

How to create a brochure using google docs.

You can use your Saddleback email to access google. Or, you can learn how to create one here:

<https://www.google.com/docs/about/>



1. Open a new document, name it CDE 15 Family Brochure or something similar
2. On the far right, click on File:
 - Choose page set up
 - Choose landscape
3. In the middle click on Format
 - Choose Columns- 3
4. Create your brochure using different fonts as needed and insert pictures.
5. To insert pictures, click on Insert

- Choose Image and choose where you want the image to be from and follow the prompts
- Once you have your picture/image. Double click (or right click) and you will be able to crop, edit and format your picture.



To create the 2nd page of your brochure, just keep typing and the second page will appear.

See example below:

Sample Format:

The topic for your
brochure

Include images/graphics
throughout brochure

Start with some
theoretical/Background
information about your
topic. This needs to be
included as it provides
context for the families.

The next 3 columns
should include:
strategy 1
with concrete
examples of how to
implement the strategy.

See next page...

Strategy 2
examples

Strategy 3
examples

For more information:

Include live links for more
information.