - Furniture, Windows, Entry Doors
 - Offices, Nurses Room, Conference Room, Teachers Lounge
 - Exterior Facade

- Renovations Completed
 - New flooring in K-3 class rooms, Cafeteria, Media Center due to flooding
 - Bathrooms
 - Buildout of new secure entrance and offices
- Discussion of School Photos being rescheduled

Requests for Funding

- Mrs Vaneslow & 1st Grade: Requesting New “You Fly” Curriculum to supplement the current curriculum. \$160.00- All Approved
- Mrs Vaneslow & 1st Grade: Requesting reimbursement for a new Writing Unit for 1st grade. \$48.32- All approved
- Ann Haggerty to request any future plans from teachers for all grade levels regarding budget for field trips, as PT0 funds transportation.

Committee Reports

- Fundraising Reports: Mom and Pops Ice Cream donating \$300.00 from sales at the Ice Cream Night and School Supply Drive.
- Shelby Westphal will be submitting and application for Hy-vee Receipts Fundraising
- Book Fair scheduled for Fall conference nights 11/14, 11/18, 11/19
- Walk A Thon- October 10th
 - Cups have arrived
 - Labels will be printed out and applied to cups
 - Fundraising Envelopes have been sent to the printers.
 - Incentives Arranged- Suggested \$30 donation raised per student
 - \$12k- Ann Haggerty to Sleep on roof and read a bedtime story at the Fall Picnic
 - \$10k- Pie teachers in the face at the Rally
 - \$7k- Double Paw Tickets for a week
 - \$4k- Extra Recess
 - \$2k- Chalk at Recess
- Fall Picnic

- Sign Up Genius made for set up/ take down- volunteers needed.

Old Business

- Yearbooks-2023-2024 Cost per book: \$14.92, Charged: \$10.00
 - To discuss pricing for next year
- PTO Vice President Position Open

New Business

- World's Best Workforce Update Coming
 - Partnering with Scouting of America & United Way
- Picture Day- Rescheduled to Monday, September 30th. Volunteers will be needed. Sign Up Genius to be added to S'more.
- Status of the playground and grounds were discussed, as many weeds are present and blacktop painting has faded

NOTES

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ACTION ITEMS

- Sign Up Genius- Fall Picnic
- Sign Up Genius- Picture Day
- Ann to discuss with teachers regarding field trip budgets

NEXT MEETING DATE; Monday, October 7th @ 6:00pm Media Center

October Meeting 10/07/2024

7th October 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Haley Huchon, Cynthia Ballman, Jillian Downey, Julie Schedivy, Jennifer Svien, Katie Dease, Charlie Androsky, Tricia Bleck, Amy Cain

Virtually: None Noted

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Walk A Thon: Extra Shirts Provided by Harbor Hill to sell at Walk A Thon and Wildcat Picnic
- Walk A Thon on track to raise \$12,000.00 goal amount
- Vice President Position Open
 - Charlie Androsky
 - Latrice Billups
 - To be Voted on Next Meeting

Status Reports

- Treasurer: New Budget Reviewed- See attached.
 - Summer Debits and Credits Reviewed
 - Current Balance: \$25,293.44
- Teachers Report: None Noted
- Principals Report: Title One Meeting preseted by Ann Haggery and Amy Cain
 - Washington Elementary is a "School Wide" funded Title 1 program meaning funding dollars reach all students.

- 40% of Washington Students are eligible for free or reduced lunch program.
- Various Engagement Plans Discussed and presented:
 - Family Engagement Plans
 - Title 1 Contract with students and parents
 - Conferences, School Reports, Parent Circles, School Sponsored Events
- Various Examples for School Wide Funding available
 - Leader in Me Program
 - 100 Book Subscription
 - Part Time Social Worker Position Posted and Currently Open
- Discuss Collective Efficacy and Teacher Estimates as they relate to the MAPS School Strategic Road Map to better the students of Washington Elementary

Requests for Funding

- History Day 4th Grade- Unanimously approved for \$336.00

Committee Reports

- Fundraising Reports:
 - Restaurant Night: Noodles and Co on Madison Avenue on November 4th, 2024.
 - 25% of sales will return to PTO
 - Kinder Coffee fundraising option for custom packaged coffee
 - Duluth Based Coffee Company
 - India Palace shows interest in hosting fundraising events
- Book Fair scheduled for Fall conference nights 11/14, 11/18, 11/19
 - Sign Up Genius to be created
- Fall Picnic
 - Sign Up Genius active- volunteers needed.

Old Business

- Black Top Painting has been renewed, and new tether balls have been set up!
- Walk A Thon
 - MSU Cheerleaders to Warm Up Students

New Business

- World's Best Workforce-Tricia Bleck presented
 - PTO is now "on site" team for World's Best Workforce
- Scouting America is collaborating with Washington
 - Looking for a parent Scouting Liaison- Ideally a candidate without a child in Scouting
- Conference Meals
 - Sign Up Genius to be created;
 - Nov 14th Taco Bar
 - Nov 18th Pulled Pork
 - Nov 19th Soup Day

NOTES

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ACTION ITEMS

- Sign Up Genius- Conference Meals
- Sign Up Genius- Book Fair Hours

NEXT MEETING DATE; Monday, November 4th @ 6:00pm Media Center

November Meeting 11/04/2024

4th November 2024 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Haley Huchon, Cynthia Ballman, Jillian Downey, Julie Schedivy, Jennifer Svien, Katie Dease, Tricia Bleck, Terra Cox, Natasha Cox, Dennis Hanson, Erik Karre

Virtually: None Noted

AGENDA

Welcome/Introductions

Last Meeting Follow-up

-

Status Reports

- Treasurer:
 - October 1, 2024 to October 31 2024 Credits: \$15,913.14
 - October 1, 2024 to October 31 2024 Debits: \$4641.22
 - Current Balance: \$36,565.36
 - Pending Debits: \$276.00 to Harbor Hill
 - 990N to file
 - Approved Signers on Bank Account to be adjusted to current PTO
 - Current: Shane Drahota, Jennifer Svien, and Sharice Barker
- Teachers Report: None/ Not present
- Principals Report:
 - Loved the night on the roof, under the northern lights!
 - Conferences are coming up

- Conferences will be geared toward student goal setting rather than progress reports
- Literacy Night: February 20th, 2025: (Math and Reading Night)
- Family Game Night and Raffle/Bidding Baskets: January 31st, 2025

Requests for Funding

- No current requests

Committee Reports

- Fundraising Reports:
 - Fundraising
 - Restaurant Nights- Noodles and Co 11/4/2024
 - Kinder Coffee/Beans: More info available next meeting
 - Book Fair: Sign Up open, Set up on 13th with Jen

Old Business

- Scouting America (Formerly Boy Scouts of America); Eric Karre and Dennis Hansen Presented, and are looking for a PTO Liaison, does not need to have a child in scouts, but would act as a liaison between Washington Elementary PTO and Scouting America.
 - PTO and Boy Scouts of America (Cub Scouts) have been collaboration for 66 Years
 - Washington's Area Pack is open to both boys and girls in grades K-5, with 38 current pack members
- Lifetouch photos and Strawbridge Photos options for next school year photos.
 - Decision to be made in December 2024

New Business

- Vice President voted on- New Vice President- Charlie Androsky (8 Yays, 0 Nays)
- Sign Up Genius Check ins

- Adding Clear Directions for new families, as well as adding in the future a donation link for Events like Picnics, Conference Meals, Ect
- Total amount raised from Walk A Thon is \$17,955.00
- Educare Basket Donation- What will PTO gather? (\$100-\$150 value)

NOTES

- **Photo Retakes 11/8/2024**
- **Fall Conferences 11/14, 11/18 and 11/19**

ACTION ITEMS

- Bank Signers to be looked into
- Educare Basket Ideas
- Review Picture Options for 2025-2026 School Year
- File 990N

NEXT MEETING DATE; Monday, December 9th @ 6:00pm Media Center

Washington Elementary School PTO

December 9, 2024

6 – 7 pm

Washington Elementary School Media Center
Mankato, MN 56001

The Washington Elementary PTO is the group of parents whose mission is to improve the educational experience of our children and support the school.

Topic	Info	D i s c u s s	D e c i d e	Who
Welcome/Introductions (Favorite Holiday Tradition)				Katie
Minutes: November				Haley/Katie
Treasurer's Report see attached 1. bookfair				Jen S.
Teacher's Report				Teacher Rep(s)
Principal's Update Ann shared as part of the treasurer's report that there is funding from the Taylor Foundation that can be used for field trips, etc. Additionally for Principal's report: in the middle of testing, things are going well, but busy				Ann Haggerty
Requests for Funding 1.				Staff
Committee Reports - Fundraising - Restaurant Nights next one Confirmed Panda Express end of school (Friday before break!) - Update on Beans fundraiser option? (Jen reaching back out) - Thoughts on how to collaborate with India Palace Include as option for restaurant night - ask if they'd like to donate to silent auction, etc. - It was discussed that we need to really identify what is our main purpose for fundraising? Is it teacher meals/teacher appreciation, is it improvements to playground/equipment, is it supplementing costs with extra fieldtrips, materials for supplemental learning/replacement (book bins, math supplies, etc). Once we identify what our main purpose is we need to COMMUNICATE that to families, so they have more investment in why we are constantly fundraising. If it is teacher meals/appreciation then this is a great time to step up and spend more of our money on these things. - this will be an ongoing discussion as we re-write bylaws and set mission statements, etc.				Katie/Jen S./Ann

Old Business 1. Follow-up from Conference Meals: what to improve In Exec meeting, discussed the option for a sub-committee for this with a coordination who would have an assigned budget and be the point person for the sign-ups, donations, etc. PTO provides the larger meal option and we only ask for donations related to sides/drinks/deserts as needed. Be sure to include options for straight monetary donations. 2. Follow-up from BookFair: any changes for next time move to 1 person/family per slot. Add incentive (similar to picture day volunteer) where the family/person can purchase a free book (value \$10 or less). a) Reach out to Mrs. Larkin, does she need anything for reading night? In the past we've donated "gift cards" to be used at the next book fair, books, etc.				Katie
New Business ● School Photos: Strawbridge ○ guarantee photos at entrance conference ○ believe they provide lowest costs with highest quality ○ include class composite photo ○ digital download can be purchased as a stand-alone ○ Need families to purchase package within 5 days of photos being taken or there will be shipping charges ○ typically see 2-3 weeks turn around for photo return ● Will include side by side comparison in January Agenda as we will need to vote/sign contract, etc. ● Start thinking about Educare Donation (\$100-\$150), new process re: email ● January Event: game night/silent auction ○ who wants to take lead - Katie to coordinate ○ reach out to local game shops to see if they'd like to participate again Katie to coordinate with Dork Den and Atlantis. Someone suggested Pulp Comics (do they do enough games?) ○ could we use a couple of classrooms for playing more complex games for the older kids Ann thinks we could make space in the media center, art room, stem room - possibly. ○ Add Bingo (run by PTO) - will need prizes ○ start asking for donations for silent auction (ask to go out in Smore)				Diane/Ann/Katie
Looking Ahead Important Dates ● January Game Night: Friday January 31st ● Next meeting 1/13 ● coordination of SPRING GARAGE SALE with gently used Wildcat gear.				

January Meeting 01/13/2025

13th January 2025 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Haley Huchon, Cynthia Ballman, Jillian Downey, Julie Schedivy, Katie Dease, Charlie Androsky

Virtually: Michel Haugh

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes approved

Status Reports

- Treasurer:
 - December 1, 2024 to Dec 31, 2024 Credits: \$749.35
 - December 1, 2024 to December 31, 2024 Debits: \$1102.37
 - Current Balance: \$34,994.15
 - Pending Debits: None
 - Pending Credits:
 - Panda Express Fundraiser: \$66.19
 - Noodles and Co: \$330.90
 - Box Tops: \$149.70
 - 990N to file
- Teachers Report: None/ Not present
- Principals Report:
 - Washington received a \$10,000.00 donation from Peter Pan/ Crayola. Funds are to be used to enhance student

experiences. The Lighthouse team has requested ideas from students on how the funds should be used.

Requests for Funding

- Headphones- Funding approved to use scholastic dollars to purchase 60 pairs of headphones.

Committee Reports

- Fundraising Reports:
 - Restaurant Nights- No New Events Planned

Old Business

- Literacy Night: February 20th, 2025: (Math and Reading Night)
- Family Game Night and Raffle/Bidding Baskets: January 31st, 2025
 - We have received several baskets, and are still looking for more! Family Game Night will include bingo, board games, card games, and a silent auction.
- Educare basket/donation will be a monetary \$100-\$150 donation

New Business

- The board voted unanimously on a 3 year contract with Lifetouch for school photos.
- Sign Up Genius to be created for Family Game Night Volunteers
- Spring Picnic Date: May 22nd (Rain Date May 29th)
- Kindergarten Connection: Mid April date to be determined
- Conference Meals Discussed with budget to be catered.

NOTES

- **Spring Conferences and Book Fair: March 17, 18 and 20th, 2025**

ACTION ITEMS

- Katie Deese to create sign up genius for Family Game Night
- File 990N

NEXT MEETING DATE; Monday, February 10th @ 6:00pm Media Center

February Meeting 02/10/2025

10th February 2025 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Cynthia Ballman, Jillian Downey, Katie Dease, Charlie Androsky

Virtually: Haley Huchon

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes approved

Status Reports

- Treasurer: January Recap; Beginning Balance: 34,994.15
 - New Credits: \$546.79
 - New Debits: \$150.00
 - Ending Balance: \$35,390.94
- Teachers Report: None
- Principals Report:
 - Washington lighthouse team with the help of Mrs. Abby Visker have presented an outdoor learning space project with the funding from the \$10,000.00 donation from Peter Pan/Crayola.

Requests for Funding

- Headphones were ordered from last months request: \$1583.01 in scholastic dollars was spent.
- Funding request from Stacie Smith for \$25 to cover bus trip to FarmAmerica. Funding approved.

Committee Reports

- Fundraising Reports:
 - Restaurant Nights- No New Events Planned
 - Family Game Night
 - Raised \$635.00 in the Silent Auction
 - Washington Wildcats say “OKAY” pencil request;
 - \$250.00- approved

Old Business

- Literacy Night: February 20th, 2025: (Math and Reading Night)

New Business

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- Conference Meals Discussed with budget to be catered.
 - Sign Up genius to be created by Jillian Downey for additional items needed

NOTES

- Spring Conferences and Book Fair: March 17, 18 and 20th, 2025
- Spring Picnic Date: May 22nd (Rain Date May 29th)
- Kindergarten Connection: April 10th 5:30-7:00pm
- Spring Music Program: May 6th at 8:00am (J-R), 10:00am (S-Z), 1:00pm (A-I)

ACTION ITEMS

- Jillian Downey to create sign up genius for conferences

NEXT MEETING DATE;

April Meeting 04/14/2025

14th April 2025 / 6:00 PM / Media Center

ATTENDEES

Ann Haggerty, Katie Dease, Jillian Downey, Jennifer Svien, Charlie Androsky, Julie Schedivy, Eric Miller

Virtually: Michel Haugh

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes approved

Status Reports

- Treasurer: March Recap; Beginning Balance: 36,760.42
 - New Credits: \$1496.12
 - New Debits: \$638.79
 - Ending Balance: \$37,617.75
 - Need to anticipate Snack Cart costs to settle balance
- Teachers Report: None
- Principals Report:
 - MCA testing started.
 - No Summer programming outside of special education. Summer projects in the planning stages. Might include new blacktop area on the playground, outdoor classroom, and possibly the gym floor. (PTO offering to replace the GYM wall mats if not covered by capital expense. Would need to source bids/quotes).

- Consideration for Mural requests for the Yellow Wall. Jim has done all the district murals. Could get quote. Additionally, we could seek out quotes from Dinah L or Justin E. (local community artists).

Requests for Funding

- Mr. Miller presents 2 funding requests
 1. Bus costs for Revolutionary War Field trip to Franklin. APPROVED (roughly \$90-100). PTO can pay directly to district
 2. Pizza costs for Math Masters participants following event on 4/28. Toppers has agreed to a 50% discount on order. Estimated cost \$90-100. APPROVED. Mr. Miller will coordinate with Jen regarding payment/reimbursement.
- Funding request from 3rd Grade for Jared Boxes - community outreach project. Creates "activity" boxes for children hospitalized. Looking to partner with Mayo and possibly deliver boxes. Will also seek out donations from students/families. Asking for about \$200-300. APPROVED tentatively with offers to use Scholastic Dollars to purchase some of the board books/etc needed for the boxes.

Committee Reports

- Fundraising Reports:
 - Restaurant Nights- BBW raised over \$200
 - Next Restaurant Night = 5/12 (Chipotle) - same night as May PTO meeting! DINNER AND MEETING :)

Old Business

- Conference Meals - feedback on how event went + final cost
 - Final cost = 1913.23
 - Limitations: time. Would recommend moving forward with options that can deliver and pick up. Would also recommend using organizations that offer warming dishes. Jillian

extensive notes including feedback from staff on preferences.

- Additional limitation is keeping sodas cold. Could we consider bottles with ice/cups available for pour your own?

New Business

- School Photos: New Start Date. Lifetouch CANNOT perform photos on entrance conference dates. Have offered 8/20 (wednesday) as an alternative date. Will ACCEPT while also asking for setting retake date earlier than November or possibly including 2 retake dates.
 - Will look at a longer day (possibly 7am-7pm) with parent volunteers and possibly set up in the cafeteria to minimize intrusion on the teachers prep time.
- Teacher Appreciation Week - attempting Academic Subject Theming. Examples would be Foreign Language Day: chips/salsa/guacamole. Geometry Day: Donuts/Pastries with Coffee, etc. Katie Dease to attempt creation of theme day names and food suggestions and then share with group for recommendations on sourcing needs.
- Spring Picnic/Clothing Sale: May 22nd.
 - Katie will create blurb for Smore about clothing donation(s) and intended "garage style sale" at the picnic.
 - Reach out to Scouting America for assistance with set up and tear down of picnic.
 - Eddie Dease willing to coordinate coming in early afternoon to start hot dogs and gather supplies from closet. Will also contact the Barker family about speaker/music use.

NOTES

- Spring Picnic Date: May 22nd (Rain Date May 29th)
- Spring Music Program: May 6th at 8:00am (J-R), 10:00am (S-Z), 1:00pm (A-I) ACTION ITEMS
- See above

NEXT MEETING DATE: May 12th

July Meeting 07/09/2025

9th July 2025 / 5:00 PM / Pioneer Bank Conference Room

ATTENDEES

Ann Haggerty, Jillian Downey, Katie Dease, Charlie Androsky, Jennifer Svien, Becca Peterson, Kaori Seavey, Haley Huchon, Julie Schedivy

Virtually: None

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Minutes approved

Status Reports

- Treasurer: Summer Recap
- Teachers Report: None
- Principals Report:
 - 1) Refresh of at-home reading program
 - May have request for funding for incentives in the future.

Requests for Funding

- Lighthouse Team; update with approx \$660 of the estimated \$1000, to be used for the paint for the mural, as well as for labor for Stephanie Wolff.
- Funding request for new Washington Murals from Jim Tischler for \$1200.00- Motion passes by all.
 - Adding "Wildcats put the I in Kind" & Once a Wildcat, Always a Wildcat

Committee Reports

- Fundraising Reports:
 - No Updates

Old Business

- Updating Non- Profit Status, Applying for reinstatement.
 - Updating By Laws, Memberships, Roles, Elections, Regular Meetings, and Special Meetings

New Business

- Welcome Back Teacher Meeting: Tuesday, August 19th @ 12:30pm
 - PTO to provide sandwiches, Becca Peterson to organize and get supplies for approx 40 teachers.
- Volunteers Needed for Photo Day- August 20th
 - Need to assist photographers, volunteers receive a discount on photos.
 - Sign Up Genius to be created from 6:45am- 9:00pm with 2 slots per 2.25 hrs.
 - Photos will be held in the gym
- PTO Closet Clean Out- Late July/ early August
- Haley Huchon will create a design for a fridge magnet to give out at the entrance conferences. To have important dates, numbers, and a QR code to the PTO site.
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NOTES

- Picture Day: August 20th 7am-7pm
- Fall Picnic/Walk A thon: October 9th 5:00-6:30 (rain date: October 14th)
- November 6,10,11 Fall Conferences and Bookfair
- March 23,24,26 Spring Conferences and Bookfair
- May 4-8th: Teacher Appreciation Week
- Family Game Night/ Auction: February 6th. 6:30-8:00pm
- Spring Picnic: May 7th, 2026, 5:00-6:30 (Rain Date: May 14th)

ACTION ITEMS

- Haley Huchon create graphic for magnet
- Becca Peterson to secure food for Teacher Back to School Meeting using PTO Dollars
- Create sign up genius for picture day

NEXT MEETING DATE: September 8th, 2025 at Washington Media Center 6:00pm

Washington Elementary PTO

September Meeting 09/08/2025

8th September 2025 / 6:00 PM / Washington Elementary Media Center

ATTENDEES

Ann Haggerty, Katie Dease, Jennifer Svien, Gloria (parent), Ann Marie Clemeson, Ann Peters, Charlie Androsky, Julie Schedivy, Kaori Seavey, Emily (parent), Tasha Cox, Terra Cox

Virtually: Jen Groebner

AGENDA

Welcome/Introductions

Last Meeting Follow-up

- Motion to approve minutes from previous PTO meetings in May 2025 and July 2025. Motion approved.

Status Reports

- Treasurer: Recap
- Teachers Report: None

- Principals Report: MESPA School of Excellence Award, Kindness Theme, upcoming retreats.
 - PTO congratulated and commended Principal Haggerty and staff.

Requests for Funding

- Motion to approve \$17.99 for tooth holders. Motion approved.
 - Noted that funds from Taylor Foundation would be used to cover History Fest transportation expenses.
 - ACTION: Ann Haggerty to inquire with teachers if they desire funding to be allocated as a line item per grade, or if the funding should be stored in one communal solicitation-based fund.

Committee Reports

- Fundraising Reports:
 - ACTION: Kaori Seavey to coordinate Hyvee receipts / box tops
 - ACTION: Emily to coordinate restaurant nights

Old Business

- Updating Non- Profit Status, Applying for reinstatement.
 - Updating By Laws
- Feedback from School Photo Day
 - Generally positive reviews

New Business

- Walk-A-Thon
 - Primary fundraiser for the year.
 - Scheduled afternoon of October 9th (rain or shine)
 - Stretch goal: \$15,000 (Ms. Haggerty on roof)
 - Need new envelopes ordered and prepped.
 - Discussed potential incentives including chalk outside, bubbles on the playground, extra recess, extra PAW ticket incentive, pie a teacher, teacher/staff temp tattoos, Pajama Day, Hat Day, Glow Stick Party, Hat Day, Read with Flashlights.
 - PTO to explore GREEN as this year's cup color
 - ACTION: Jennifer S. to see if she can locate last year's cup quote.

- Apparel Sale: general consensus that it's not an issue if PTO offers apparel in fall, versus later in year.

NOTES

- Fall Picnic/Walk A thon: October 9th
- November 6,10,11 Fall Conferences and Bookfair
- March 23,24,26 Spring Conferences and Bookfair
- May 4-8th: Teacher Appreciation Week
- Family Game Night/ Auction: February 6th. 6:30-8:00pm
- Spring Picnic: May 7th, 2026, 5:00-6:30 (Rain Date: May 14th)

ACTION ITEMS

- ACTION: Ann Haggerty to inquire with teachers if they desire funding to be allocated as a line item per grade, or if the funding should be stored in one communal solicitation-based fund.
- ACTION: Kaori Seavey to coordinate Hyvee receipts / box tops
- ACTION: Emily to coordinate restaurant nights
- ACTION: Jennifer S. to see if she can locate last year's cup quote.

NEXT MEETING DATE: Oct 6th, 2025 at Washington Media Center 6:00pm

Washington Elementary PTO meeting October 6, 2025

Attendees

Ann Haggerty

Stephanie Wolff

Diane Winegar

Katie Dease

Jennifer Svien

Emily (parent)

Gloria (parent)

Ann Marie Clemeson

Charlie Androsky

Julie Schedivy

Kaori Seavey

- Discussion: Hy-Vee receipt drop-off location.
 - Parents reported uncertainty of where to drop off Hy-Vee receipts at store location. Store employees also appear uncertain. Hy-Vee has been contacted and we expect direction soon.
- Request for funding - School Store
 - Motion to approve the requested amount of \$413.32 to stock the School Store. Motion carried.
 - Motion to approve \$100 in Scholastic Dollars for disbursement to students in \$5 increments. Motion carried.
- Restaurant Nights
 - Oct 29 event was a success
 - Exploring potential for Nov 29 at Papa Murphy's and a date in Dec at Culver's. Culver's would require some parent volunteer help.
- Walk-a-thon
 - As of Oct 6, PTO has reached approximately \$10,000 of \$15,000 goal.

- Spring Picnic
 - Several volunteers still needed to help facilitate Spring Picnic.
 - PTO to explore purchase of sound system for future picnics and other events. Estimated cost \$500.
 - One of two hot dog roasters is no longer functioning. PTO to explore purchase of replacement machine.
- Scouting America liaison needed.
- Foster Grandparent
 - Motion to approve approximately \$350 for school to participate in Foster Grandparent program. Motion carried.
- Book Fair
 - Potential third Book Fair to be held during 2025 school year. This third Book Fair could potentially coincide with Spring Picnic (scheduled May 7).

Washington Elementary Parent-Teacher Organization meeting

December 8, 2025

Attendees

Ann Haggerty

Katie Dease

Abby Visker

Jennifer Svien

Julie Schedivy

Kaori Seavey

Emily Ziemke

Jillian Downey

Terra Cox

Charlie Androsky

Minutes - November PTO meeting

- Approved

Treasurer's Report

- Jennifer Svien delivered a report on PTO finances.

Teacher's Report

- Abby Fisker relayed teacher appreciation for fund drives and provided a report on a forthcoming request for funds for Math Manipulation supplies. Request to be made formally later in meeting.

Principal's Update

- Principal Haggerty delivered a report on efforts to provide winter clothing to students. This included an ongoing snowpants and boots drive, led by the Lighthouse Team.

Request for Funding - Math Manipulation

- Motion to grant funding request for \$77.00 for Math Manipulation supplies. Motion carried.

Request for Funding - School Store supplies

- Motion to grant funding request for approximately \$50.00 for School Store supplies. Motion carried.

Committee Report - Fundraising

- Proceeds from the Family Night at Culver's (Dec 2) were estimated at \$562.00. Upcoming Family Night events include Jersey Mike's (Jan 24/25) and Panda Express (Feb 18).
- Emily Ziemke to follow up with Boulder Tap House and Pizza Ranch to explore those restaurants potentially hosting a fundraising event.
- The correct name for the PTO to be listed on the Hy-Vee fundraising application is "Washington Elementary PTO."

Yearbook Update

- Kaori Seavey provided an update on yearbook planning progress. Three potential vendors have been identified.
- Final prices to families may be \$10-\$15 depending on the selected vendor and forthcoming cost negotiations.
- PTO discussed setting up a Google Drive link for families to submit photos for review.

Old Business

- PTO is still in need of a Secretary.
- President Dease provided a brief update on the draft bylaws. PTO members were encouraged to review and provide comments. Bylaws likely to be voted on at January 2026 meeting.
- Conference Meals: PTO and faculty to coordinate to explore cost efficiencies to provide teacher meals at upcoming conferences.

New Business

- Educate Donation to be discussed at future meeting.
- PTO discussed format and logistics of upcoming Family Game Night.

- Motion to approve Jillian Downey purchasing bingo slider cards. Motion carried.
- Charlie Androsky to draft language for for S'more explaining the request for Silent Auction prizes.