

**BOARD OF EDUCATION OF DUNDEE CENTRAL SCHOOL**  
**AGENDA FOR REGULAR MEETING**  
**JUNE 12, 2025**  
**REGULAR MEETING AT 6:00PM**

**1. ANTICIPATED EXECUTIVE SESSION - at 5:00 pm prior to regular meeting.**

- 1.1. Discussion of matters leading to the employment or removal of a particular person.

Moved:

Seconded:

Approved/Defeated:

**2. OPENING AND MINUTES.**

2.1. Call to order.

- 2.1.1. Pledge to the Flag.

2.2. Resolution to approve minutes.

- 2.2.1. Resolution to approve the following:

- 2.2.1.1. Minutes of the regular meeting of May 8, 2025.

Moved:

Seconded:

Approved/Defeated:

2.3. Resolutions, other.

- 2.3.1. Approval of the agenda.

Moved:

Seconded:

Approved/Defeated:

2.4. Announcements and Reports.

- 2.4.1. The next regular meeting of the Board of Education will be July 10, 2025 at 5:00 pm in the Public Meeting Room, with an Anticipated Executive Session at 4:00 pm.

- 2.4.2. Presentation - Rebecca Trank - Curriculum Update

**3. INTER SCHOOL ACTIVITIES.**

3.1. Resolutions.

- 3.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 3.1.1.1. Approve the Student Teacher placement of Anthony Sciacca, Keuka College Student, with Jenn Maloney from September 2, 2025 through October 17, 2025.

- 3.1.1.2. Accept the donation from Dandy Mini Marts, Inc., in the amount of \$5,000.00, for the Dandy Mini Marts Scholarship.

- 3.1.1.3. Accept the donation of 40 cap/gowns for the 4PK program at DCS, from 3D Auto and Druker's Towing.
- 3.1.1.4. Policy 7410 - Extracurricular Activities - Revised

Moved:

Seconded:

Approved/Defeated:

### 3.2. Announcements and Reports.

#### 3.2.1. Upcoming Events -

- June 16th - Last Day of Classes for JSHS  
Jr. High Academic Awards @ 10 am in the Auditorium
- June 17th - Elementary Starburst  
JV/Varsity Athletic Awards @ 6 pm on Scotsmen Field
- June 17th - 25th - Regents Exams
- June 18th - Yates County Scholars Dinner
- June 19th - Juneteenth - NO SCHOOL
- June 23rd - 25th - Early Dismissal for Elementary School @ 11:45 am
- June 25th - Last Day of School for Elementary
- June 26th - Last Day for 10 Month Staff  
6th Grade Graduation @ 9 am in the Auditorium  
12th Grade Graduation @ 6 pm on the Front Lawn
- June 30th - Final Report Cards available on School Tool for JSHS
- July 4th - July 4th Holiday - Building Closed
- July 10th - BOE Reorganizational Meeting @ 5 pm in the PMR

#### 3.2.2. High Fives to our Elementary STAR Students for the month of May: Janelle Hoover, Serenity Montgomery, Bradley Ciesleski, Conor Allen, Sandra Kreidler, Kaylynn Nolt, Liam Davis, Onnaleigha Johnson, Penelope Bailey, Lily-Ann Easling, Ashlynn Bagliere, Austin Dillon, Riley VanHorn, Brennan Rhode, Caleb Thomas, Avery Barnum, Rebecca Busch, Layla Bennett, Cal-El Davis.

#### 3.2.3. CONGRATULATIONS to our Spring Sports Teams/Athletes:

##### **Varsity Track -**

**Kendall Parker** earned wins in the 100 and 200 at Sectionals!

**Grady Cole** earned a win in Discus at Sectionals!

**Kendall Parker** advances to the NYS Track Championships this weekend at Middletown HS as the 2nd seed in NYS!!!

##### **Varsity Softball-**

Earned the Number 1 Seed going into Sectionals, losing in the Semi-Final round to Bolivar-Richburg.

##### **Varsity Baseball -**

Lost in the First Round to Perry.

##### **Varsity Trap -**

**Caleb Bartlett** earned High Overall Average, Male, Class 1A Conference 7

**Samantha Dillon** earned High Overall Average, Female, Class 1A Conference 7!

**Caleb Bartlett** was named to the “All Star” team for being in the top 100, he tied for 24th, out of 2,937 spring league participants statewide.

**Great job to all our athletes and coaches!!!**

#### **4. REPORTS TO THE BOARD.**

##### **4.1. Resolutions.**

4.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 4.1.1.1. Approve the Board of Education meeting dates for the 2025-2026 school year.
- 4.1.1.2. Approve the MOA between the Dundee Central School District and the Civil Service Employees’ Association, regarding school closure due to emergency conditions, effective July 1, 2025.
- 4.1.1.3. Approve the contract between the Dundee Central School District and Hillside, for therapeutic educational programming, effective July 1, 2025 through June 30, 2026.
- 4.1.1.4. Approve the agreement between the Dundee Central School District and Geneva General Hospital, for Athletic Trainer Service, effective July 1, 2025 through June 30, 2026.
- 4.1.1.5. Approve the engagement letter from Bonadio & Co. LLP, for Extra-Classroom advisor training, on September 2, 2025.
- 4.1.1.6. Approve the contract between the Dundee Central School District and Tina Lass, for Social Work Supervision, effective July 1, 2025 through June 30, 2026.
- 4.1.1.7. Approve the contract between the Dundee Central School District and Ferrara Fiorenza PC, for legal services, effective July 1, 2025 through June 30, 2026.
- 4.1.1.8. Approve the MOU between the Dundee Central School District and LPB Consulting, to provide evaluation services for the Dundee Central School District Extended School Day/School Violence Prevention Grant, effective July 1, 2025 through June 30, 2026.
- 4.1.1.9. Approve the MOU between the Dundee Central School District and LPB Consulting, to provide evaluation services for the Penn Yan Central School District Extended School Day/School Violence Prevention Grant, effective July 1, 2025 through June 30, 2026.
- 4.1.1.10. Approve the contract between the Dundee Central School District and Juventas Physical, Occupational, and Speech Therapy Services, PLLC, effective July 1, 2025 through June 30, 2026.
- 4.1.1.11. Approve the contract between the Dundee Central School District and Nelly Dixon, for Behavior Analyst and Consultant Services, effective July 1, 2025 through June 30, 2026.
- 4.1.1.12. Approve the resolution for RIC One Risk Operations Center, for data privacy practices, effective July 1, 2025 through June 30, 2026 - [Agenda #2](#).
- 4.1.1.13. Approve the contract between the Dundee Central School District and City Span, for Software and Licensee rights, effective July 1, 2025 through June 30, 2026.

Moved:

Seconded:

Approved/Defeated:

4.2. Resolution - Capital Improvement Project

4.2.1. To act upon the recommendation of the Superintendent to approve the following:

- 4.2.1.1. Approve the Professional Services Agreement between the Dundee Central School District and LaBella Associates, D.P.C, for the RBM Inspection Services for the 2025 Capital Improvement Project.
- 4.2.1.2. Approve the Proposal for Consulting Services between the Dundee Central School District and Roth Consulting Group, Inc, for the food service design work.
- 4.2.1.3. Approve the RFP for Surveying Services between the Dundee Central School District and Fagan Engineers, for the 2025 Capital Improvement Project.
- 4.2.1.4. Approve the agreement between the Dundee Central School District and LaBella Associates, D.P.C., for Architect Services, for the 2025 Capital Improvement Project. - [Agenda #3](#).
- 4.2.1.5. Approve the agreement between the Dundee Central School District and Watchdog Building Partners, LLC, Construction Management Services, for the 2025 Capital Improvement Project. - [Agenda #4](#).
- 4.2.1.6. Approve the Capital Project Bond Resolution - [Agenda #5](#).

Moved:

Seconded:

Approved/Defeated:

4.3. Announcements and Reports.

- 4.3.1. President's Report
- 4.3.2. Superintendent's Report.
- 4.3.3. Student Representative Report.
- 4.3.4. Board Member Forum.
- 4.3.5. Public Comment. \*The Board asks that public comment be limited to 3 minutes per person.

**5. BUSINESS OFFICE REPORTS.**

5.1. Resolutions.

5.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 5.1.1.1. Approve the Extra Classroom Activity Fund Treasurer's Report for the period of April 1, 2025 through April 30, 2025.
- 5.1.1.2. Approve the Extra Classroom Activity Fund Treasurer's Report for the period of May 1, 2025 through May 31, 2025.
- 5.1.1.3. Approve the Treasurer's Report for the period of April 1, 2025 through April 30, 2025.
- 5.1.1.4. Approve the Budget Transfer for Fund A, in the amount of \$7,402.00, to cover required I/F transfer for 4408 PGM.
- 5.1.1.5. Approve the Budget Transfer for Fund A, in the amount of \$42,332.00, to cover anticipated expenses through 6/30/25.
- 5.1.1.6. Approve the Budget Transfer for Fund A, in the amount of \$25,500.00, to cover May account deficits.
- 5.1.1.7. Approve the Budget Transfer for Fund A, in the amount of \$20,425.00, to adjust bank principal/interest to the amount due.

- 5.1.1.8. Declaration of the following items as surplus and authorize the purchasing agent to dispose of these items in a manner that is in the best interest of the school district, including e-waste recycling if warranted: 265 obsolete Lenovo laptop computers, lot of miscellaneous partial computers, parts and peripherals, Aruba wireless controller and access points.
- 5.1.1.9. Authorize the transfer of \$42,362.45 of pre-referendum capital project expenses to the capital fund for voter approved capital improvement projects.
- 5.1.1.10. Authorize the transfer of \$49,600 of unreserved, unappropriated fund balance to Reserve for TRS Contributions and the amount in excess of RPTL 1318 limitation, after TRS Contribution transfer, to 2023 Capital Reserve, effective June 30, 2025.

Moved:

Seconded:

Approved/Defeated:

## 5.2. Announcements and Reports.

- 5.2.1. General Fund - Account A: Revenue and Appropriation Status dated April 2025.  
Cafeteria Fund - Account C: Revenue and Appropriation Status dated April 2025.  
Special Aid Fund - Account F: Revenue and Appropriation Status dated April 2025.  
Expendable Trust Fund - Account TE: Revenue Status dated April 2025.

## 6. **PERSONNEL.**

### 6.1. Resolutions in Regards to Administrators and Teachers.

- 6.1.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:
  - 6.1.1.1. Accept the resignation of Leslie Mullin, Teaching Assistant, effective May 21, 2025, for personal reasons.
  - 6.1.1.2. Accept the resignation of Jenna Tremaine, Elementary Teacher, effective June 26, 2025, for personal reasons.
  - 6.1.1.3. Accept the resignation of Julie Dunkelberger, JSHS Special Education Teacher, effective July 1, 2025, to take the position of District Data Coordinator.
  - 6.1.1.4. Approve the conditional appointment of the following substitute teachers for the 2025-2026 school year:
    - 6.1.1.4.1. Madison Everetts, uncertified substitute teacher, effective June 13, 2025.
    - 6.1.1.4.2. Kailey Yeoman, building substitute teacher, effective June 9, 2025.
  - 6.1.1.5. Approve the following 2025 Summer Program teachers:
    - 6.1.1.5.1. TRAILS Program: Alicia Parkhurst, Ashley Pennington, Aubrey Hill, Elena Ludwig, Jennifer Maloney, Ryan Griffiths, Simone Rosno, Sarah Gordner, Carla Brouwere, Karen Thompson, Lindsay Will, Angela Kendall, Taegan Sharp, Emily Grizenki.
    - 6.1.1.5.2. JSHS Program/Sports Clinics: Bradley Grizenko, Mercy Baley, Phillip Precourt, David Semans Jr.

- 6.1.1.5.3. Special Education Program: Ashley Emerson, Kim Cratsley, Danielle Mathews, Chris Mumby.
- 6.1.1.5.4. Related Services: Linn Aftuck.
- 6.1.1.5.5. Nursing Services: Kristen Wagner, Mary Cornish.
- 6.1.1.5.6. Substitutes: Jennifer Ballard
- 6.1.1.6. Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, to appoint Shannon Spina, who holds valid New York State Certification permitting her to teach subjects in Special Subjects (Special Education) in the public schools of New York State to the tenure appointment in JSHS Special Education Teacher, effective July 1, 2025.
- 6.1.1.7. Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, to appoint Molly Soppe, who holds valid New York State Certification permitting her to teach subjects in Special Subjects (Physical Education) in the public schools of New York State to the tenure appointment as Elementary Physical Education Teacher, effective July 1, 2025.
- 6.1.1.8. Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents to appoint James Dillon, who holds Pending New York State Certification permitting him to teach Mathematics (Grades 7-12) in the public schools of New York State, to the position of JSHS Mathematics Teacher in the Academics (Math) tenure area for a probationary period of four years, to commence on July 1, 2025 and to expire on July 1, 2029 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time; and that James Dillon during his first year of this appointment be paid at the annual salary as outlined in the agreement between the Dundee Teachers' Association and the Board of Education, dated July 1, 2024, as being the salary for a teacher on Step 1 of the current agreement plus any hours or degrees.
- 6.1.1.9. Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents to appoint Ward Brower, of Watkins Glen, NY 14891, who holds Pending New York State Certification permitting him to teach Physical Education (Grades K-12) in the public schools of New York State, to the position of Elementary Physical Education Teacher in the Special Subjects (Physical Education) tenure area for a probationary period of four years, to commence on July 1, 2025 and to expire on July 1, 2029 (unless extended in accordance with the law). This expiration date is tentative and conditional only.  
Except to the extent required by the applicable provision of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c

and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time; and that Ward Brower during his first year of this appointment be paid at the annual salary as outlined in the agreement between the Dundee Teachers' Association and the Board of Education, dated July 1, 2024, as being the salary for a teacher on Step 3 of the current agreement plus any hours or degrees.

Moved:

Seconded:

Approved/Defeated:

6.2. Resolutions in Regards to Support Staff.

6.2.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

6.2.1.1. Accept the resignation of Ron Ballard, Bus Driver, effective June 30, 2025, for retirement purposes, to remain on as a substitute.

6.2.1.2. Accept the resignation of Brian Quackenbush, Bus Driver, effective June 30, 2025, for retirement purposes, to remain on as a substitute.

6.2.1.3. Approve the permanent Civil Service appointment of Melvin O'Rourke, effective June 14, 2025.

6.2.1.4. Abolish the 1.0 temporary Director of Facilities I position, effective June 30, 2025.

6.2.1.5. Approve the conditional appointment of the following support staff for the 2025-2026 school year:

~~6.2.1.5.1. David Mulberger, substitute Bus Driver, effective June 13, 2025.~~

6.2.1.6. Approve the unpaid parental leaves for Kristen Hunt, following maternity leave, commencing June 10, 2025 through June 26, 2025.

6.2.1.7. Approve the following 2025 Summer Program support staff:

6.2.1.7.1. Teacher Aides/Bus Monitors: Hayley Semans, Amanda Hill, Carrie Brush, Tracy Angle, Ruth Burgess, Christina Lanning, Sadie Babuka, Kristen Hunt, Erin Birnbaum, Dianna Conklin, Tim Denmark, Carla Brouwere.

6.2.1.7.2. Food Service: Rhonda Litchfield, Lori Bedient.

6.2.1.7.3. Bus Drivers: Nanci Clark, Teri Radcliff, Joe Crane, Andy Howell, Heidi Orozco, Nella Hurlburt, AC Dobson, John Gibson, James Sorce.

6.2.1.7.4. Substitutes: Carla Brouwere, ~~Pam Ameigh.~~

Moved:

Seconded:

Approved/Defeated:

**7. CURRICULUM.**

**7.1. Resolutions.**

7.1.1. To act upon the recommendation of the Superintendent to approve Special Education placements:

7.1.1.1. Approve the Committee Meeting Recommendations Report for meetings held from April 29, 2025 through May 30, 2025.

Moved:

Seconded:

Approved/Defeated:

**8. EXECUTIVE SESSION.**

8.1. Discussion of matters leading to the employment, promotion, demotion, discipline, suspension or removal of a particular person.

Moved:

Seconded:

Approved/Defeated:

**9. ADJOURNMENT.**

9.1. A motion was offered to adjourn at \_\_\_\_\_pm.

Moved:

Seconded:

Approved/Defeated:

**Note:** Items added to the agenda after it was first distributed (i.e., addendum items) are highlighted in gray.