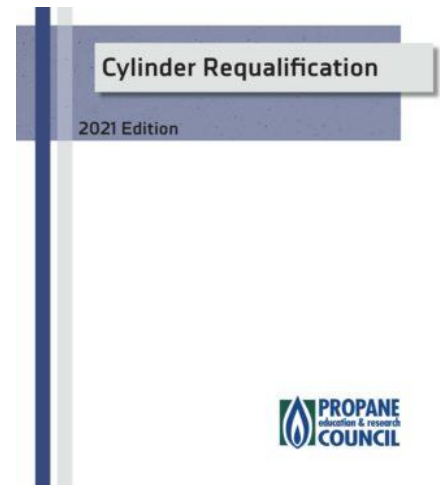


03/08/22 Propane Cylinder Requalification Course Summary

You can see the full original of this Google Doc at this link -



<https://docs.google.com/document/d/1LDaICeSGFQqRT3ss6lzYDp0eM7f3Wlua6DgCAgtYoLM/edit?usp=sharing>

The full version of this document is the same document as the pdf you will download upon purchase of the class.

2 (two) separate offerings - one in the morning and one in the afternoon

- First class begins at 8 a.m. EST on **03/08/22**
- Second class begins at 1 p.m. EST on **03/08/22**

This class provides Cylinder Requalification Training as required by 49CFR & CGA & NFPA.

- Live
 - Online
 - Instructor-led, not a video
 - Done in 4 hours or less
 - Students get documentation of training
- ★ **Attendees MUST have either the PDF provided for download by us -**

https://shanesweetllcorg-my.sharepoint.com/:b:/g/personal/shane_sweet_shanesweetllc_org/EcVRitjQ1-FGobAgukkENPcBUufTUb7_Ff8VwxDX8Or5A?e=XJpcK8

- ★ **OR- the hardcopy of the PERC textbook - you can get that from PERC.**

<https://propane.com/resource-catalog/resources/cylinder-requalification-training-program-no-usb/>
02/01/22: note the cover shown on this landing page for the link above shows "2019", not "2021" like the pdf does. We have asked PERC for clarification on the availability of the hardcopy 2021 version

The image shows a 'Certificate of Training' form from the Propane Education & Research Council (PERC). The form includes the PERC logo at the top right, which features a stylized flame and the text 'PROPANE CLEAN AMERICAN ENERGY'. Below the logo, the title 'Certificate of Training' is prominently displayed. The form then lists 'Propane Education & Research Council (PERC)' and a line for '<STUDENT NAME>'. It states 'Has successfully completed the' followed by 'Cylinder Requalification Training Course'. There are sections for 'To be filled in by the employee/student:' and 'To be filled in by the Employer or Trainer:'. The employee/student section includes a line for 'This is to certify that on' followed by a date line, and a paragraph about completing the PERC course. The employer/trainer section includes a line for 'This is to certify that on' followed by a date line, and a paragraph about the training materials. At the bottom, there are lines for 'Employer' and 'Trainer' signatures, with the trainer's name 'Mike Digorgio, Silverback Consulting Group LLC & Propane University' and email 'hazmat1075@silverbackconsultingllc.com' listed. A small copyright notice '©Mike Digorgio & Shane Sweet LLC 2021' is at the bottom left.

Pre-Class Checklist - See the pre-class checklist in Google Doc format at the following link -

https://docs.google.com/forms/d/e/1FAIpQLSebhTVk_JKma8ysdDy9W1LWF_IZN917I6xhLnIJbDaoFI68FA/viewform?usp=sf_link. See the pre-class checklist in pdf of the page above at <https://drive.google.com/file/d/1QUyXvZHZ6is1381Jr3YSIMsk-6aA7tv9/view?usp=sharing>

Morning session concludes no later than Noon EST

Afternoon session concludes no later than 5 p.m. EST

Total hours actual instruction and testing: 4 hours each session

This is a Live, Online, Instructor-led, interactive Class

Note: You do not need a RIN number to attend this class; you only need a RIN to actually requalify cylinders.

You need an **RIN #** to requalify cylinders and you must renew it **every 5 years**.

See <https://portal.phmsa.dot.gov/rinlocator> to see Cylinder Requalification Locator

We are pleased to offer this Propane Cylinder Requalification Training Course to propane marketers and others with interest and need to be trained in relative aspects of Propane Cylinder Requalification.

COURSE PURPOSE AND OBJECTIVES

The purpose of this course is to provide you with current information, practices, and procedures to safely and efficiently perform DOT cylinder requalification by visual inspection tasks.

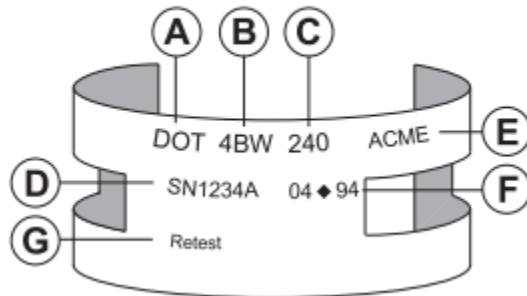
After completing this course, you will be able to:

- Document the initial training and-or a Refresher and provide this to your **insurance company** and-or recognized **Authority with Jurisdiction**
- Understand and identify the properties and characteristics of propane.
- Identify the different types of DOT cylinders.
- Identify DOT requirements for cylinder requalification.
- List the process steps for DOT cylinder requalification by visual inspection.
- Requalify DOT cylinders by visual inspection and document findings.
- Use the supplied Certificate of Attendance to document the training in your files.



Certificate of Attendance will be provided to all students completing the class. Certificates will be sent by

Propane cylinders have identifying marks on the cylinder neckring (collar), or cylinder shoulder depending on the cylinder type. The diagram below depicts examples of several of the required markings.



- (A) Manufactured to U.S. DOT specifications
 - (B) Cylinder specification type (e.g. 4B, 4BA, 4BW, and 4E)
 - (C) Cylinder service pressure (psig)
 - (D) Cylinder serial number
 - (E) Manufacturer's name (or registered symbol)
 - (F) Original manufacture/test date, month and year, and inspector's mark, as required (i.e., this diagram indicates April 1994 and inspector's mark ♦)
 - (G) Area for date requalified/retested (no date is shown indicating that the 10-year requalification is *overdue*)
- * Additional markings may be present as authorized by HMR under the specification

email to the email addresses associated with the registrations received by us

Details

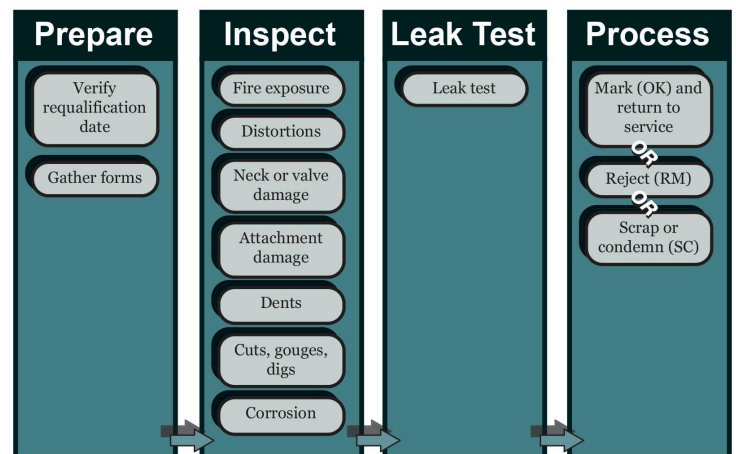
If you have purchased or are considering purchasing one or more registrations for the **4 Hour Propane Cylinder Requalification Training Course** an Instructor-Led Online Class, a summary of what you need to know is contained herein. You may have already seen this on the store class description, or Mike Digiorgio or Shane Sweet may have emailed it to you after your purchase.

Note that this text description as shown on the “Store” product description for this class may have been truncated due to site space limitations. If you are reading the pdf of this text, it is the full length version of this summary.

Cost: Per Person, the cost is \$95.00. This includes all fees, as well as a pdf download of the “Book”, the 128 page PERC publication entitled *Cylinder Requalification*.

The store accepts Credit cards or Paypal. The “offline payment” or “manual payment” essentially means you will pay by check or other means **after** you register via the store and before the class. If you have any problems with paying by card, use the offline payment choice and we will invoice your company. We have had reports of customers having issues with American Express for some reason.

Your payment will be processed via PayPal or “Wix Payments” and will appear as Shane Sweet or Shane Sweet LLC on your card statement



This **4 HOUR** class is **Live and interactive - not a recording, not a video** - and will be led and instructed by Mike Digiorgio of Silverback Consulting, one of America's recognized propane instructors, consultants and trainers.

The online classes begin at

- 8 a.m. EST and concludes by 12 p.m. for the morning class and
- 1p.m. EST and concludes by 5 p.m. for the afternoon class



Price includes all fees. A link to the pdf of "Book" is shown below: NOTE that when you try that link it could send us a notice asking us to grant your access to the file. If you are prompted we will grant access right away and you will see an email telling you the link is open to you at the email you were using at the time.

Testing at the end of the class will be overseen by Mike and all paperwork will be submitted to you for your training files

Skill Assessments: **Skill assessments are not required** by PERC for this course.

WHEN SKILL ASSESSMENTS ARE REQUIRED, If you don't already have an account with PERC you should sign up **before** class to review what they have. It is easy and free. Go to <https://propane.com/> go to My Account and sign up. For PERC classes requiring Skill Assessments, Skill Assessments are required to be completed within one year of the class by you or your company or a third party.

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*The cost of Skill Assessments for PERC CETP classes requiring them is **NOT INCLUDED** with the classes we offer, however Mike can assist with SAs if needed. Skill assessments get sent directly to the company with paper exams. When you complete online exams through PERC the company has to download skill evaluations and use a proctor to process the assessments. Skills Evaluations no longer go to ITS; it is **no longer part of the certification program**. They get sent to PERC and must be signed by a proctor. A proctor must do the evaluation.*

You can reach out to Mike about SAs, need be, at 914 645 9631 or email Mike at hazmat1075@silverbackconsultingLLC.com.

Hardcopy - Students may obtain a **HARDCOPY** - an **option** but **not a requirement** - of the **Book** at the link at top of this page

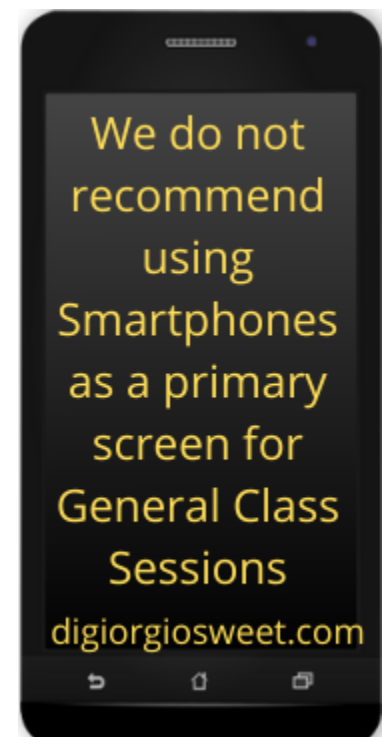
Minimums - There is no minimum student registration: the class will run regardless of how many students sign up.

Those purchasing this class can expect one or more emails from Mike Digiorio or Shane Sweet with details about the class.

If you have questions about this class please email shane.sweet@shanesweetLLC.org - cell-text 802-558-6101, or Mike D at hazmat1075@silverbackconsultingllc.com or 914-645-9631 cell-text

Here is a checklist for your consideration before the class starts

- ☐ **Share this** - We urge all students to read this document in its entirety, so please pass this on, or its link, to the students that will be in the class.
- ☐ **Names** - Email shane.sweet@shanesweetLLC.org or hazmat1075@silverbackconsultingLLC.com with the names of the students for the class. Names should be presented in the manner you wish them to appear on certificates and documentation. We urge you provide us the email addresses of the students to ensure speedy sharing of relevant information necessary to the actual student(s)
- ☐ **No Skill Assessment** - Because there is no skill assessment required for this class, so **you DO NOT have to register with PERC for this course**. For classes requiring Skills Assessments, individual students **MUST** set up their account with PERC
- ☐ **Changes** - If you need to modify your registration(s) before the class starts, email the details to us at the addresses above **before** class starts.
- ☐ **Add students** if needed, however please inform us as soon as possible.
- ☐ **Get the pdf (minimum requirement)** - Each student needs to download a pdf of the Cylinder Requalification Book at this link - 2021 Textbook - see the link at the top of this document



- ☐ **Hardcopy is optional** - If you desire a **HARDCOPY** (optional) of the book, order it at the Propane Catalog site at the link up this page
- ☐ **Zoom** - The class will be held via our Zoom Training room. You will receive an invitation with the meeting number in advance of the class via an Outlook invite and emails.
- ☐ **Environment** - Everyone attending the class must be comfortable and be capable of communicating with the instructor.
- ☐ **Equipment** - Many clients use a conference room with a large monitor to view the training. You will need a camera, microphone and speakers so we can communicate with everyone in the room. If you are not using a monitor at minimum you should use a laptop or decent size tablet. The equipment must be equipped with a camera, microphone and speakers. **Note we review several videos: use a PC or tablet: Smartphones are too small.**
- ☐ **Test your equipment** - If you have not used Zoom and-or want to test your equipment, go to zoom.us/test. Click the Join button to launch Zoom. ...The test meeting will display a pop-up window to test your speakers. ...If you don't hear an audio reply, use the drop-down menu or click No to switch microphones until you hear the replay. ...Click Join with Computer Audio. If you need to do this, don't wait: we urge you to set this "test" up **days** before the class so we do not delay the entire class the day of the class.

Thanks for your interest in this Instructor-Led Online version of Cylinder Requalification. Feel free to contact Shane or Mike at any time.

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Video Used

The following videos and images are used during the course of instruction as well

- PHMSA Videos on LP Gas Cylinder Safety & Food Truck Safety
- Philadelphia Food Truck Explosion
- GAL Pit Gauge
- Digital Pit Gauge
- Ultrasonic Thickness Tester
- Water Jacket Test
- Proof Pressure Test
- Summary ECFR and Oversight Safety Video.

=END of DOCUMENT=

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