

BOARD OF EDUCATION OF DUNDEE CENTRAL SCHOOL
MINUTES FOR REGULAR MEETING (UNOFFICIAL)
JANUARY 16, 2020
REGULAR MEETING AT 5:00PM

The regular meeting of the Board of Education of the Dundee Central School District was held on the above date. Present were John Frederick, Brittany Gibson, Douglas Hammond, Robert Neu, Jessica Shepardson-Wood and Jared Webster, Superintendent Kelly Houck, School Business Official Melissa Lawson and District Clerk Jillian Denmark. There were no guests present.

1. ANTICIPATED EXECUTIVE SESSION - at 4:00 pm prior to regular meeting.

- 1.1. Discussion of matters leading to the employment or removal of a particular person.

Moved: Jared Webster

Seconded: Brittany Gibson

Approved: 6-0

2. OPENING AND MINUTES.

2.1. Call to order.

The meeting was called to order by President Rob Neu at 5:00pm.

- 2.1.1. Pledge to the Flag.

- 2.1.2. Public Comment. *The Board asks that public comment be limited to 3 minutes per person.

There was no public comment at this time.

2.2. Resolution to approve minutes.

- 2.2.1. Resolution to approve the following:

- 2.2.1.1. Minutes of the December 12, 2019 Regular Meeting.

Moved: Brittany Gibson

Seconded: John Frederick

Approved: 6-0

2.3. Resolutions, other.

- 2.3.1. Approval of the agenda with the following revisions: 3.1.1.4 (Donation); 3.1.1.5 (Stipend); 4.1.1.7 (Auditors Report); 7.1.1.1.3 (Substitute); 7.2.1.1 (Resignation); 7.2.1.2 (New Hire)

Moved: Jared Webster

Seconded: Jessica Shepardson-Wood

Approved: 6-0

2.4. Announcements and Reports.

- 2.4.1. The next regular meeting of the Board of Education will be Thursday, February 6, 2020 at ~~6:00pm~~ 5:00pm in the Public Meeting Room, anticipated Executive Session to begin at ~~5:00pm~~ 4:00pm.

Board will convene for the February meeting at 5:00pm for regular meeting time and will discuss if all future meetings will begin at 5:00pm or remain at 6:00pm for start time.

3. INTER SCHOOL ACTIVITIES.

3.1. Resolutions.

3.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 3.1.1.1. Approve the 2020-2021 school calendar.
- 3.1.1.2. Accept the donation from The Once Again Shoppe in the amount of \$1,000 to be used for student needs as deemed necessary.
- 3.1.1.3. Approve the following volunteers for the 2020 JSHS Musical: Nick Fultz, Ann Shephardson, Morgan Allen, Tom Barton, Mindy Tortolon, Nancy Sisbarro, Jason Macmillan, Dan Gottshall, John Christensen, Lynnette Knapp, Randy Knapp, Megan Ransanici, Taylor Howell.
- 3.1.1.4. Accept the donation from King + King Architects of \$250, a 32" TV and a Yeti Cooler and Mugs to be used as raffle items for the District sponsored Mobile Mammogram on March 13, 2020.
- 3.1.1.5. Approve the stipend of \$300 for Mary Cornish, as Healthy Rewards Ambassador, to be paid by Finger Lakes Area School Health Plan.

Moved: *Brittany Gibson*

Seconded: *Jared Webster*

Approved: *6-0*

3.2. Announcements and Reports.

- 3.2.1. Mega applause to the following students for being recognized as Dundee's Mega Scots for the month of December: Grade 7 - Christopher Clancey, nominated by the Music/Art Department; Grade 8 - Jenna Erskine, nominated by the Science Department; Grade 9 - Logan Buchanan, nominated by the PBIS Team; Grade 10 - Hannah Brace, nominated by the PE/Health Department; Grade 11 - Ryleigh Hunt, nominated by the History Department; Grade 12 - Thomas Elliott, nominated by the ELA Department.
- 3.2.2. Upcoming Events -
 - January 18th - Winter Guard Home Show @ 6pm
 - January 20th - Martin Luther King Jr. Day - NO SCHOOL
 - January 21-24th - Midterm/Regents Exams
 - January 31st - End of 2nd Marking Period
 - February 6th - BOE Meeting @ ~~6pm~~ 5pm in PMR (NOTE TIME CHANGE)

4. REPORTS TO THE BOARD.

4.1. Resolutions.

4.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 4.1.1.1. Policy 3110 - School Sponsored Media (Reviewed)
- 4.1.1.2. Policy 3140 - Flag Display (Reviewed)
- 4.1.1.3. Policy 3413 - Non-Discrimination & Anti-Harassment in the School District (Reviewed)
- 4.1.1.4. Abolish the following policies from the Board Policy Manual as they are law and are not required to be policy: 1710, 1720, 1730, 2110, 2111, 2120, 2130, 2210, 2310, 2320, 2330, 2340, 3120, 3130, 3150, 3160, 3161, 3162, 3163, 3164, 3170, 3210, 3211, 3220, 3230,

3231, 3232, 3240, 3250, 3260, 3271, 3272, 3273, 3280, 3281, 3282, 3283, 3284, 3290, 3310, 3320, 3410, 3411, 3412, 3420, 3510, 3511.

- 4.1.1.5. Approve the following occasional drivers for the 2019-2020 school year: Chris Arnold, Laurie Hopkins-Halbert, Jennifer Hutches, ~~Kevin McNally~~, Stephanie Betts, Crystal Hamm.
- 4.1.1.6. Accept the audit report for the 2018-2019 school year, prepared by Bonadio & Co., LLP.
- 4.1.1.7. Accept the Quarterly Auditors Report for the period from October 1, 2019 through December 31, 2019.

Moved: John Frederick

Seconded: Brittany Gibson

Approved: 6-0

4.2. Announcements and Reports.

4.2.1. Melissa Lawson - Budget Presentation

Mrs. Lawson presented to the Board of Education and public about the upcoming 2020-2021 School Budget. There will be follow up presentations at the February and March board meetings.

4.2.2. President's Report

Mr. Neu said that it was another great week to be Dundee, he said the "White Out" game was great and he is always proud to be Dundee!

4.2.3. Superintendent's Report.

Board Visitation -

Mrs. Houck handed out a board visitation schedule to all board members and invited all board members to join on this day to tour the school and classrooms.

Capital Project Update -

Mrs. Houck said due to the mild winter conditions thus far the project is on schedule and moving along nicely. Once more interior work is complete she will be inviting the board to tour the new bus garage building.

Community Dinner -

Mrs. Houck stated that we will be holding our first Community Dinner Night on Tuesday, February 25th in the DCS Cafeteria. She explained that she thinks this will be a great way to make more community connections and she is hopeful that we will have a great turn out.

NYSED Visitation -

Mrs. Houck said she and Mr. Arnold had a meeting/visitation day with the NYSED Rep this week as follow up to our School Improvement Plan. She said that the meeting went well and the district overall for math based on last year's numbers grew dramatically, over 25 points more than the majority of districts across the state. She said there will be 2 more visits and the original committee that worked on the plan will then reconvene to discuss the next steps.

NYS OMH -

Mrs. Houck stated that she continues to work with Yates County on a grant surrounding our need for mental health services. The grant, if we receive it will provide for direct service and support for Dundee and Penn Yan school districts. She said there will be staff to help organize and allocate for families as well as provide the districts with behavior health specialists. She said

she is once again meeting with state reps next week to talk about the current need and lack of services that we as a county have.

Streaming of Events -

Mrs. Houck said that she has gotten a tremendous amount of positive feedback since we have started streaming our events live. She said this is helping our elderly community and out of town family members to still enjoy their children's events. She said Mr. Shepardson has been the driving force behind this idea and it is going very well.

BOE Retreat -

Mrs. Houck asked the board if they would be open to including all staff in the community outreach project that we have planned for the BOE Retreat; the board agreed that would be a great idea.

Meeting Times -

Mrs. Houck said that we will be meeting at 5:00pm for our February meeting and will further discuss the possibility of moving all monthly meeting start times to the 5:00 time in order to allow board members to attend extracurricular events.

4.2.4. Student Representative Report.

A lengthy discussion regarding the change in report card structuring and doing away with the Honor Roll system at the elementary level was started by Student Representative Aliyah Brewer. She asked for more explanation into the decision behind the decisions and what exactly the new report cards would entail. Mrs. Houck explained that a lot of time and research has been put into the decision to do away with the Honor Roll system in the elementary, it was not a decision that was taken lightly. She said that Mrs. Halbert even polled all the 25 schools in our BOCES district and of those 25 schools only 1 still had an elementary Honor Roll in place and it was only at the 6th grade level. Mrs. Houck explained that tons of research has backed the fact that Honor Roll at the elementary level is developmentally inappropriate. She explained that the elementary school honors students in a variety of ways such as 6th Grade Graduation, Reading Carnival and other such events throughout the school year. Mrs. Houck said that we are encouraging students to work hard and success no matter what the motivation is, we are looking to build on their intrinsic motivation rather than motivating them with an award. Mrs. Gibson was concerned about the way in which these new ideas were communicated to the parents of our students and the community. She stated that she would like to see more information and details regarding this to be communicated to everyone.

4.2.5. Board Member Forum.

5. BUSINESS OFFICE REPORTS.

5.1. Resolutions.

5.1.1. To act upon the recommendation of the Superintendent to approve the following:

5.1.1.1. Approve the Extra Classroom Activity Fund Treasurer's Report for the period of November 1, 2019 through November 30, 2019.

5.1.1.2. Approve the Treasurer's Report for the period November 1, 2019 through November 30, 2019.

- 5.1.1.3. Declaration of the following as surplus, and authorize the purchasing agent to dispose of items in a means that is in the best interest of the school district: 1 - two deck oven; 1 - Garland 4 burner commercial stainless steel gas stove, with 12" griddle and 36" oven.

Moved: *Brittany Gibson*

Seconded: *Jared Webster*

Approved: *6-0*

5.2. Announcements and Reports.

- 5.2.1. General Fund - Account A: Revenue Status dated November 2019; Appropriation Status dated December 2019; Warrant No. 30 dated December 12, 2019, in the amount of \$52,176.40; Warrant No. 32 dated December 19, 2019, in the amount of \$320,614.99; Warrant No. 34 dated January 8, 2020, in the amount of 32,050.30.
- 5.2.2. Cafeteria Fund - Account C: Revenue Status dated November 2019; Appropriation Status dated December 2019; Warrant No. 7 dated December 20, 2019, in the amount of 17,344.90.
- 5.2.3. Special Aid Fund - Account F: Revenue Status dated November 2019; Appropriation Status dated December 2019; Warrant No. 7 dated November 30, 2019, in the amount of 0.00; Warrant No. 8 dated December 12, 2019, in the amount of 17,588.90; Warrant No. 9 dated December 19, 2019, in the amount of \$12,625.42.
- 5.2.4. Trust & Agency Fund - Account TA: Warrant No. 21 dated December 20, 2019, in the amount of \$369,556.01; Warrant No. 22 dated January 3, 2020, in the amount of 400,691.75; Warrant No. 23 dated December 31, 2019, in the amount of 2,540.09.
- 5.2.5. Expendable Trust Fund - Account TE: Revenue Status dated November 2019; Appropriation Status dated December 2019; Warrant No. 3 dated December 12, 2019, in the amount of \$250.00; Warrant No. 4 dated December 20, 2019, in the amount of \$196.86.
- 5.2.6. Capital Fund - Account H: Revenue Status dated November 2019; Appropriation Status dated December 2019; Warrant No. 12 dated December 12, 2019, in the amount of \$147,689.95; Warrant No. 13 dated December 19, 2019, in the amount of \$464,597.87.

6. **COMMUNICATIONS.**

- 6.1. Public Comment. *The Board asks that public comment be limited to 3 minutes per person.
There was no public comment at this time.

7. **PERSONNEL.**

7.1. Resolutions in Regards to Administrators and Teachers.

- 7.1.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:
- 7.1.1.1. Approve the conditional appointment of the following substitute teaching staff for the 2019-2020 school year:
- 7.1.1.1.1. Jenna Tormey, of Watkins Glen, NY 14891, substitute Teacher (uncertified)
- 7.1.1.1.2. Olivia Fryburger, of Dundee, NY 14837, substitute Teacher - Elementary Only (uncertified)

7.1.1.1.3. Megan Howell, of Dundee, NY 14837, substitute Teacher (certified)

7.1.1.2. Accept the resignation of Amber Empson, as Modified Wrestling Coach for the 2019-2020 school year, for personal reasons.

7.1.1.3. Approve the following individual as winter coach for the 2019-2020 school year at a salary commensurate with their experience on Schedule B of the teachers' contract:

7.1.1.3.1. Modified Wrestling - Jim Dillon (Step 5 - \$2,751)

Moved: *Brittany Gibson*

Seconded: *Jared Webster*

Approved: 6-0

7.2. Resolutions in Regards to Support Staff.

7.2.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

7.2.1.1. Accept the resignation of James Schnitzler, as Bus Driver, effective January 24, 2020, for personal reasons.

7.2.1.2. One-year Civil Service probationary appointment of Susan Madigan, of Penn Yan, NY 14527, as Teacher Aide, effective January 17, 2020.

Moved: *John Frederick*

Seconded: *Brittany Gibson*

Approved: 6-0

8. CURRICULUM.

8.1. Resolutions.

8.1.1. To act upon the recommendation of the Superintendent to approve the following:

8.1.1.1. Approve the placement of the Committee on Special Education of: 12/10/19, 12/11/19, 12/16/19, 12/17/19, for Student Numbers (9672,8277, 8372, 9310, 6255, 6264, 6768, 7732, 8426, 9819, 9555, 8115, 8138, 8846).

8.1.1.2. Approve the placement of the Committee on Preschool Special Education of: 12/19/19, for Student Numbers (9697, 9809, 9700, 9194).

Moved: *Jessica Shepardson-Wood*

Seconded: *John Frederick*

Approved: 6-0

9. EXECUTIVE SESSION.

9.1. Discussion of matters leading to the employment, promotion, demotion, discipline, suspension or removal of a particular person.

There was no need for an executive session at this time.

10. ADJOURNMENT.

10.1. A motion was offered to adjourn at *6:21pm*.

Moved: *Jared Webster*

Seconded: *Jessica Shepardson-Wood*

Approved: *6-0*

Note: Items added to the agenda after it was first distributed (i.e., addendum items) are highlighted in gray.

Respectfully Submitted,

Jillian Denmark, District Clerk