



Memorandum of Understanding

This Memorandum of Understanding dated for reference the _____ day of _____, 20____

Between

_____ Community League ("The League")
Address _____
Edmonton, AB, Postal Code _____

And

Edmonton Neighbourhood Watch ("ENW")
#4, 11630 Kingsway Northwest
Edmonton, Alberta T5G 3J5

This Memorandum of Understanding is effective until _____ (and will be renewed annually, unless and until fourteen days written notice of cancellation is received by either party).

Purpose

The purpose of this Memorandum of Understanding (MOU) is to set out the agreements between the "The League" and "ENW" to facilitate _____.

"The League" acknowledges the following agreements:

1. To find a volunteer who will become the community's ENW Community Representative.
2. To endorse the volunteer to be their representative with ENW (through whichever means they choose)
3. To determine the type of position with the Community League that Community Rep will hold (voting, non-voting, titled position, etc.)
4. Ensure that the Community Representative completes pre-screening with ENW.
5. Ensure that the Community Representative fills out the ENW membership form and sends it to admin@enwatch.ca.
6. Ensure that the Community Representative completes the ENW training.

Developed collaboratively by the EFCL and Neighbourhood Watch

7. Support the Community Representative with providing neighbourhood based safety initiatives within the capacity of the Community League.

“ENW” acknowledges the following agreements:

1. To help the Community Representative through the process of ENW membership
2. To provide ENW training to the Community Representative
3. If necessary, assist with completing the Police Information Check for the Community Representative.
4. Support the Community Representative with providing neighbourhood based safety initiatives.

Both “the League” and “ENW” will make reasonable efforts to resolve any disputes with one another directly, but when a dispute cannot be resolved they will inform the Edmonton Federation of Community Leagues who will connect them with tools and resources to assist with resolution.

The parties have executed this Memorandum of Understanding as of the day and year first written above.

_____	_____
—	—
Name, Position	Date
Community League	

_____	_____
—	—
Organization’s Representative Name and Position	Date
Edmonton Neighbourhood Watch	