

How to Print a Class Roster

Accessing PeopleSoft Class Roster

- 1. Log into MyU.umn.edu with your Internet ID and password.
- 2. Click on the Teaching tab to view your classes

Note: If you do not see your class(es) listed, please contact your department scheduler.

3. Click on the **Class List** link.

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Printing

 To print a class roster, click the Printer Friendly Version link, then select the Print option from your browser window.

> **Note:** If you are using the Firefox browser, click the Printer Friendly Version link, right-click on the class roster, select this frame, then print frame.

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