

# Lawrence Berkeley National Laboratory FlexiSpot Employee Discount Order Form

To use the 12% employee discount for FlexiSpot items, please send this form filled in as an email attachment to Rhona Manaois at [Rhona@flexispot.com](mailto:Rhona@flexispot.com). FlexiSpot will process the request and create a custom invoice for your order which can be paid via personal credit card or other personal payment options. Be sure to use your @lbl.gov email address to show that you are an employee of Lawrence Berkeley National Laboratory and eligible for the discount.

## **Personal Information of Berkeley Lab Employee:**

- Name:
- Contact Number:
- Email Address:
- Complete Shipping Address:

## **Product Information:**

- Product Name:
- Desktop Material:
- Desktop Color:
- Desktop Size:
- Height Range:
- Frame Color:
- Accessories Model Number & Color:
- Quantity:
- Product Link:
- FlexiSpot asks that you add a screenshot of the item(s), options and pricing seen on the website and include the date of the image as proof of pricing.

For questions or concerns about ordering, please refer to the [FlexiSpot Employee Discount information webpage](#) or you can contact [ergo@lbl.gov](mailto:ergo@lbl.gov).