

Lost, Damaged, or Stolen Equipment Policy

If, at any point, a portion or all of the 1:1 equipment is lost, damaged, or stolen, the student or parent/guardian must immediately report it to the school's designee and fill out the [PAVE Lost, Damaged, or Stolen Device Form](#) (pdf fillable). Any devices that are reported stolen must be accompanied by a copy of the police report in addition to the PAVE Lost, Damaged, or Stolen Device form. All submissions will be processed within 2-3 business days and the student is eligible for a loaner device during this time.

When a device is reported as lost, damaged, or stolen, the Parkview District's Information Services (Technology) Department will remotely turn off all device functionality so the device is unusable, as well as enable IP/GPS tracking in an attempt to recover the asset. As stated in the Laptop agreement form in the [Student/Parent Handbook](#), students, as well as parents/guardians, are responsible for the replacement of the devices. Any and all fees related to lost or stolen items will be assessed on the student's Skyward account. It is the district designee's discretion to reduce or waive fees based on the circumstances of the individual situation. *Note: If a lost or stolen device is later recovered, the fine will be refunded/credited back to the student's account.*

Lost/Damaged/Extra Power Cord Replacements

Students who have lost their Laptop power cord, would like an extra cord, or have a damaged cord can either purchase a new one through the school or they can purchase a replacement online through various web retailers such as Amazon or Lenovo using the provided link below.



Type: [Lenovo Thinkbook 15 G2 Charger](#)

Power Wattage: 65W only

Thinkbook Models: Thinkbook 15 G2

Cost: Various options depending upon the length of cable and design averaging roughly \$17-35

Links from Amazon: [click here](#) (please ensure the tip of the connector matches the one you need before purchasing)



Type: Lenovo 65W USB-C GaN Adapter

Power Wattage: 65W only

Thinkbook Models: Thinkbook 15 G2

Part Number: 40AWGC65WW

Cost: Various options depending upon the length of cable and design averaging roughly \$32

Links from Lenovo: [click here](#) (please ensure the tip of the connector matches the one you need before purchasing)

Approved: June 12, 2023