

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
August 28, 2024
PUBLIC SESSION AGENDA

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DATE: August 28, 2024
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

I.	Call to order by the President
II.	Statement of Conformance to the Open Public Meetings Act
III.	Flag Salute
IV.	Roll Call
V.	Executive Session
VI. R.C.V.	Approval of minutes from the following meetings: July 17, 2024 Work Session July 31, 2024 Executive Meeting July 31, 2024 Public Board Meeting
VII.	<u>Student Liaison Report</u> None at this time
VIII.	<u>Student and Staff Recognitions</u> None at this time
IX.	<u>Communications</u>
X.	<u>Presentations</u>
XI.	RECESS - <i>Full copies of the agenda will be available after the recess</i>
XII.	<u>Presentations</u>

XIII.	<p><u>Committee Reports</u></p> <p>Strategic Planning Committee - no report</p> <p>Buildings & Grounds Committee - no report</p> <p>Finance Committee - no report</p> <p>Communications Committee - no report</p> <p>Curriculum Committee - no report</p> <p>Legislative Report - no report</p> <p>Policy Committee - no report</p> <p>Special Education Advisory Committee - no report</p> <p>Scholarship Committee Report - no report</p> <p>Township Liaison Report - no report</p> <p>Emergency Preparedness Report - no report</p> <p>Burlington Township Foundation Liaison - no report</p>
XIV.	<p>Superintendent's Monthly Report -</p> <p> A. Personal Update</p> <p> B. Superintendent's Monthly Report - August 2024</p>
XV.	<p><u>Open to the Public (Agenda Items Only)</u></p> <p><i>Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.</i></p>
XVI.	<p>Dr. Bell's Report for Board Action -</p> <p><i>PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.</i></p>

		A.		<u>PERSONNEL</u>	
	R.C.V.	1.		Recommend approval of the following substitutes for the 2024/25 school year, pending meeting employment requirements, as listed:	
				<u>SUBSTITUTES</u>	
				<u>Sub Teachers</u> Tamika Francis, Summer Perry	
				<u>Sub Secretaries</u> none	
				<u>Sub Maintenance</u> none	
				<u>Sub Nurses</u> none	
				<u>Sub Bus Drivers</u> none	
				<u>Sub Bus Aides</u> none	
	R.C.V.	2.		Recommend accepting the following list of Emergent Hires, as listed:	
			a.	none	
	R.C.V.	3.		Recommend accepting, with regret, the retirement/resignation of:	
			a.	none	
	R.C.V.	4.		Recommend approval of the following leaves of absence:	
			a.	none	
	R.C.V.	5.		Recommend approval of the following positions:	
			a.	Personnel Listing for 2024-2025 as of August 28, 2024	
			b.	<i>(Adjustment to previously approved start date on the July 31, 2024 agenda)</i>	

				Recommend approval of Joshua Bessinger , as Elementary Teacher at Fountain Woods School, effective August 28, 2024 through June 30, 2025, at the MA + 15 level, Step “I-J”, salary as negotiated, prorated, pending meeting employment requirements. Submission has been made to the County.	
R.C.V.	6.			Recommend approval of the following transfers :	
		a.		none	
R.C.V.	7.			Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:	
		a.		none	
R.C.V.	8.			Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:	
		a.		Extra/Co-Curricular & Coaching Stipends for 2024-2025 as of August 28, 2024	
		b.		Recommend approval of a change of status for Rick Lee from Black Student Union - Volunteer Advisor to Black Student Union - Advisor at Burlington Township High School, effective for the 2024-2025 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.	
R.C.V.	9.			Recommend approval of additional teaching time for the following staff members for the 2023-2024 school year, as listed:	
		a.		2024-2025 Extra Duties as of August 28, 2024	
R.C.V.	10.			Recommend approval of summer days for the following staff members, as listed:	
		a.		2024-2025 Summer Extra Duties as of August 28, 2024	
R.C.V.	11.			Recommend approval of deduct days for the following staff members, as listed:	
		a.		none	

	R.C.V.	12.		Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:	
			a.	none	
	R.C.V.	13.		Recommend approval of the following individuals for Team and Coordinator positions as listed:	
			a.	2024-2025 Teams and Coordinators as of August 28, 2024	
	B.			<u>STUDENTS</u>	
	R.C.V.	1.		Recommend approval of home instruction for the following students, as listed:	
			a.	none	
	R.C.V.	2.		Recommend approval of the special education or alternative placement, as listed:	
			a.	none	
	R.C.V.	3.		Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:	
			a.	none	
	C.			<u>MISCELLANEOUS</u>	
	R.C.V.	1.		Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:	
			a.	District Facilities Report - July 2024	
			b.	Field Trips - July 2024	
			c.	Student Demographics - July 2024	

			d.	Suspension Report - July 2024 (Report is considered privileged in nature.)	
			e.	Residency Flash Report - July 2024	
			f.	Presenter Approval Forms - July 2024	
	R.C.V.	2.		Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:	
			a.	<u>First Reading</u> (<i>Revised First Reading where noted</i>) none	
			b.	<u>Final Adoption:</u> Regulation 1200R - Volunteers - updated for actual practice of volunteer badges issued and updated terms of SFACs. <i>First reading July 31, 2024, final adoption August 28, 2024.</i> Policy 9270 Conflict of Interest - updated to clarify that Board of Education Members should not be an officer or member of related organizations. <i>First reading July 31, 2024, final adoption August 28, 2024.</i> Bylaw 9420 Board of Education Member Recognition - update for badge and clothing, <i>First reading July 31, 2024, final adoption August 28, 2024.</i>	
			c.	<u>Job Descriptions - First Reading:</u> none	
			d.	<u>Job Descriptions - Second Reading:</u> none	
			e.	<u>Job Description - Reviewed:</u> none	
			f.	<u>Rescind Job Description:</u> none	
	R.C.V.	3.		Recommend approval of overnight trips:	
			a.	none	
	R.C.V.	4.		Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy	

				#5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)						
			a.	RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports. <u>Case Numbers</u> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						
	R.C.V.	5.		Recommend approval of the following curricula for the 2024-2025 school year:						
			a.	none						
	R.C.V.	6.		Recommend approval and acceptance of items required by the NJDOE as listed:						
			a.	none						
	R.C.V.	7.		Recommend approval of school calendar: <ul style="list-style-type: none">2024-2025 Calendar						
	R.C.V.	8.		Recommend approval for various fund-raising events, as per Policy #5136 for category III organizations: Breast Cancer Awareness including dedicating athletic events, a pink-out event, tee shirt sales, and collections to support the National Foundation for Cancer Research.						
		D.		<u>BUSINESS</u>						
	R.C.V.	1.		Recommend approval for payment of the August Bill List.						
	R.C.V.	2.		Recommend approval of the following business reports:						
			a.	Treasurer’s Report - July 2024						
			b.	Board Secretary’s Report - July 2024						

			c.	Cafeteria Report - July 2024	
			d.	Transfer Report - July 2024	
	R.C.V.	3.		<p>Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Nicholas Bice, School Business Administrator, certifies that, as of July 31, 2024, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).</p> <p>Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of July 31, 2024, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.</p>	
	R.C.V.	4.		Recommend acceptance of the following reports on Tuition:	
			a.	Tuition Contracts Billed	
			b.	Tuition Contracts Paid	
	R.C.V.	5.		Recommend approval to renew the contract with Sheppard Bus Service for 30 lease school buses (operating lease) for the period September 2024 to June 2025 at a cost of \$656,838.00 (increase of 2.5%).	

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement

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XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting **September 25, 2024**