

TOPICS FOR PRESENTATIONS

- Communication as Action
- Communication as Interaction
- Communication as Transaction
- The relationship aspect of Communication
- The Complications of Communication
- Rules of Communication
- The Five Communication Principles for a Lifetime
- Interpersonal Communication
- Group Communication
- The Power of Words
- Using Words to Establish Supportive Relationships
- The Nature of Language
- Codes of Nonverbal Communication
- How to Interpret Nonverbal Cues more accurately
- How we Listen
- Listening Barriers
- Listening Skills
- Responding Skills
- Adapting Communication to other Cultures
- Gender and Communication
- Barriers to Bridging Differences & Adapting to Others
- Initiating Relationships
- Maintaining Relationships through Interpersonal Communication
- Stages of Relationship Development
- Managing Interpersonal Conflict
- Group and Team Dynamics
- Groups and Teams: Adapting to Differences
- Group and Team Phases of Development
- What Do Effective Group Members Do
- Structuring Group & Team Problem Solving
- Enhancing Group & Team Leadership
- Enhancing Group & Team Meetings
- Understanding Speaker Anxiety
- Managing Speaking Anxiety
- How to Develop a Presentation
- Organizing a Presentation for the Ears of Others
- Effective Verbal Delivery of a Presentation
- Effective Nonverbal Delivery of a Presentation
- Effective Visual Aids for a Presentation
- Strategies for Making a Clear Informative Presentation
- Strategies for Making an Interesting Informative Presentation
- Motivating Your Audience: The Psychology of Persuasion
- Strategies for Persuading Your Audience: Credibility, Logic & Emotion
- How to Adapt Ideas to People & People to Ideas