Sample Emergency Plan

1. Family Contacts (Who lives in same household):
    a. Name: _____

       Phone:_____

       Email: _____

    b. Name: _____

       Phone:_____

       Email: _____

    c. Name: _____

       Phone:_____

       Email: _____

    d. Name: _____

       Phone:_____

       Email: _____

    e. Name: _____

       Phone:_____

       Email: _____

2. Emergency Contacts (Dr's info, Local Law Enforcement, Other members who don't live on same address):
    a. Name: _____

       Phone:_____

Email: _____

b. Name: _____

   Phone:_____

   Email: _____

c. Name: _____

   Phone:_____

   Email: _____

d. Name: _____

   Phone:_____

   Email: _____

e. Name: _____

   Phone:_____

   Email: _____

3. Incase of evacuation make sure all family members are aware of multiple escape routes from property. Write your plan and ensure all family members are aware of which doors to evacuate from and what is the meeting point:

   _____

   _____

   _____

   _____

4. Prepare your Family Emergency Kit? Document location and content of it and ensure all family members are aware of its location:

_____

_____

_____

_____

5. Backup keys, critical banking cards, sensitive personal items location(Passport etc):

_____

_____

_____

_____

6. Have you been stocking up grocery items as suggested in emergency preparedness plan?

_____

7. Document your financial assets details (Don't share completed document with anyone other than family members privy to this info). This can include bank account details, insurance details, Deposit Box, GICs, TFSAs and other info which your family might need to know incase of emergency where House Head is not available for longer period of time.

_____

_____

_____

_____

8. For emergency that doesn't require evacuation i.e electricity outage, gas outage, furnace issues, water outage etc. Document key steps to verify and key contacts.

Hydro Company Name & Contact :

_____

Gas Company Name & Contact :

_____

Water Company Name & Contact :

_____

Furnace/AC Company Name & Contact :

_____

Incase of outage , document your action plan:

_____

_____

_____

_____

9. Key Insurance Contacts:

   Car Insurance Name & Contact :

   _____

   House Insurance Name & Contact :

   _____

10. List of all key items to be on hand for emergencies and their location:

    Key Medicines :

    _____

    Key Medicines :

_____

Key Items :

_____

EpiPen :

_____

Backup Cash :

_____