

INTENTIONAL COMMUNITY INTEGRATED EXPERIENCES (ICIE)

Guide and Documentation Form

ICIE observations include participating with and/or observing the student in identified activities and locations to learn about their interests and preferences, skills and contributions, experiences, supports, conditions for success, connections, and challenges that may impact employment and independent living. Below is information helpful in conducting these observations and a documentation form for your notes.

Although challenges are important, these observations are not intended to be deficit-driven. The main purpose is to capture the student's:

- Interests and preferences
- Strengths, skills, abilities, and potential contributions
- Support needs
- Conditions that exist during the time the student is motivated and interest is peaked
- Conditions that exist when the student's attention is sustained
- Pace, stamina, and, if applicable, the correctness if any tasks are performed
- Environment:
 - How is it arranged?
 - How are changes determined, when, and by whom?
- Relationships and connections
 - Who does the student prefer or enjoy spending your time with, and how does the student interact? What supports, if any, are used by the student or provided by someone else, and why?
 - Who do you meet up with in the neighborhood, at school, after school, etc. (what do they do together – students' contributions and other persons' contributions)?

When conducting ICIE observations, it is critical to limit your note-taking so you don't miss important information. Pictures and/or videos will assist with recollection later and provide examples for the other team members. Also, taking notes right after the observation while fresh in your mind may help you get an accurate account of the experience.

After the observation, consider following up with the student and family to confirm and clarify anything inconsistent with the information you gathered or observed. Note any concerns from the student, his/her parents or family, or support staff. Direct quotes often work well in these instances.

When taking your notes, it is critical not to give opinions, judgments, or assumptions. A good rule of thumb is "Just the Facts." When nothing else quite captures your observation like an evaluative statement, ask yourself, "What do I see?" Document the descriptive answer, including who, what, when, where, how, duration, etc., which qualifies the situation. In the description, note whatever was necessary for the student to succeed, such as type of tasks, supports, time of day, and environment (lights, atmosphere, noise level, smells, etc.).

ICIE Observation Notes

Student Name (DOB): _____ Date / Time: _____

Your Name: _____ Observation Location: _____

Observation Type (mark all that apply):

____ Typical Routine ____ Favorite Place ____ Favorite Activity ____ Familiar ____ Unfamiliar

Activity: _____

1. What sparked the student's interest or motivation to participate in the activity? How could you tell?

2. What skills, abilities, and strengths did the student demonstrate during the activity?

3. What supports were necessary for him/her to engage/participate successfully?

4. How did the individual interact with other familiar and unfamiliar people? Did anyone do anything to facilitate the interaction?

5. Were there any challenges the student experienced during the activity? If so, are there additional supports that, if used, may have made the experience more successful for the student?

6. Based on your ICIE experience today, is there something you would like to see explored further with this individual? Do you have other ideas, comments, or questions?