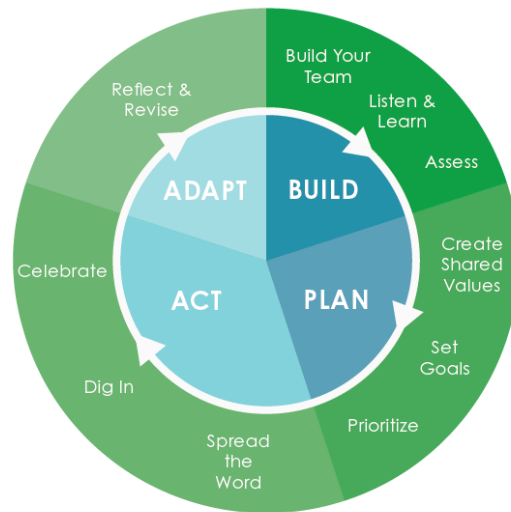




Team and Coach Roles

Starting at the summer retreat and during the school year, coaches provide support to teams to help them develop and evaluate a Farm to School or Early Childhood Action Plan that reflects their values, goals, and actions. Teams will endeavor to implement and expand the action plan to ensure an equitable and sustainable Farm to School program.



Action Planning - BUILD Phase	
Team Role	Coach Role
<p>Set a regular schedule to meet with your team to begin FTS action planning, reflection, and evaluation.</p> <p>Seek to engage others and expand the diversity of the team.</p>	<p>Communicate and build trust with the team and among team members.</p> <p>Work with the team to:</p> <ul style="list-style-type: none">ensure there is diverse representation among collaborators.develop relationships with community partners who hold multiple perspectives and identities.

<p>Suggest a potential coach.</p> <p>Complete FTS Rubric as a team</p>	<p>Engage with your team's FTS Rubric to assess the school's FTS program development, understand assets, and determine where the team would like to build capacity.</p> <p>Listen to and learn from the team to discover where they are at in their FTS journey. This includes:</p> <ul style="list-style-type: none"> • Reviewing the team application and individual pre-survey responses. • Holding a preliminary team meeting.
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Action Planning - PLAN Phase	
Team Role	Coach Role
<p>Create a FTS values statement that reflects the team's shared values related to your FTS program and integrates the wider community's values, priorities, and identities.</p> <p>Develop a FTS action plan with goals in four key areas: cafeteria, classroom, community, and integration and staying power.</p> <p>Convene team regularly and encourage full team participation in action planning, evaluation, and reflection.</p> <p>Market FTS action plan and progress with their school community.</p>	<p>Facilitate and guide the team in creating a FTS values statement and FTS action plan.</p> <p>Help the team center equity in their action plan by suggesting specific actions and strategies and help the team forge connections between 3Cs throughout the planning process.</p> <p>Work with the team to:</p> <ul style="list-style-type: none"> • Document longer-term goals and activities (beyond one year). • Prioritize goals and activities to move their FTS program forward based on the FTS Rubric, assets, values statement, and broader context (e.g., funding, leadership priorities). • Plan communication efforts to ensure broad and diverse community engagement with FTS efforts. • identify team communication channels AND how team will coordinate efforts

Action Planning - ACT Phase

Team Role	Coach Role
<p>Implement the FTS action plan.</p> <p>Seek allies for FTS programming by engaging a broad audience, including youth, families, and community partners.</p> <p>Share press, photos, videos, student work, menus, curriculum innovations, and other evidence of FTS efforts with the school community.</p> <p>Deepen team's practice by arranging further professional learning based on team interest and need.</p>	<p>Support the team in implementing their action plan and ensure they keep equity centered during implementation.</p> <p>Support the team in communicating with their community about their FTS plans and successes and seeking input to adapt the plan and goals as needed.</p> <p>Facilitate the team's engagement with the broader community to help them understand how FTS fits within their culture and values and how it integrates with other initiatives.</p> <p>Facilitate connections with technical assistance providers and other resources that support the action plan (i.e., developing a curriculum map, planning menus, using gardens, etc.)</p> <p>Inform the team of opportunities to deepen their practice, including FTS Network activities and professional development opportunities.</p> <p>Encourage the team to celebrate successes, appreciate team members, and plan for next steps.</p>

Action Planning - ADAPT Phase

Team Role	Coach Role
<p>Reflect on the FTS activities completed and what was learned</p> <p>Share feedback with coaches about their role and effectiveness of coaching</p>	<p>Support the team in reflecting on the FTS action plan and planning process:</p> <ul style="list-style-type: none"> Encourage the team to consider successes and what worked.

in an on-going manner to ensure best use of resources.

- Revisit challenges and how the team overcame them.
- Review and update the FTS Rubric and discuss what progress has been made to further the FTS program, who else might get involved, and where the team might go deeper in the next year.
- Assess who is benefiting from the FTS program and strategize ways to reach more diverse participants.

Receive and integrate feedback and regularly participate in on-going evaluation of the Institute.