## MIDDLETOWN UNIFIED SCHOOL DISTRICT

**Policy 4359: Employee Assistance Programs** 

Original Adopted Date: 1/17/2024

The Governing Board recognizes that school district employees may have problems which can have detrimental effects upon job performance and student safety. The Board encourages employees to seek help when such problems exist and to take advantage of the resources that are available to assist them.

Employees shall have confidential access to information about the district's employee assistance program. This information shall be available to all employees and their spouses and dependents.

Management and supervisory staff shall be knowledgeable about the district's employee assistance program and may counsel employees about the program, as appropriate.

Participation in the assistance program shall not jeopardize an employee's employment or career advancement, nor will it protect the employee from disciplinary action for substandard job performance.

## **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b> Ed. Code 35160	Description Authority of governing boards
Ed. Code 35160.1	Broad authority of school districts
Ed. Code 44962	Leaves of absence for certificated employees
Ed. Code 44964	Power to grant leaves of absence for accident, illness, or quarantine
Ed. Code 45190-45209	Resignations and leaves of absence for classified employees
Gov. Code 8355	Certification of drug-free workplace, including notification
H&S Code 104420	<u>Tobacco-free schools</u>
<b>Federal</b> 41 USC 8101-8106	<b>Description</b> Drug-Free Workplace Act
Management Resources Website	Description <u>CSBA District and County Office of Education Legal Services</u>
Cross References	

CodeDescription3513.3Tobacco-Free Schools

3513.3	<u>Tobacco-Free Schools</u>
3513.4	Drug And Alcohol Free Schools
4020	Drug And Alcohol-Free Workplace
4032	Reasonable Accommodation
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4161	<u>Leaves</u>
4161	<u>Leaves</u>
4161.1	Personal Illness/Injury Leave
4161.8	Family Care And Medical Leave
4161.9	Catastrophic Leave Program
4161.9	Catastrophic Leave Program
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4215	Evaluation/Supervision
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4261	<u>Leaves</u>
4261	<u>Leaves</u>
4261.1	Personal Illness/Injury Leave
4261.8	Family Care And Medical Leave
4261.9	Catastrophic Leave Program
4261.9	Catastrophic Leave Program
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4315	Evaluation/Supervision
4361	<u>Leaves</u>
4361	<u>Leaves</u>
4361.1	Personal Illness/Injury Leave

4361.8	Family Care And Medical Leave
4361.9	Catastrophic Leave Program
4361.9	Catastrophic Leave Program
5131.62	<u>Tobacco</u>
5131.62	<u>Tobacco</u>