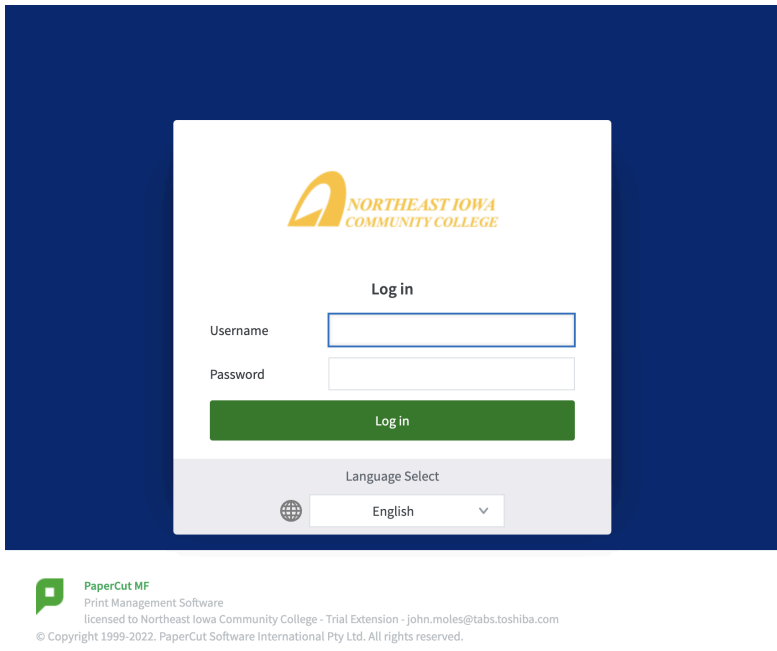


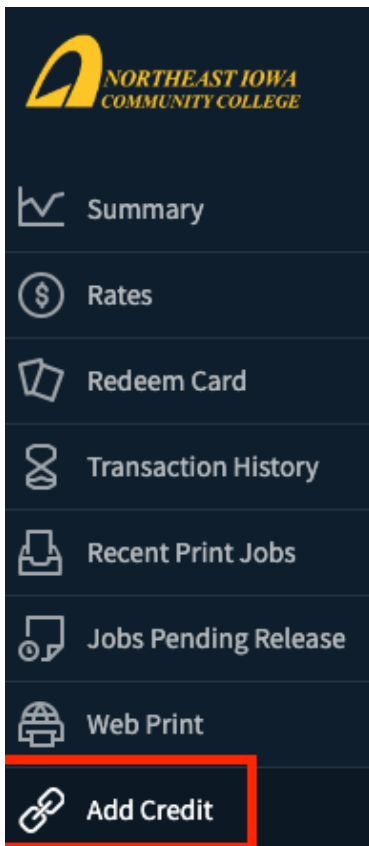
Instructions to Add More Pages to Your NICC Printing Account

1. Go to the NICC Print PaperCut portal (print.nicc.edu) and enter your NICC username and password



The image shows the login page for the NICC Print PaperCut portal. The page has a dark blue background. In the center, there is a white box containing the Northeast Iowa Community College logo (a stylized orange 'N' followed by the text 'NORTHEAST IOWA COMMUNITY COLLEGE'). Below the logo, the text 'Log in' is displayed. There are two input fields: 'Username' and 'Password'. Below these fields is a green 'Log in' button. At the bottom of the white box, there is a 'Language Select' dropdown menu with 'English' selected. At the bottom of the page, there is a small green icon and text: 'PaperCut MF Print Management Software licensed to Northeast Iowa Community College - Trial Extension - john.moles@tabs.toshiba.com © Copyright 1999-2022. PaperCut Software International Pty Ltd. All rights reserved.'

2. Select the **Add Credit** menu option



3. Select the amount you would like to add and click **Add value**

Add credit using PayPal

Username

Current balance

Amount to add

✓ --- Select the amount ---

\$2.00



\$5.00

\$10.00

Add value

4. You will be redirected to the PayPal payment system.

- You can either pay with PayPal or click **Pay with Debit or Credit Card** if you do not have a PayPal account

  \$2.00 USD

Pay with PayPal

Enter your email address to get started.

Email or mobile number



[Forgot email?](#)

Next


or

Pay with Debit or Credit Card

[Cancel and return to Northeast Iowa Community College](#)

  English | Français | Español | 中文

5. Follow the prompts for the card details and billing address as required, then click **Pay Now**.

£2.00 GBP

PayPal Guest Checkout

Your financial details won't be shared with the merchant.

Country
United Kingdom

Card type


Card number

Expiry Date

CSC

First name

Last name



PayPal is the safer, easier way to pay

No matter where you shop, we help keep your financial information more secure.

Billing Address

Address line 1

Address line 2 (optional)

Town/City

County (optional)

Postcode

☒ Send to my billing address

Contact information

Phone number type
Mobile

Mobile number
+44

Email address

You acknowledge the [terms](#) of the service PayPal provides to the seller, and agree to the [privacy statement](#). No PayPal account required.

Pay Now

6. You will be redirected back to your NICC Print PaperCut portal and your account balance should be updated

If you have any questions, please contact the Helpdesk at helpdesk@nicc.edu or ext 555.