ENTON COUNTY LIBRARY BOARD MEETING MINUTES
December 16, 2021

The Benton County Library Board met on December 16, 2021 at 4:08 p.m. in the Main Library, Tennessee Room. Board members present in were: Michele Wright, Wendy Hicks, Susan Woods, Irice Clifft, Susan Hubbs, Director, and Linda Wyatt, Assistant Director

- **Approval of Minutes:** Michele Wright made a motion and Irice Clifft seconded. Motion passed.
- **Financial Statement:** On target. Have not used any of the data money yet, but will soon. LSTA funds (federal funds) only used on Juvenile books, large print. Wish we could use on READS. Our READS numbers have gone up. Every student has an E card.
- **Regional Library Report** ~ No report
- **Director's Report: Ms. Susan Hubbs**
  - We continue to participating in Kids Café through Second Harvest. Our regular monthly in person Outreach and in house programming for the school year continues and continues to see increases in numbers.
  - We continue to offer grab and go craft packs that follow along with our Facebook Live virtual programs. We continue to offer Facebook Live programs each week. We offer daily programs, most are in person at present, for each day we are open.
  - We have had several large programs during the holidays including our hot chocolate and treats in Big Sandy during their community movie night, Christmas on the Square in Camden with children's and adult crafting and hot chocolate and treats, our 20th annual PJ Story time with Santa with crafts, movies, hot chocolate and treats and our Preschool and After School Santa parties as well as our Teen Christmas party. We will have pancakes with Santa and a family movie event on Dec. 18 and Noon Year's Eve party for young patrons on December 30, 2021 to end the year.
  - We continue to push our READS programs, especially with our school age children, TEL for use in every way possible and mobile hotspots.
  - We continue to attend staff training offered by the region, state, WebJunction, Tech Soup and more. Most often we must attend virtually due to the fact that most in services are held on our heavy program day, Thursday. We are trying to do more in person training at our regional in-services as our schedule allows. We cannot change our program day due to preschool schedules being M, W, F for most preschools in Benton Co. We all attended in person or virtually for the annual Regional All Staff training on Thursday, December 9, 2021 which served as Mary's retirement party.
  - We look forward to the new year and adding even more fun, free events for the public!
  - Next meeting is February 17, 2022 at 4 pm.
- **Old Business:**
  - NONE

- **New Business:**
  - NONE
- **Other Business**:
  - Ms. Hubbs will send the budget out to the board members by the end of January to look over. She will be asking for raises for the staff.
- Next meeting is February 17, 2022 at 4 pm.
- **Adjourn:** Irice Clifft made a motion to adjourn the meeting and Wendy Hicks seconded. Meeting adjourned at 4:21 pm.

Members of the Benton County Public Library System Board of Trustees: Susan Woods ~ Chair, Sara Kilgore ~ Vice Chair, Michele Wright ~ Secretary, Marcus Noles, Wendy Hicks, Irice Clifft, Stephen Stokes, Susan Hubbs ~ Library Director, Linda Wyatt ~ Asst. Library Director, Mary Carpenter ~ Obion River Regional Director, Jenny Gillihan ~ Assistant Director of Obion River