

ARTICLE I – NAME

The name of the organization shall be the “Port Huron Northern Band Boosters”.

ARTICLE II – MISSION

The mission of the Port Huron Northern Band Boosters shall be to support the activities of and promote interests of the Port Huron Northern High School Band and auxiliary programs, here and after to be referred to as "The Bands of Port Huron Northern".

ARTICLE III – AFFILIATIONS AND MEMBERSHIP

TERM : All affiliations are for a period of one year, commencing on June 1 and terminating on May 31 of the following year.

DEFINITION: In order to be a member-in-good-standing of the Port Huron Northern Band Boosters, a person must attend at least three meetings during the school year; one June through November, one December through April, and one at a time of the person’s choosing.

Attendees must sign the attendance list at each business meeting, and the list shall be published as part of the minutes of that meeting. All corrections must be made before the minutes are approved at the following meeting.

Membership in good standing pertains to eligibility to run or vote for elective office. All those in attendance at regular meetings are eligible to vote on regular business.

ARTICLE IV– OFFICERS AND DUTIES

SECTION A - OFFICERS: The officers of the Port Huron Northern Band Boosters are: President, Vice President, Secretary and Treasurer. Officers are elected annually for a term of one year. All officers must be a member-in-good-standing and a parent or guardian of a student enrolled in the Bands of Port Huron Northern.

SECTION B - PRESIDENT: The President shall preside at all meetings of the membership and the Executive Board, appoint committee chairpersons, appoint a nominating committee prior to the annual meeting, and call for an audit of the organization's financial status prior to the close of the year's activities. The President shall also be, or appoint a booster member as, the Port Huron Northern Band Boosters' representative to Port Huron Northern High School's School Improvement Council and other school functions as required.

SECTION C - VICE PRESIDENT: The Vice President shall assume the duties of and exercise the powers of the President in the absence of the President. The Vice President shall assume the office of President should that office become vacant at any time after the election of officers. The Vice President shall oversee all fund raising activities of the Port Huron Northern Band Boosters.

SECTION D - SECRETARY: The Secretary shall keep accurate records and minutes of all meetings of the membership and the Executive Board, maintain all records and valuable papers of the Port Huron Northern Band Boosters, and conduct the correspondence of the organization as directed by the President.

SECTION E - TREASURER: The Treasurer shall keep accurate records of all financial matters regarding the Port Huron Northern Band Boosters and shall regularly report the financial standing of the Port Huron Northern Band Boosters to the membership and Executive Board.

ARTICLE V - ELECTION OF OFFICERS

SECTION A - NOMINATING COMMITTEE: A Nominating Committee of at least three members shall be appointed by the President at the March general meeting and begin drawing up the slate of nominees for each office. They shall distribute the slate of nominees to the membership at the April general meeting. Additional nominations may be made by any member-in-good-standing from the floor at that meeting. All members of the Nominating Committee, all nominees, and all those voting for officers must be members-in-good-standing of the Port Huron Northern Band Boosters.

No nominations may be made after the April general meeting unless all candidates for any office withdraw or cease to be members-in-good-standing. In that case, the floor at the May meeting shall be open for nominations for that office only.

SECTION B - VACANCIES: The Executive Board shall fill the vacancy for the un-expired term of any elected office, except that the Vice President shall fill any vacancy for the office of President.

SECTION C - TERM OF OFFICE: The term of office for each elected officer shall be a one year period commencing on June 1 and expiring on May 31 of the following year.

ARTICLE VI- EXECUTIVE BOARD

SECTION A - MEMBERS: The Executive Board of the Port Huron Northern Band Boosters shall be composed of the elected Band Booster officers. The Port Huron Northern High School Band Director and the immediate Past President shall serve as ex-officio members of the Executive Board.

SECTION B - AUTHORITY: The Executive Board shall have full authority in all matters of the Port Huron Northern Band Boosters, including the disposition and disbursement of funds. At the beginning of the fiscal year and at any time thereafter, if deemed necessary, the Executive Board may determine a monetary expenditure threshold above which proposed disbursements must receive prior approval by the Executive Board. The Treasurer and one other elected officer designated by the President shall be authorized to sign checks and disburse funds.

SECTION C - REMOVAL: The Executive Board shall have the authority to remove any officer or committee chairperson by a majority affirmative vote of the Executive Board at two consecutive meetings.

ARTICLE VII – MEETINGS

SECTION A - EXECUTIVE BOARD: The Executive Board shall meet as needed. A majority of the members of the Executive Board shall constitute a quorum of the Board for the purpose of conducting business. Special meetings of the Board may be called by the President or the Band Director as required.

SECTION B - MEETINGS: A minimum of eight business meetings of the membership of the Port Huron Northern Band Boosters will be held during the year. All meetings of the Port Huron Northern Band Boosters will be open meetings and the date, time and place of the meetings will be publicized in advance.

SECTION C - ELECTIONS: The May meeting of the Port Huron Northern Band Boosters will be held for the primary purpose of election of officers for the following year.

ARTICLE VIII – COMMITTEES

SECTION A: Special committees may be established by the President as needed. All chair-persons are appointed by the President.

SECTION B -- PUBLIC RELATIONS PERSON: A public relations person may be appointed by the president to work with the Student PR Band member/s to publish and advertise activities of the Bands in local papers and publications including the bi-monthly Port Huron Northern High School publication “Northern Notes”.

ARTICLE IX – FINANCES

The Executive Board shall have sole authority for the administration of the finances of the Port Huron Northern Band Boosters with the goal of improving and enhancing the Bands of Port Huron Northern and the student band members. No revenues or expenses of the Port Huron Northern Band Booster Organization will be used to the benefit of any member of the Port Huron Northern Band Boosters.

ARTICLE X – PROPERTY

Unless otherwise stipulated at the time of purchase, all equipment and supplies, including musical instruments, uniforms and regalia, purchased by the Port Huron Northern Band boosters for the exclusive use of the Bands of Port Huron Northern shall become the property of Port Huron Northern High School Bands.

ARTICLE XI – AMENDMENTS

These Bylaws may be amended only by a quorum of the Executive Board and a two-thirds affirmative vote of those in attendance at a regular business meeting of the Port Huron Northern Band Boosters. The intent to amend these Bylaws, as well as proposed changes, must be announced and publicized at the previous business meeting. **

**Reviewed and amended: June 15, 2004
**Reviewed and amended: June 14, 2005
**Reviewed and amended: October 10, 2006