

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST SCHOOL DISTRICT 67
LFHS WEST CAMPUS, 300 S. WAUKEGAN RD, LAKE FOREST, IL 60045
TUESDAY, FEBRUARY 25, 2025**

The regular meeting of the Board of Education of the Lake Forest School District 67, County of Lake, State of Illinois was held on Tuesday, February 25, 2025 at Lake Forest High School West Campus, and called to order at 5:01 p.m. by Mr. Remus

Board members present at roll call were:

Monica Yaun, Member
Megan Engelberg, Member
Mark Remus, President
Shyama Parikh Chauhan, Member
Greg Adamo, Member

Arrived Late: Carl Kirar, Secretary (5:07 p.m.)
Emily Bernahl, Member (5:05 p.m.)

Administration Present:

Matthew Montgomery, Superintendent
Jenn Hermes, Chief Operating Officer/CSBO
Jordan Salus, Chief Technology Officer
Melissa Oakley, Chief Communications Officer
Phil Georgia, Assistant Superintendent of Human Resources
Renee Fitzsimmons, K-12 Assistant Superintendent for Teaching, Learning and Accountability

Staff Present: Elizabeth Carswell, Board Clerk
Lisa Roberts, Business Services Coordinator
Jessica Kleitsch, Staff Accountant
Whitney Draegert, Director of Business Services
Katie Labuhn, Director of Fiscal Services

Guests: Betsy Allen, Miller Cooper
Laura Gutting, Community Member
Tim Almy, Quest Food
Margaret Black, Quest Food

Finance and Operations:

Mr. Remus opened the meeting by introducing Betsy Allen of Miller Cooper. Betsy gave a presentation on the 23-24 annual audit.

She explained why the Audit is required by law. A summary of services as well as an explanation of the final documents provided was given. A financial score was provided for the District. The independent auditor's report was given as clean (unmodified). The District received no management letter and there were no deficiencies.

Jennifer Hermes gave an update on the Deer Path Middle School cafeteria progress. She spoke on the furniture, which was generously donated by the Spirit. Some of the points discussed:

- The ceiling work, the casework and window branding.
- Grab and Go serving lines
- Glass wall windows
- The construction bid package

Tim Almy and Maragret Black from Quest food spoke on the excitement at Deer Path for staff and students regarding the changes to the new and existing spaces and how this will affect service in a positive way. They graciously brought a sample of foods for our Board committee and staff to sample.

The new Happy or Not system was introduced. Jordan Salus and Jennifer Hermes gave their feedback on how Happy or Not will positively impact our ability to get student feedback and gather information from students in all areas.

Board Workshop:

Dako Fako gave a presentation on behalf of the communications team. An internal survey was provided to the community, parents, and staff to gather information on the level of interests in various communication topics. The assessment of the volume and importance of various District communications was also discussed.

Adjourn to Executive Session:

Motion: Ms. Engelberg moved, seconded by Mrs. Bernahl that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session at 6:23 p.m. to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2)

Votes were taken by roll call. Votes were cast as follows:

Ayes: Kirar, Parikh Chauhan, Bernahl, Remus, Engelberg, Yaun, Adamo

Nays:

Absent: None

The motion was carried unanimously.

Adjourn from Executive Session:

Motion: Ms. Engelberg moved, seconded by Mr. Kirar that the Board of Education of City of Lake Forest School District 67, Lake Forest Illinois, adjourned Executive Session at 6:59 p.m.

On voice vote, motion carried.

Re-Open Meeting:

Mr. Remus called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 7:00 p.m.

Board members present at roll call were:

Megan Engelberg, Member
Monica Yaun, Member
Shyama Parikh Chauhan, Member
Emily Bernahl, Vice-President

Greg Adamo, Member
Mark Remus, President
Carl Kirar, Secretary

Absent: None

Administration Present:

Dr. Matthew Montgomery, Superintendent
Phil Georgia, Assistant Superintendent of Human Resources
Renee Fitzsimmons, K-12 Assistant Superintendent for Teaching, Learning and Accountability
Dr. Jennifer Hermes, Chief Operating Officer/CSBO
Melissa Oakley, Chief Communications Officer
Jordan Salus, Chief Technology Officer

Staff Present: Elizabeth Carswell, Board Clerk

PLEDGE OF ALLEGIANCE

The Board and members of the community stood and recited the Pledge of Allegiance.

PUBLIC BOND HEARING

PRESIDENT'S REPORT

Mr. Remus spoke on the 8th grade students entering high school and their readiness. His gratitude to staff and briefly on the bond.

SUPERINTENDENT'S REPORT

Dr. Montgomery's report consisted of the following topics: The annual financial audit, D67 technology working group, Deer Path Middle School cafeteria update, Joint Board events, the Superintendent's

advisory committee, community outreach, upcoming book talks and the Deer Path Middle School spelling bee. The full report can be found online.

PUBLIC PARTICIPATION

None

LIAISON REPORTS

TrueNorth Educational Cooperative 804

Mr. Adamo - The TrueNorth Leadership Council Meeting report from the January 22, 2025 meeting is linked to the agenda and stands as presented.

PUBLIC PARTICIPATION

None

ACTION ITEMS:

Approval of the 2023-2024 Annual Audit

Motion: Ms. Engelberg moved, seconded by Mr. Kirar that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2023-2024 Annual Audit.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Yaun, Kirar, Remus, Engelberg, Parikh Chauhan, Adamo, Bernahl

Nays:

Absent:

The motion was carried unanimously.

Approval of the Landscaping Management Services

Motion: Mrs. Bernahl moved, seconded by Mr. Adamo that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Landscape Management Services.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Remus, Engelberg, Adamo, Bernahl, Parikh Chauhan, Kirar, Yaun

Nays:

Absent:

The motion was carried unanimously.

Approval of the DPM Cafeteria Bids

Motion: Mr. Kirar moved, seconded by Mrs. Parikh Chauhan that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the DPM Cafeteria Bids

Votes were taken by roll call. Votes were cast as follows:

Ayes: Parikh Chauhan, Remus, Yaun, Engelberg, Bernahl, Kirar, Adamo

Nays:

Absent:

The motion was carried unanimously.

Approval of Notice to Remedy of Tenured Teacher

Motion: Mr. Adamo moved, seconded by Mrs. Bernahl that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Resolution Authorizing Reduction in Force of Educational Support Personnel.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Kirar, Bernahl, Parikh Chauhan, Remus, Engelberg, Yaun, Adamo

Nays:

Absent:

The motion was carried unanimously.

Consent Agenda

Any item may be removed from the consent agenda at the request of a Board Member.

H. Consent Agenda*

1. Approval of Disbursements, Payrolls, and Financial Statement, November & December 2024
2. Approval of Human Resources Report
3. Approval of PRESS Issue 174 - Second Reading
 - 2:105 Ethics and Gift Ban
 - 2:120 Board Member Development
 - 4:30 Revenue and Investments
 - 4:60 Purchases and Contracts
 - 4:170 Safety
 - 5:10 Equal Employment Opportunity and Minority Recruitment
 - 5:20 Workplace Harassment Prohibited
 - 5:90 Abused and Neglected Child Reporting
 - 5:125 Acceptable Use of Technology Policy
 - 5:185 FMLA
 - 5:230 Maintaining Student Discipline
 - 6:60 Curriculum Content
 - 6:135 Accelerated Placement Program
 - 6:270 Guidance and Counseling Program
 - 7:10 Equal Educational Opportunities
 - 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
 - 7:200 Suspension Procedures
 - 8:10 Connection with the Community
 - 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
4. Approval of Vision 2030 Resolution
5. Approval of Vision 2030 Resolution
6. Minutes of a Regular Meeting and Workshop, December 17, 2024
7. Minutes of an Executive Session, December 17, 2024
8. Minutes of an Executive Session, September 24, 2024
9. Minutes of an Executive Session, October 29, 2024
10. Minutes of an Executive Session, November 19, 2024
11. Release of an Executive Session Minutes June 2024 - November 2024

Motion: Mr. Kirar moved, seconded by Ms. Yaun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Yuan, Adamo, Remus, Kirar, Parikh Chauhan, Bernhal, Engelberg

Nays:

Absent:

The motion was carried unanimously.

Freedom of Information Act (FOIA):

Parents Care | 2 of 4 | Completed

James Francis | 1 of 1 | Completed

Lake Forest Corruption Busters | 3 of 3 | Completed

Judith McAndrew | 2 of 2 | Completed

Frank McCormick | 2 of 2 | In Progress

**FOIA Requests will not be made available on the website until completed*

Public Participation:

None

Announcements:

Thursday March 6, 2025

Parent Teacher Conferences - School In Session

Friday March 7, 2025

Parent Teacher Conferences - No Student Attendance

Tuesday March 18, 2025

Board of Education Meeting - 7:00 P.M.
LFHS West Campus Board Room

Adjournment:

Motion: Ms. Engelberg moved, seconded by Mrs. Parikh Chauhan, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the regular meeting.

On voice vote, motion carried.

The meeting adjourned at 8:26 p.m.

Mark Remus, President

Date _____

Carl Kirar, Secretary

Date _____