

Early Warning System Useability Planning

What is an Early Warning System (EWS):

- An early warning system (EWS) is a tool that uses student data to identify students who may be at risk of dropping out of school or not meeting post-high school outcomes.
- EWSs help schools and districts identify students who may need extra support to stay in school. They can also help schools identify issues that may contribute to students dropping out, such as school climate issues or achievement patterns.
- EWSs use a variety of data sources, including local and historical data, research-based indicators, and insights from students and other people.
- EWSs use indicators such as attendance, behavior, and course performance to identify students at risk.
- EWSs provide targeted support and interventions to students who are identified as at risk. These interventions should be tailored to the specific needs of the student.
- EWSs can be an effective strategy to address dropout, but they are not a standalone solution. They can be most effective when coaches work with teachers to analyze student data and plan interventions.

Benefits:

- 1- All people can see data for a student or group of students in one place
- 2- Data points are easily combined to create full picture of the student
- 3- Supports and Interventions can be tracked for effectiveness

Next Steps:

[Administrator Checklist](#)

[Teacher Checklist](#)



Scan QR Code to fill out the Checklist form

Early Warning System Useability Planning

EWS in School Teams

Team	Purpose/Timing	EWS Support	Training
School Leadership Team	The School Leadership Team should create and maintain the schools 90/180 day plan.	-Utilize schoolwide data entered into the EWS to better understand trends and correlations between data. They may also use this to track plan effectiveness.	
Tier 1 PBIS Team	This team evaluates school-wide behavior and SEL data to inform universal shifts to promote a safe learning environment (TFI Tier 1) (Team Charter)	-Utilize school-wide behavior data percentages to determine shifts and student percentages -Utilize schoolwide student and teacher SEL data to determine schoolwide needs for SEL instruction -Review the percentage of students that are receiving support and intervention to determine if Tier 1 is working.	
Tier 2 behavior/SEL Intervention team	The Tier 2 team is responsible for identifying students who may need intervention, assigning appropriate interventions, supporting the implementation of interventions, and monitoring the fidelity and progress of interventions.	-Utilize sorting data to determine which students may need intervention based on established decision rules. -Enter interventions on the intervention platform -Review interventions on the intervention platform -Track the effectiveness of the intervention on the platform. -Communicate with staff needed to run interventions through the platform. -Upload useful documents on the platform (mind confidentiality)	
Tier 3 Behavior/SEL intervention team	The Tier 3 team creates, implements, and tracks individualized student interventions. This team is	-Utilize sorting data to determine which students may need intervention based on established decision rules. -Enter interventions on the intervention platform -Review interventions on the intervention platform	

Early Warning System Useability Planning

	highly individualized and supports one student at a time.	<ul style="list-style-type: none"> -Track the effectiveness of the intervention on the platform. -Communicate with staff needed to run interventions through the platform. -Upload useful documents on the platform (mind confidentiality) 	
Tier 1 School Attendance Team	The Tier 1 school attendance team creates and implements procedures regarding attendance, promotes positive attendance with all stakeholders, monitors school-wide attendance data, etc.	<ul style="list-style-type: none"> -Utilizes school-wide attendance percentages to inform attendance shifts -Sort attendance by demographic to better understand which demographics are particularly at risk to better inform shifts -Evaluate SEL and Attendance data together to understand how these interplay to better inform shifts 	
Collaborative Team Meetings (CTM)	CTMs are held usually between grade level or department level teams. They are utilized to answer the four PLC questions of: 1) What do we want students to know? 2) How will we know if they know it? 3)What will we do if they do? 4)What will we do if they don't?	<ul style="list-style-type: none"> -Look at student data by class or subject area. -Make correlations between different data points. -Create action plans around instruction. -Enter student supports. 	
School Safety Team	The school safety team completes threat assessments (typically using the CSTAG) to identify current and potential ongoing risk for a student. They also create and implement interventions and supports to increase the	<ul style="list-style-type: none"> -Document and evaluate student behavior -Document and evaluate student intervention -Evaluate other student data 	

Early Warning System Useability Planning

	students skill and maintain safety.		
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Stakeholder Use Ideas:

Time Frame	School Administrator	School Counselor	Interventionist	Teacher
Daily	<ul style="list-style-type: none"> -Check student birthdays -Add in support notes 	<ul style="list-style-type: none"> -Update interventions -Use student profiles in individual student meetings -Utilize student profiles when speaking with parents -Update support notes 	<ul style="list-style-type: none"> -Update interventions -Monitor intervention effectiveness -Update Support Notes -Utilize student profiles when supporting students 	<ul style="list-style-type: none"> -Update support notes -Review other support notes -Review behavior referrals
Weekly	<ul style="list-style-type: none"> Check intervention updates 	<ul style="list-style-type: none"> -Utilize weekly Tier 2 meetings to determine who needs intervention -Update interventions -Evaluate interventions -Utilize Playbook -Administer Check-ins 	<ul style="list-style-type: none"> -Utilize weekly Tier 2 meetings to determine who needs intervention -Update interventions -Evaluate interventions -Utilize Playbook 	<ul style="list-style-type: none"> -Utilize weekly in the team meeting -Monitor students that are trending up or down -Update interventions -Utilize Playbook -Administer student check-ins
Monthly	<ul style="list-style-type: none"> -Utilize data in Tier 1 meetings -Evaluate monthly data shifts in behavior, attendance, and academics 	<ul style="list-style-type: none"> -Utilize data in Tier 1 meetings -Evaluate monthly data shifts in behavior, attendance, and academics 	<ul style="list-style-type: none"> -Utilize data in Tier 1 meetings -Evaluate monthly data shifts in behavior, attendance, and academics 	<ul style="list-style-type: none"> -Sort student data by different data categories to identify groups of students needed for different areas of differentiated instruction of targeted support.
Periodically	<ul style="list-style-type: none"> -Administer and evaluate SEL Surveys -Utilize data for threat assessment 	<ul style="list-style-type: none"> -Administer and evaluate SEL Surveys -Utilize data for threat assessment 	<ul style="list-style-type: none"> -Evaluate student SEL data 	<ul style="list-style-type: none"> -Parent Teacher Conference -Evaluate student SEL data

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