

Glace Bay High

School Advisory Council Agreement

The purpose of this agreement is to establish the terms between
Glace Bay High Advisory Council,
The Cape Breton-Victoria Regional Centre for Education, and
The Department of Education and Early Childhood Development
to operate a School Advisory Council at the school level.

The parties agree to the following:

Duration of the Agreement

The agreement begins when signed by all parties. The agreement shall be reviewed annually by the SAC before June 30 of each year. Any agreed-upon revisions can be made at that time and submitted to the CBVRCE and the Department of Education and Early Childhood Development for consideration, to become effective upon approval of all partners.

Structure of the Council

The membership of the School Advisory Council

includes:

The principal or designate

Two parents

Two school staff (one teacher, one support staff)

One community member

Two students

Decision-Making Process

Glace Bay High School Advisory Council will make decisions in the following ways:

- All decisions will be made by consensus
- If a consensus cannot be reached, the decision will be delayed until the next meeting. During this time, there will be consultation and discussion with the appropriate partners and information brought back to the next meeting
- If consensus still is not reached, then a vote will be taken with two-thirds majority being required for acceptance. If there is not a two-thirds majority, then no advice is given to the principal or regional centre
- Only decisions that have support of the School Advisory Council will go forward to the school principal for advice
- Information on important pending decisions will be distributed one week prior to the next regular meeting
- The principal, as a non-voting member, participates in the decision making of the School Advisory Council in a consultative role

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Meeting Schedule

- Dates and times for meetings will be tentatively scheduled at the first meeting of the year. They will be agreed to as to what's best for the committee as a whole

School Advisory Council Commitments

Glace Bay High School Advisory Council will be responsible for:

- providing all SAC members with a voice in decision-making
- working in collaboration with the principal and participating in efforts to improve student achievement and student and community well-being by receiving information on the school improvement plan and monitoring progress and improvements under the plan
- advising the principal and the regional centre on: developing policies that promote student achievement and safe and inclusive schools; school practices and initiatives; communication among the school, parents and community; any matters that are referred to the school advisory council by the principal, the regional centre or the Minister
- developing strategies to improve and support the extracurricular programs and special projects of the school
- maintaining effective communication with parents/guardians by holding regular public meetings and making copies of agendas and minutes available upon request
- advising the principal and staff on any matters that are referred to the school advisory council by the principal, the regional centre or the Minister
- in accordance with the terms of the school advisory council agreement, determining priorities for spending the funds allocated to support the mandate of the school advisory council
- advising the Department of Education and Early Childhood Development or the Provincial Advisory Council on policy and other educational matters.
- preparing an annual report in the form and containing the information determined by the Minister.

CBVRCE Commitments

CBVRCE will provide the following support to GBHS Advisory Council:

- orientation and in-service sessions for council members, and workshops on special topics upon request
- a facilitator to assist the school council as required
- feedback to the council on the school improvement plan and the annual report
- opportunities to give input on regional centre for education policies and procedures,

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initiatives, and communication

- meetings between the regional executive director of education or designate and the school advisory council upon request
- copies of policies via the CBVRCE's website
- responding to advice/questions from the school advisory council
- mediation services when there is unresolved conflict between the school advisory council and the principal

DEECD Commitments

The Department of Education and Early Childhood Development will support the GBHS Advisory Council by:

- developing educational materials to assist school advisory councils in fulfilling their duties and responsibilities
- providing opportunities to give input on provincial policies and any other matters referred to the SAC by the Minister
- providing mediation when there is unresolved conflict between the school advisory council and the regional centre for education
- organizing and/or supporting professional development opportunities for council members
- providing funds to support the mandate of the school advisory council
- providing mediation when there is unresolved conflict between the school advisory council and the regional centre for education

Parties to the Agreement

We clearly understand and agree to follow through on the commitments made in this letter of agreement.

Glace Bay High Advisory Council Chair

Date

CBVRCE Regional Executive Director of Education

Date

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