LPC Executive Committee
Minutes
01/04/2022

[Zoom]

Attendees: Angela Cabrera, Jennifer Cabán**, Katie Honegger**, Kelly O'Lague, **Kym Johnson**, LaWanda Wesley, Vincent Cheng
Absent: Erica Harrell, Yesenia Chavez

Call to Order: Katie called the meeting to order at 1:37 PM. Katie led welcome and introductions.

Agenda adjusted to add review and approval of 11/08/21 meeting minutes.

Consent Calendar: Katie motioned to approve the agenda and minutes. LaWanda moved to approve the agenda and Kym seconded. Roll call vote to approve. All present approved.

New Members Orientation
Sample Orientation Agenda. It has been decided that orientation will be held once all new members are officially sworn in. An email in regards to orientation will be sent to new members after the January 21st Public Policy Meeting. Jen asked to add framing around local, state and federal components. The orientation will happen in two 2-hour sessions. The second session will be committee focused, featuring information from each committee. Kelly will lead the effort to re-evaluate the buddy role and update the list of responsibilities. After which time the coordinator will appoint buddies to each of the new members. Kym will work on scheduling and agenda for orientation sessions.

LPC Updates, Transition and New Website
January 14th is LaWanda Wesley's last day with Oakland USD. Shamia did not receive confirmation of her supervisors' approval. Therefore, we will now need to fill Shamia and LaWanda's vacancy. With LaWanda's departure the ad-hoc committee will need a new chair. Ana Rasquiza has offered to step into the role. Katie will step in prior to Ana's swearing in. Interviews have been scheduled for LPC Coordinator.

Planning Update 2021-22
This work was led by Neva Bandelow. We will leave on agenda as placeholder for future work and conversations. Work is being done across committees to identify focal areas aligned to committee goals and purposes.

Recommendation of Appointment for Vacancy New members applications
- Katie's spreadsheet
- Roster with Category Vacancies

It has been decided to contact Margaret and Jessica to gauge interest and confirm that they understand time commitment. Katie will send a letter/email to each. Katie motioned to nominate Jessica Pablo and

Margaret Daoud-Gray as new Steering Committee members. Kym moved and Vincent seconded. Roll call vote to approve. All present approved.

Agenda Items for January – Steering Committee

- Vote on two new members
- What a Buddy does/Volunteers
- Update on new LPC coordinator
- Public Policy update (Measure AA, Measure C)
- Budget discussion/Build Back Better
- Committee reports
- New member check-in and introductions (Possible prompt: What brings you to this space and passion for this work?) Impose time limit.

Agenda Items for January – Executive Committee

- None

Other Emerging Topics

- Recruiting for Quality Advisory Committee
- Platform approval by March
- Relationship with ACOE/Possible conflicts and remedies

Adjournment

Meeting adjourned at 2:54 PM